

MINUTES  
OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
(Regular Meeting)

President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., December 18, 2017.

MEMBERS PRESENT: Commissioners Joos, Amundson, Hennen and Weyer. Also present, Liaison Mocol, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Line Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Joos, seconded by Weyer to approve the minutes of the December 4, 2017 Commission meeting. Motion carried.

There were no Communication items.

President Amundson offered the agenda for approval.

Motion by Weyer seconded by Hennen to approve the agenda as presented. Motion carried.

Motion by Weyer, seconded by Hennen to approve the Consent Business agenda as presented. Motion carried.

President Amundson stated that the Consent Items were: Item 8b: Monthly Water Production Dashboard and Item 11e: November 2017 Financial Results.

The warrant listing for bills paid December 18, 2017 was presented.

Motion by Joos, seconded by Weyer to approve the warrant listing dated December 18, 2017 as presented. Motion carried.

Liaison Mocol presented her report. Ms. Mocol reviewed several items, including finalizing the 2018 City Budget, annexation, the Windermere development and the amendment to the City's Comprehensive Plan.

Water Superintendent Schemel provided a report of current water operations. A broken water valve replacement was discussed. The railroad was advised of the work to be done.

Item 8b: Monthly Water Production Dashboard was received under Consent Business

Line Superintendent Drent provided a report of current electric operations. Three electric outages were reviewed. Project updates were provided. The apprentice linemen training program was discussed.

Utilities Manager Crooks reviewed the 2017 SPU donations made to community organizations.

Marketing/Customer Relations Director Walsh reviewed the front counter redesign. This is being planned to accommodate a third Customer Service Representative, increase privacy for customers and address security issues with the present design for the counter.

Mr. Schemel advised the Commission that agenda packets will be available to the general public via the SPU website beginning in 2018.

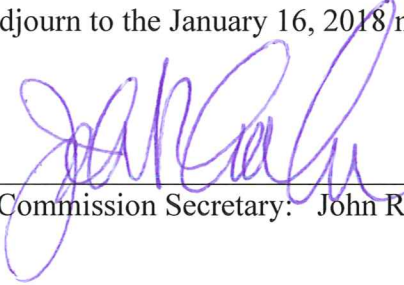
Mr. Crooks provided an update with the E-Billing project and will provide a detailed implementation schedule for the remaining portion of the project beginning in March 2018.

Item 11e: November 2017 Financial Results was received under Consent Business.

The designation of MMPA Alternate Representative was discussed by Mr. Crooks. Past Commissioner Helkamp had served in that capacity. The appointment will be made at a future Commission meeting.

The Commission Meeting for January 2 was canceled with the next scheduled Commission Meeting being January 16.

Motion by Weyer, seconded by Joos to adjourn to the January 16, 2018 meeting. Motion carried.



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Commission Secretary: John R. Crooks