

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Weyer called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., January 22, 2019.

MEMBERS PRESENT: Commissioners Clay, Amundson, Meyer and Weyer. Also present, Utilities Manager Crooks, Finance Director Schmid, Electric Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh. Commissioner Joos was absent as previously advised.

Motion by Meyer, seconded by Amundson to approve the minutes of the January 7, 2019 Commission meeting. Motion carried.

Under Communications, Utilities Manager Crooks welcomed past Council Liaison Steve Clay as our newest appointed Commissioner.

President Weyer offered the agenda for approval.

Motion by Amundson, seconded by Meyer to approve the agenda as presented. Motion carried.

There was no Consent Business.

The warrant listing for bills paid January 22, 2019 was presented.

Motion by Amundson, seconded by Meyer to approve the warrant listing dated January 22, 2019 as presented. Motion carried.

Water Superintendent Schemel provided a report of current water operations. The cold weather preventative maintenance program is well underway. Valve operations in all Pump Houses have taken place. Painting of the plumbing in all Pump Houses has begun and is anticipated to be completed by Spring.

Mr. Crooks provided requested information on the Water Connection Fund and Trunk Water Fund. Comparative analysis was presented.

Motion by Meyer, seconded by Clay to offer Resolution #1235. A Resolution Approving Payment for the Pipe Oversizing Costs on the Watermain Project: Stagecoach at Southbridge. Ayes: Commissioners Meyer, Amundson, Clay and Weyer. Nay: none. Motion carried. Resolution passed.

Electric Superintendent Drent provided a report of current electric operations. One electric outage was reviewed. Vegetative management is underway. Construction updates were provided.

Marketing/Customer Relations Director Walsh presented the 2019 SPU State Conservation Improvement Plan.

Motion Meyer, seconded by Amundson to approve the 2019 SPU State Conservation Improvement Plan. Motion carried.

Finance Director Schmid presented an update on the progress of the E-Bill Project.

Mr. Crooks brought forward a donation request from the Saints Healthcare Foundation. SPU was asked to be a Sponsor of Hope for 2019. SPU has been a Sponsor of Hope for the past 6 years.

Motion by Amundson, seconded by Meyer to be a 2019 Sponsor of Hope for the Saints Healthcare Foundation in the amount of \$4000. Motion carried.

Motion by Amundson, seconded by Meyer to adjourn to Closed Session – Annual Review of Utilities Manager.

Motion by Amundson, seconded by Meyer to reconvene to Regular Session.

President Weyer stated no official business took place during the closed session and that the Utilities Manager's annual performance evaluation is tabled until February 4, 2019.

The tentative commission meeting dates of February 4 and February 19 (Tuesday) were noted.

Motion by Amundson, seconded by Meyer to adjourn to the February 4, 2019 meeting. Motion carried.



Commission Secretary: John R. Crooks