

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., April 20, 2020.

MEMBERS PRESENT: Commissioners Amundson, Meyer, Mocol, Brennan and Fox. Also present, Utilities Manager Crooks. Finance Director Schmid, Planning and Engineering Director Adams, Water Superintendent Schemel, Electric Superintendent Drent, Marketing/Customer Relations Director Walsh, as well as Commissioners Meyer, Mocol, Brennan and Fox attended via WebEx.

Motion by Mocol, seconded by Meyer to approve the minutes of the April 6, 2020 Commission meeting. Motion carried.

There were no Communication items to report.

President Amundson offered the agenda for approval.

Motion by Meyer, seconded by Fox to approve the agenda as presented. Motion carried.

President Amundson stated that the Consent Item was: Item 8d: Monthly Water Production Dashboard. Commissioner Mocol asked that Item 11a: Financial Results – March 2020 also be placed on consent.

Motion by Mocol, seconded by Brennan to approve the amended Consent Business agenda as discussed. Motion carried with Amundson and Meyer dissenting.

The warrant listing for bills paid April 20, 2020 was presented.

Motion by Meyer, seconded by Fox to approve the warrant listing dated April 6, 2020 as presented. Commissioner Fox requested that detail be added to each item on the warrant list for future warrants lists. Staff indicated that would be able to be accomplished for the next Commission meeting. Motion carried.

Commissioner Brennan stated there was no Liaison report.

Water Superintendent Schemel provided a report of current water operations. Water pumpage has been somewhat consistent at 3.2 million gallons per day. It was reported that there were three water service leaks that were repaired.

Planning and Engineering Director Adams reviewed a proposed water easement vacation in the Canterbury Seventh Addition.

Motion by Meyer, seconded by Fox to approve Resolution #1267, Vacation of Public Utility and Drainage Easement Within a Portion of Lot 1, Block 1 and Lot 1, Block 3, Canterbury Seventh Addition, Scott County, Minnesota and Shenandoah Drive Right of Way, City of Shakopee, Minnesota. Ayes: Amundson, Meyer, Mocol, Brennan and Fox. Nays: None. Motion carried.

Item 8d: Monthly Water Production Dashboard was received under Consent Business.

Electric Superintendent Drent provided a report of current electric operations. There was one electric outage to review. The outage affected 11 customers and was caused by a tree falling on an electric line. A blinking traffic light was reviewed. Construction updates were provided.

Mr. Drent presented the 2019 Electric Reliability Report. Staff was commended for the work done in providing such excellence in service.

Mr. Adams provided an overview of the permitting process for crossing a wetlands in boring an electric cable. The MN DNR permit application was also reviewed.

Motion by Meyer, seconded by Fox to approve the license terms and authorize its execution by the Commission President and Utilities Manager.

Utilities Manager Crooks read the MMPA Public Meeting Summary for March 2020.

Item 11a: Financial Results – March 2020 was received under Consent Business.

Finance Director Schmid reviewed the procedures for participating in future WebEx Conference Calls and WebEx Commission Meetings.

There was no New Business to discuss.

Motion by Fox, seconded by Brennan to adjourn to Closed Session for preliminary consideration of allegations or charges against an individual subject to the Commission's authority. Motion carried.

The Commission reconvened back to the Regular Meeting. President Amundson stated that no official business took place during the Closed Session.

Motion by Fox, seconded by Mocol to form an informal working group, consisting of Commissioners Meyer and Brennan, to lead looking into these matters and this investigation, and to appoint someone within SPU as a liaison to obtain information, and to recommend a 3rd party to look into these matters and this investigation. Motion carried.

Motion by Fox, seconded by Mocol to reconvene after 72 hours, on Thursday April 23 at 5:00 PM to discuss and recommend the 3rd party that will look into these matters and this investigation. Motion carried.

Motion by Meyer, seconded by Fox to adjourn to the April 23, 2020 Special Meeting. Motion carried.



Commission Secretary: John R. Crooks