

AGENDA  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
REGULAR MEETING  
June 15, 2020

**Following the March 13, 2020 Declaration of Peacetime Emergency by Governor Walz (as amended), the Commission is holding its regular meeting on June 15, 2020 at 5:00pm by telephone or other electronic means (WebEx) according to MN Statutes, Section 13D.021. The Commission President has concluded that an in-person meeting is not practical or prudent because of the health pandemic declared under the Emergency Order and according to current guidance from the MN Department of Health and the CDC. The Commission President will be at the regular meeting location for the Commission. The public may monitor the meeting:**

**Call-In Phone Number 1-408-418-9388  
Enter Access Code 126 083 9836  
When Prompted for Password, enter #**

1. **Call to Order** at 5:00pm in the SPUC Service Center, 255 Sarazin Street.
2. **Approval of Minutes**
3. **Communications**
4. **Approve the Agenda**
5. **Approval of Consent Business**
6. **Bills: Approve Warrant List**
7. **Liaison Report**
8. **Reports: Water Items**
  - 8a) Water System Operations Report – Verbal
  - 8b) Resn. #1267 – Vacation of Public Utility and Drainage Easement Within a Portion of Lot 1, Block 1 and Lot 1, Block 3, Canterbury Park Seventh Addition, Scott County, Minnesota and Shenandoah Drive Right of Way, City of Shakopee, Minnesota – Renumbering to #1269
  - 8c) Trunk Water Main Oversizing Costs at Universal Business Center
  - 8d) Resn. #1270 – Approving the Estimated Cost of Pipe Oversizing On the Watermain Project: Universal Business Center
  - 8e) Resn. #1271 – Approving Payment for the Pipe Oversizing Costs On the Watermain Project: Universal Business Center
  - C=> 8f) Water Production Dashboard – May 2020

9. **Reports: Electric Items**
  - 9a) Electric System Operations Report – Verbal
  - 9b) 2020 State Conservation Improvement Program – Update
  - 9c) East Shakopee Substation Site Investigation – Update
  - 9d) Draft Purchase Agreement Template
  
10. **Reports: Human Resources**
  
11. **Reports: General**
  - 11a) Business Continuity Plan – Draft Review
  - 11b) SPU Governance Handbook - Approval
  - 11c) Commission/City Shared Services Discussion
  
12. **New Business**
  
13. **Tentative Dates for Upcoming Meetings**
  - Regular Meeting -- July 6
  - Mid Month Meeting -- July 20
  - Regular Meeting -- August 3
  - Mid Month Meeting -- August 17
  
14. **Adjourn** to 7/6/20 at the SPUC Service Center, 255 Sarazin Street