

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Weyer called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., August 6, 2018.

MEMBERS PRESENT: Commissioners Joos, Amundson, Hennen, Meyer and Weyer. Also present, Liaison Mocol, Utilities Manager Crooks, Electric Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Joos, seconded by Amundson to approve the minutes of the July 16, 2018 Commission meeting. Motion carried.

Resolution #1203 – In Appreciation of Kent Sanders was read into the record by Commissioner Joos. Mr. Sanders was thanked for his dedicated 39 years of service to Shakopee Public Utilities.

Motion by Joos, seconded by Meyer to offer Resolution #1203. A Resolution of Appreciation to Kent Sanders. Ayes: Commissioners Amundson, Joos, Meyer and Weyer. Nay: none. Motion carried. Resolution passed.

President Weyer offered the agenda for approval.

Motion by Joos, seconded by Amundson to approve the agenda as presented. Motion carried.

Motion by Joos, seconded by Meyer to approve the Consent Business agenda as presented. Motion carried.

President Weyer stated that the Consent Item was: Item 11a: Financial Results for June 2018.

The warrant listing for bills paid August 6, 2018 was presented.

Motion by Amundson, seconded by Joos to approve the warrant listing dated August 6, 2018 as presented. Motion carried.

Liaison Mocol presented her report. At the August 7 City Council meeting, the Canterbury Commons TIF funding will be discussed. The Shakopee Sign Ordinance will be reviewed and zoning plans will be discussed.

Water Superintendent Schemel provided a report of current water operations. Year to date water production is at 106%. The watermain portion of the 2018 Street Reconstruction Project is complete. Gate valves are being exercised and inspected around the city.

Commissioner Hennen arrived.

The Windermere Booster Station preliminary design was presented by John Karwacki of Sambatek Engineering and architect Jay Nelson. Working with the City of Shakopee and the Benedictine Health Systems, an agricultural theme will be incorporated in the design. Commission consensus was to have Staff proceed with the submittals to the City of Shakopee for approvals.

The Windermere production test well bidding was reviewed. Keys Well Drilling will perform the construction and testing. The bid amount was \$40,893.00. Work will begin in two weeks.

The formal bid results for the Riverview Booster Station Generator were reviewed by Mr. Schemel. The sole bid was Ziegler Power Systems in the amount of \$149,841.98. The amount budgeted in the CIP was \$200,000.00.

Motion by Joos, seconded by Meyer to award the bid for the portable standby power system to Zeigler Power Systems in the amount of \$149,841.98. Motion carried.

Electric Superintendent Drent provided a report of current electric operations. Several days this summer have exceeded 100MW. Six electric outages were reviewed. Two were caused by squirrels, two were caused by lightning, one was a tree contact and the sixth was a faulty conductor.

Mr. Drent provided an overview of electric usage summer trends.

The formal bid results for the Post Top LED Street Lights were reviewed by Mr. Drent. There were four bidders with seven different bid packages. The low bid was Border States Electric with Cooper Eaton fixtures at a cost of \$283.74. The pre bid budgeted estimate was \$325.00 per fixture.

Motion by Joos, seconded by Meyer to purchase 900 Cooper Eaton Fixtures Model #LXF-AF24-37-D-U-T3-10K-4N7-S-BZ-U from Border States Electric in the amount of \$255,364.59

Utilities Manager Crooks read the July MPPA Board Meeting public summary.

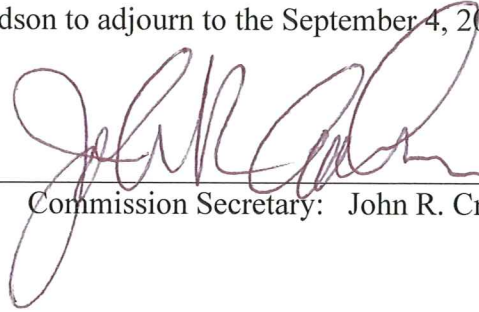
The proposed 2019 Budget planning schedule was presented by Mr. Crooks. The Compensation Sub Committee will consist of Commissioners Meyer and Weyer, Finance Director Schmid and Mr. Crooks.

Item 11a: Financial Results for June 2018 was received under Consent Business.

The tentative commission meeting dates of August 20 and September 4 (Tuesday) were noted.

Noting the MMUA Summer Conference on August 20, the next regular meeting is canceled. There will be a quorum present at the Conference but no official business will be conducted.

Motion by Meyer, seconded by Amundson to adjourn to the September 4, 2018 meeting. Motion carried.

A handwritten signature in red ink, appearing to read "John R. Crooks", is written over a horizontal line.

Commission Secretary: John R. Crooks