

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., August 7, 2017.

MEMBERS PRESENT: Commissioners Joos, Amundson, Helkamp and Weyer. Also present, Utilities Manager Crooks, Planning & Engineering Director Adams, Line Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh. Commissioner Hennen was absent as previously advised.

Motion by Helkamp, seconded by Weyer to approve the minutes of the July 17, 2017 Commission meeting. Motion carried.

Under Communications, Utilities Manager Crooks provided two printed articles referring to the Shakopee Energy Park. One article was in the Shakopee Valley News and the other was in the APPA Public Power Daily. Both articles were very positive about the facility. Commissioner Joos reported on the MMPA Annual Meeting that was held at the Energy Park and at Canterbury Park on July 25.

President Amundson offered the agenda for approval.

Motion by Helkamp, seconded by Weyer to approve the agenda as presented. Motion carried.

Motion by Weyer, seconded by Helkamp to approve the Consent Business agenda as presented. Motion carried.

President Amundson stated that the Consent Items were: Item 11c: Website Analytics.

The warrant listing for bills paid August 7, 2017 was presented.

Motion by Helkamp, seconded by Weyer to approve the warrant listing dated August 7, 2017 as presented. Motion carried.

There was no Liaison report.

Water Superintendent Schemel provided a report of current water operations. Construction updates were provided on the 2016 Street Reconstruction Project. Also, no leaks were detected on the 2015 Street Reconstruction project.

Motion by Joos, seconded by Helkamp to offer Resolution # 1166. A Resolution Setting The Amount Of The Trunk Water Charge, Approving Its Collection And Authorizing Water Service To Certain Property Described As: West Vierling Acres Third Addition. Ayes: Commissioners Joos, Helkamp, Weyer and Amundson. Nay: none. Motion carried. Resolution passed.

Motion by Helkamp, seconded by Weyer to offer Resolution # 1167. A Resolution Setting The Amount Of The Trunk Water Charge, Approving Its Collection And Authorizing Water Service To Certain Property Described As: Windermere. Ayes: Commissioners Helkamp, Weyer, Joos and Amundson. Nay: none. Motion carried. Resolution passed.

Mr. Schemel introduced John Karwacki from Sambatek to present the bid results for the Riverview Booster Station. Bids were opened on August 7th at SPU. All the bids were totaled and Municipal Builders Inc. was verified as the low bid of \$1,447,400. The bid was under the Engineer's estimate by \$57,400.

Motion by Joos, seconded by Helkamp to award the construction of the Riverview Booster Station to Municipal Builders Inc. in the amount of \$1,447,000. Motion carried.

Line Superintendent Drent provided a report of current electric operations. The distribution system reached a daily load of 98 MW last week. Four electric outages were reviewed. Construction updates were provided and the feeder circuit to Amazon has been completed. The SCADA project is still on schedule.

Mr. Crooks read the July 2017 MMPA Board Meeting Public Summary.

Planning and Engineering Director Adams reviewed the bid results for the Dean Lake/Shakopee Substations landscaping. Bids were opened July 27th at SPU. Two bids were received for two different options with the landscaping. Bids were totaled and Minnesota Valley Landscaping was verified as low bid for Option B.

Motion by Joos, seconded by Helkamp to award the landscaping bid to Minnesota Valley Landscaping in the amount of \$38,550 for Option B. Motion carried.

Mr. Adams reviewed the preliminary lighting plan for CSAH 16, west of CSAH 15.

Motion by Helkamp, seconded by Weyer to approve the street lighting on CSAH 16 to remain consistent with existing road segments across the city, without the necessity of a special lighting district. Motion carried.

Motion by Helkamp, seconded by Weyer to direct Staff to work with the design team on the project to modify the proposed design and adjust the light spacing west from Station 496 to transition to the standard spacing for an arterial or collector street as outlined in the SPU Street Lighting Policy. Motion carried

Marketing/Customer Relations Director Walsh provided a Daffron iXP Upgrade Project update. Staff is still on schedule to go live with the upgrade on August 21.

Mr. Crooks reviewed the proposed 2018 Budget Planning Schedule. President Amundson and Vice President Weyer will serve on the Wage Planning Sub-Committee.

Item 11c: Website Analytics was received under consent.

The tentative commission meeting dates of August 21 and September 5 (Tuesday) were noted.

The August 21 Commission will be canceled due to the MMUA Summer Conference. The Commission will have a quorum during the Conference from August 21 -23, but will conduct no official business.

Motion by Joos, seconded by Helkamp to adjourn to the September 5, 2017 meeting. Motion carried.

Commission Secretary: John R. Crooks