

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., December 16, 2019.

MEMBERS PRESENT: Commissioners Joos, Amundson, Meyer, Clay and Mocol. Also present, Liaison Lehman, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Electric Superintendent Drent and Water Superintendent Schemel.

Motion by Mocol, seconded by Amundson to approve the minutes of the December 2, 2019 Commission meeting. Motion carried.

Under Communications, Commissioner Mocol discussed the fence encroachment issue, as the homeowner contacted her regarding the issue. Staff had been advised by the City Engineer that SPU is no longer a part of the resolution, as it is now between the City and the resident.

President Joos offered the agenda for approval.

Motion by Amundson, seconded by Clay to approve the agenda as presented. Motion carried.

Motion by Mocol, seconded by Clay to approve the Consent Business agenda as presented. Motion carried.

President Joos stated that the Consent Items were: Item 8b: Water Production Dashboard and Item 11g: November 2019 Financial Results.

The warrant listing for bills paid December 16, 2019 was presented.

Motion by Amundson, seconded by Meyer to approve the warrant listing dated December 16, 2019 as presented. Motion carried.

Liaison Lehman stated there was no Liaison Report

Water Superintendent Schemel provided a report of current water operations. Mr. Schemel reviewed preventative maintenance activities that will take place in January.

Item 8b: Water Production Dashboard was received under Consent Business.

Motion by Meyer, seconded by Mocol to offer Resolution #1254. A Resolution Adjusting Fees Applied Under the Reconstruction Fund Charge Resolution. Ayes: Commissioners Clay, Amundson, Mocol, Meyer and Joos. Nay: none. Motion carried. Resolution passed.

Electric Superintendent Drent provided a report of current electric operations. Mr. Drent reviewed the Dean Lake Substation tap outage in detail. An electric outage at Sarazin and Eagle Creek was discussed. Construction updates were provided.

Motion by Clay, seconded by Mocol to offer Resolution #1255. A Resolution Adjusting Fees Applied Under the Relocation Underground Charge Resolution. Ayes: Commissioners Meyer, Mocol, Amundson, Clay and Joos. Nay: none. Motion carried. Resolution passed.

Motion by Meyer, seconded by Amundson to offer Resolution #1256. A Resolution Adjusting Fees Applied Under the Installation of Underground Electrical Distribution Systems Policy Resolution. Ayes: Commissioners Mocol, Amundson, Meyer, Clay and Joos. Nay: none. Motion carried. Resolution passed.

Utilities Manager Crooks provided an update on the contract for SPU website development with Vivid Image. Two proposals were presented.

Motion by Meyer, seconded by Clay to proceed and have Staff execute Proposal A, with annual hosting fees of \$720 and a core development budget of \$13,800. Motion Carried.

Motion by Amundson, seconded by Mocol to offer Resolution #1257. A Resolution Adopting Fees and Charges for 2020. Ayes: Commissioners Clay, Meyer, Mocol, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

Motion by Mocol, seconded by Meyer to offer Resolution #1258. A Resolution Designating an Official Means of Publication. Ayes: Commissioners Meyer, Clay, Amundson, Mocol and Joos. Nay: none. Motion carried. Resolution passed.

Motion by Meyer, seconded by Clay to offer Resolution #1259. A Resolution Designating Official Depositories of the Shakopee Public Utilities Commission Funds. Ayes: Commissioners Amundson, Mocol, Meyer, Clay and Joos. Nay: none. Motion carried. Resolution passed.

Motion by Amundson, seconded by Meyer to offer Resolution #1260. A Resolution Allowing the Use of Facsimile Signature for Check Signing. Ayes: Commissioners Mocol, Meyer, Amundson, Clay and Joos. Nay: none. Motion carried. Resolution passed.

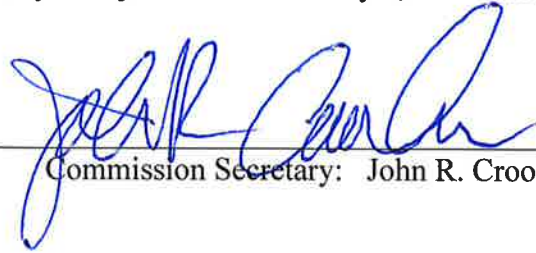
Motion by Mocol, seconded by Amundson to offer Resolution #1261. A Resolution Authorizing Certain Payments from the Shakopee Public Utilities Commission to the City of Shakopee. Ayes: Commissioners Clay, Amundson, Mocol, Meyer and Joos. Nay: none. Motion carried. Resolution passed.

Item 11g: November 2019 Financial Results was received under Consent Business.

Under New Business, President Joos extended nice words to Mr. Crooks regarding his current health issues.

The tentative commission meeting dates of January 6 and January 21 (Tuesday) were noted.

Motion by Amundson, seconded by Clay to adjourn to the January 6, 2020 meeting. Motion carried.



Commission Secretary: John R. Crooks