

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Weyer called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., February 19, 2019.

MEMBERS PRESENT: Commissioners Amundson, Meyer, Clay and Weyer. Also present, Liaison Lehman, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Electric Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh. Commissioner Joos was absent as previously advised.

Motion by Amundson, seconded by Clay to approve the minutes of the February 4, 2019 Commission meeting. Motion carried.

Under Communications, a thank you letter was received recognizing SPU for their donation to the Shakopee School District AED Program. An AED unit was installed at Shakopee East Jr. High School.

President Weyer offered the agenda for approval.

Motion by Meyer, seconded by Amundson to approve the agenda as presented. Motion carried.

There were no Consent Items.

The warrant listing for bills paid February 19, 2019 was presented.

Motion by Amundson, seconded by Clay to approve the warrant listing dated February 19, 2019 as presented. Motion carried.

Liaison Lehman stated there was no Liaison report.

Water Superintendent Schemel provided a report of current water operations. Interior work continues with all the Pump Houses in preparation of warmer weather. A potential leak is being investigated on Valley View Road in the vicinity of Water Tower #4.

SPU Consultant John Karwacki, with Sambatek, presented the bid results for the construction of the Windermere Booster Station. There were four competitive bids for the project. Mr. Karwacki recommended accepting the low bid from Rice Lake Construction, with the October 1 substantial completion date, in the amount of \$2,343,200.

Motion by Clay, seconded by Amundson to award the Windermere Booster Station construction project to Rice lake Construction for the amount, including the October 1 substantial completion date, of \$2,343,200. Motion carried.

Planning and Engineering Director Adams provided information regarding an easement agreement needed for the Conditional Use Permit with the City of Shakopee for the Windermere Booster Station property.

Motion by Amundson, seconded by Meyer to approve and authorize the execution of the easement agreement to grant the City of Shakopee easements around the perimeter of the Windermere Booster Station site. Motion carried.

Electric Superintendent Drent provided a report of current electric operations. One electric outage was reported within the past two weeks, as an arrestor failed. Construction projects were updated.

Mr. Drent discussed the upcoming Power Pole Wrap Project. As SPU continues its battles with animal caused outages, the crews will be installing a plastic barrier on power poles in an attempt to discourage squirrels from causing outages. Updates will be provided during the year.

Motion by Amundson, seconded by Clay to offer Resolution #1238. A Resolution Regulating Wage and Contract Terms. Ayes: Amundson, Clay, Meyer and Weyer. Nay: None. Motion carried. Resolution passed.

Mr. Schemel reviewed minor revisions proposed for the Water Meter Technician Job Description.

Motion by Meyer, seconded by Clay to approve the revisions to the Water Meter Technician Job Description. Motion carried.

The preliminary December 2018 Financials were presented by Finance Director Schmid. Budget versus Actual and Year over Year information was reviewed.

Utilities Manager Crooks reported on the City Council SPU Commissioner re-appointment decision. President Weyer was not reappointed. The City Council appointed past Commission Liaison Kathi Hofer-Mocol to take his seat beginning April 1, 2019.

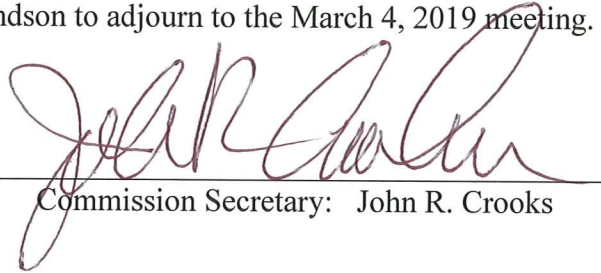
A Joint Meeting between the SPU Commission and the Shakopee City Council is being planned. A proposed meeting date of March 12 was discussed. The Commission formally requested the meeting date be rescheduled for the last week of March as Finance Director Schmid will not be available until that week.

Mr. Crooks reviewed the proposed agenda items from the City Council and provided initial background information on each item. The Commission, by consensus, accepted the City Council agenda items.

Tentative Commission agenda items were discussed. Commission direction was to have the Commission approved agenda items finalized at the March 4 meeting.

The tentative commission meeting dates of March 4 and March 18 were noted.

Motion by Meyer, seconded by Amundson to adjourn to the March 4, 2019 meeting. Motion carried.



Commission Secretary: John R. Crooks