

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., February 18, 2020.

MEMBERS PRESENT: Commissioners Joos, Meyer, Clay and Mocol. Also present, Liaison Lehman, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Electric Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Mocol, seconded by Clay to approve the minutes of the February 3, 2020 Commission meeting. Motion carried.

There were no Communication items to report.

President Joos offered the agenda for approval.

Motion by Meyer, seconded by Mocol to approve the agenda as presented. Motion carried.

Motion by Meyer, seconded by Clay to approve the Consent Business agenda as presented. Motion carried.

President Joos stated that the Consent Items were: Item 8c: Monthly Water Production Dashboard.

The warrant listing for bills paid February 18, 2020 was presented.

Motion by Mocol, seconded by Meyer to approve the warrant listing dated February 18, 2020 as presented. Motion carried.

Liaison Lehman presented his report. Mr. Lehman stated that the City Council will be holding a Closed Session to discuss potential legal action against SPU in regards to the change in calculation for the City Contribution. He also asked about the large electric outage that happened on February 15. Electric Superintendent stated a detailed report on the outage will take place later in the meeting.

Water Superintendent Schemel provided a report of current water operations. Some mineral analyses have been received from the test well and more results are expected within 2 weeks. Advertising for bidding on the construction of Water Tank 8 has been posted. There was no impact on the water system from the February 15 electric outage.

Utilities Manager Crooks reviewed the Fence Issue / Encroachment Agreement for 1369 Danita Drive. SPU Staff met with the property owners and agreed with the City that an agreement could be reached. There was discussion to make sure the agreement extended to the future property owners for the address.

Item 8c: Monthly Water Production Dashboard was received under Consent Business.

Electric Superintendent Drent provided a report of current electric operations. A detailed discussion centered upon the electric outage that was caused by a fire in a pad mounted switch. 1200 customers were out of service for 40 minutes and a remaining 87 customers were out for 80 minutes. More information will be brought back to the Commission when a forensic analysis is completed on the switch. Construction and projects updates were also provided.

Marketing/Customer Relations Director Walsh presented the MN Department of Commerce 2018 SCIP Results and 2020 Plan Approval Letter. SPU achieved a KWH savings of 2.3%, well above the 1.5% goal. SPU will also be changing the method of calculating low income customer savings to align with State guidance.

Finance Director Schmid presented the financial results for December 2019, year to date 2019 and 2018-2019 comparative financial results.

Ms. Walsh provided an overview of the 2020 Tom Bovitz Scholarship Award as offered by MMUA and by SPU.

Mr. Crooks stated that the potential meeting date for a SPU / Council Joint Meeting was going to be discussed at the City Council meeting being held tonight, February 18. It was proposed by President Joos that a formal request be made to the City Council that the City Administrator and the SPU Utilities Manager meet to discuss the joint meeting agenda, preparations and location of the meeting.

The tentative commission meeting dates of March 2 and March 16 were noted.

Motion by Mocol, seconded by Meyer to adjourn to the March 2, 2020 meeting. Motion carried.



Commission Secretary: John R. Crooks