

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., December 2, 2019.

MEMBERS PRESENT: Commissioners Joos, Amundson, Meyer, Clay and Mocol. Also present, Liaison Lehman, Finance Director Schmid, Planning & Engineering Director Adams and Marketing/Customer Relations Director Walsh.

Motion by Amundson, seconded by Mocol to approve the minutes of the November 18, 2019 Commission meeting. Motion carried.

Under Communications, Nick Atkinson (1369 Danita Drive, Shakopee) asked the commission for approval of a temporary fence in the drainage and utilities easement. Mr. Atkinson was referred to work with staff on this request. Commissioner Mocol also shared information about an upcoming Met Council Joint Committee Meeting.

President Joos offered the agenda for approval.

Motion by Clay, seconded by Meyer to approve the agenda as presented. Motion carried.

There were no Consent Items.

The warrant listing for bills paid December 2, 2019 was presented.

Motion by Meyer, seconded by Clay to approve the warrant listing dated December 2, 2019 as presented. Motion carried.

Liaison Lehman presented his report. The City adopted the Comprehensive Plan in 4-1 vote. The City continues to work on the preliminary budget.

Planning and Engineering Director Adams provided a report of current water operations. Hydrant flushing was completed on 11/25/2019. Construction projects were updated. SPU was awarded a \$23,300 as part of the Water Efficiency Grant Program from the Metropolitan Council. This represents 75% of the program's total of \$31,070. The utility must provide the remaining 25% which is \$7,770. This grant allows SPU to offer rebates on WaterSense toilets, WaterSense irrigation controllers and Energy Star clothes washing machines. The program will begin on January 2, 2020.

Planning and Engineering Director Adams provided a report of current electric operations. One outage was discussed that impacted 44 customers. Construction updates were also provided.

Finance Director Schmid presented the 2020 Proposed Budget, Cash Flows and Key Assumptions. Expenses and revenues for both Water and Electric were presented in detail. Municipal contributions were also discussed.

Motion by Clay, seconded by Meyer to approve the 2020 Operating Budget and 2020-2024 Projected Cash Flow Statement as presented. Motion carried.

Motion by Mocol, seconded by Clay to direct staff to proceed with drafting a resolution for commission approval to modify the municipal contribution as proposed. Motion carried.

Mr. Adams presented the final version of the Administrative Projects and Equipment for 2020.

Motion by Meyer, seconded by Mocol to approve the 2020 Administrative Projects and Equipment and to release the projects and funding to the Utilities Manager to complete, following state form bidding protocol. Motion carried.

Mr. Adams presented the final version of the Electric Projects and Equipment for 2020.

Motion by Mocol, seconded by Clay to approve the 2020 Electric Projects and Equipment and to release the projects and funding to the Utilities Manager to complete, following state form bidding protocol. Motion carried.

Mr. Adams presented the final version of the Water Projects and Equipment for 2020.


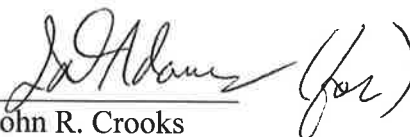
Motion by Meyer, seconded by Amundson to approve the 2020 Water Projects and Equipment and to release the projects and funding to the Utilities Manager to complete, following state form bidding protocol. Motion carried.

Mr. Adams presented the final version of the 2020 – 2024 Capital Improvement Plan.

Motion by Mocol, seconded by Clay to accept the final version of the 2020-2024 Capital Improvements Plan. Motion carried.

The tentative commission meeting dates of December 16 and January 6, 2020 were noted.

Motion by Amundson, seconded by Meyer to adjourn to the December 16, 2019 meeting. Motion carried.

 
Commission Secretary: John R. Crooks