

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

Vice President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., February 21, 2017.

MEMBERS PRESENT: Commissioners Amundson, Olson and Weyer. Also present, Liaison Whiting, Utilities Manager Crooks, Planning & Engineering Director Adams and Marketing/Customer Relations Director Walsh. Commissioners Joos and Helkamp were absent as previously advised.

Motion by Weyer, seconded by Olson to approve the minutes of the February 6, 2017 Commission meeting. Motion carried.

Under Communications, the retirement of Administrative Assistant Deb Brandes was noted.

Motion by Weyer, seconded by Olson to offer Resolution #1156. A Resolution Of Appreciation To Deb Brandes. Ayes: Commissioners Weyer, Olson and Amundson. Nay: none. Motion carried. Resolution passed. The resolution was read into the record by Commissioner Amundson.

Vice President Amundson offered the agenda for approval.

Motion by Olson, seconded by Weyer to approve the agenda as presented. Motion carried.

Motion by Weyer, seconded by Olson to approve the Consent Business agenda as presented. Motion carried.

Vice President Amundson stated that the Consent Item was: item 8c: Water Production Dashboard.

The warrant listing for bills paid February 21, 2017 was presented.

Motion by Olson, seconded by Weyer to approve the warrant listing dated February 21, 2017 as presented. Motion carried.

Liaison Whiting presented his report. City Council agenda items were discussed including the street reconstruction project, a Minnesota River crossing resolution and setting 2 public hearings for development projects.

Utilities Manager Crooks provided a report of current water operations. Pumphouse maintenance, hydrant inspections and Well #17's rehabilitation were discussed.

Planning and Engineering Director Adams reviewed the CR 83 Construction Cooperative Agreement with Scott County. CR 83 will be reconstructed from CR 101, south past Valley Industrial Boulevard South in 2017. Funding for the project was discussed.

Motion by Weyer, seconded by Olson to approve the CR 83 Construction Cooperative Agreement and authorize its execution by the designated parties. Motion carried.

Item 8c: Water Production Dashboard was received under Consent Business.

Mr. Adams reviewed the CR 78/79 Construction Cooperative Agreement with Scott County. Scott County will be constructing a regional trail alongside of CR 78 from Jennifer Lane to CR 79 and alongside CR 79 from CR 78 to CR 16/17th Avenue in 2017. Funding for the project was discussed.

Motion by Olson, seconded by Weyer to approve the CR 78/79 Construction Cooperative Agreement and authorize its execution by the designated parties. Motion carried.

Mr. Crooks provided a report of current electric operations. One electric outage was reviewed. Work continues on the Dean Lake Substation. Lineman training took place in Delano and load shifting continues for the Shakopee Energy Park.

Mr. Adams reviewed the CR 83 Overhead Facilities Relocation that will be required with the CR 83 reconstruction project.

Motion by Weyer, seconded by Olson to formally notify Scott County of the intention to seek reimbursement of the relocation costs, to accept the estimated costs as presented, to direct Staff to forward those estimated costs to the City Council for their determination under the City's Right of Way Management Ordinance and to request clarification of the County's reimbursement policy if the Council orders the facilities to be relocated underground. Motion carried.

Mr. Adams reviewed the CR78/79 overhead facilities relocation that will be required with the regional trail project.

Motion by Olson, seconded by Weyer to accept the estimated costs as presented and to direct Staff to forward those estimated costs to the City Council for their determination under the City's Right of Way Management Ordinance. Motion carried.

The E-Bill Presentment project was reviewed. Once programming is complete, the final testing of the project will begin.

Motion by Weyer, seconded by Olson to Adjourn to Closed Session for Annual Evaluation of Utilities Manager.

Motion by Weyer, seconded by Olson to Reconvene to Regular Session.

Vice President Amundson stated that no official action was taken during the closed session.

The tentative commission meeting dates of March 6 and March 20 were noted.

Motion by Weyer, seconded by Olson to adjourn to the March 6, 2017 meeting. Motion carried.

Commission Secretary: John R. Crooks