

MINUTES  
OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
(Regular Meeting)

President Weyer called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., December 3, 2018.

MEMBERS PRESENT: Commissioners Joos, Amundson, Meyer and Weyer. Also present, Liaison Mocol, Finance Director Schmid, Planning & Engineering Director Adams, Electric Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Joos, seconded by Amundson to approve the minutes of the November 19, 2018 Commission meeting. Motion carried.

Under Communications, a thank you letter was received from the CAP Agency for the donation from SPU. A thank you letter was also received from Kid's Voting Shakopee for the SPU donation and the volunteers provided on Election Night.

President Weyer offered the agenda for approval.

Motion by Joos, seconded by Meyer to approve the agenda as presented. Motion carried.

There was no Consent Business.

The warrant listing for bills paid December 3, 2018 was presented.

Motion by Amundson, seconded by Joos to approve the warrant listing dated December 3, 2018 as presented. Motion carried.

Liaison Mocol presented her report. In her report the issue of the 2019 increase to both the TWC and WCC was discussed. Staff responded by stating the fees were going up 5.4%. A lengthy discussion followed.

Water Superintendent Schemel provided a report of current water operations. Over the past two weeks, external inspections of all water towers and tanks took place. It was reported there were no issues. Internal tank and tower inspections will take place in the spring.

Motion by Joos, seconded by Amundson to offer Resolution #1217. A Resolution Adjusting Fees Applied Under The Reconstruction Fund Charge Resolution. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

Motion by Meyer, seconded by Joos to offer Resolution #1218. A Resolution Adjusting Fees Applied Under the Water Connection Charge Policy Resolution and Re-Labeling the Fee the

Water Capacity Charge. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

Motion by Joos, seconded by Amundson to offer Resolution #1219. A Resolution Adjusting Fees Applied Under The Trunk Water Charge Policy Resolution. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

Motion by Meyer, seconded by Joos to offer Resolution #1220. A Resolution Establishing Water Meter and Installation Fees. Ayes: Commissioners Amundson, Weyer, Joss and Meyer. Nay: none. Motion carried. Resolution passed.

Motion by Amundson, seconded by Joos to offer Resolution #1221. A Resolution Approving Payment For The Pipe Oversizing Costs On The Watermain Project: Menden's Addition. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

Motion by Joos, seconded by Meyer to offer Resolution #1222. A Resolution Approving Payment for the Pipe Oversizing Costs on the Watermain Project: Ridge Creek Second Addition. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

Mr. Schemel presented the 2017 Water Fluoridation Quality Award to the Commission. The award comes from both the Center for Disease Control and the MN Department of Health. Water Staff was thanked for their diligent work.

Electric Superintendent Drent provided a report of current electric operations. One electrical outage was reported. The LED streetlight change out is almost complete. There was an update to construction projects and the issue of joint trenching with other utilities was discussed.

Motion by Joos, seconded by Amundson to offer Resolution #1223. A Resolution Establishing Electric Rates for Customers Served By Shakopee Public Utilities. Ayes: Commissioners Amundson, Weyer, Joss and Meyer. Nay: none. Motion carried. Resolution passed.

Motion by Amundson, seconded by Meyer to offer Resolution #1224. A Resolution Adjusting Fees Applied Under The Relocation Underground Charge Resolution. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

Motion by Amundson, seconded by Joos to offer Resolution #1225. A Resolution Adjusting Fees Applied Under The Installation Of Underground Electrical Distribution Systems Policy Resolution. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

The final version of the Electric Service Rules and Regulations was presented by Planning and Engineering Director Adams. Two sections within the document were updated to provide

more detail. The first section was regarding the SPU disconnection policy and the second section was the tree trimming policy.

Motion by Meyer, seconded by Joos to offer Resolution #1226. A Resolution Adopting the Electric Service Rules and Regulations of the Shakopee Public Utilities Commission And Providing For General Administration. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

Mr. Adams read the MMPA Board Meeting Public Summary for November 2018.

Mr. Adams presented an APPA Public Power Magazine article which reviewed the SPU Smart Home Project. It was also noted that Utilities Manager Crooks presented at an APPA national webinar regarding our energy education programs with students in Shakopee.

The Utilities Manager's Annual Review was discussed and will tentatively take place immediately following the scheduled Commission meeting on January 22.

Motion by Meyer, seconded by Joos to offer Resolution #1227. A Resolution Adopting Fees and Charges for 2019. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

Motion by Joos, seconded by Meyer to offer Resolution #1228. A Resolution Designating An Official Means Of Publication. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

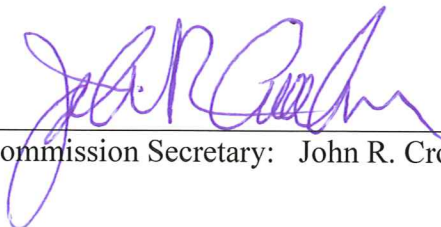
Motion by Amundson, seconded by Joos to offer Resolution #1229. A Resolution Designating Official Depositories of the Shakopee Public Utilities Commission Funds. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

Motion by Joos, seconded by Meyer to offer Resolution #1230. A Resolution Allowing the Use of Facsimile Signature for Check Signing. Ayes: Commissioners Amundson, Weyer, Joos and Meyer. Nay: none. Motion carried. Resolution passed.

The tentative commission meeting dates of December 17 and January 7 were noted. The December 17 meeting will be canceled.

This was the last meeting for our Council Liaison, Kathy Mocol, and she was thanked for serving in that capacity.

Motion by Amundson, seconded by Meyer to adjourn to the January 7, 2019 meeting. Motion carried.

  
Commission Secretary: John R. Crooks