

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Weyer called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., January 7, 2019.

MEMBERS PRESENT: Commissioners Joos, Amundson, Meyer and Weyer. Also present, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Electric Superintendent Drent and Marketing/Customer Relations Director Walsh.

Motion by Amundson, seconded by Joos to approve the minutes of the December 3, 2018 Commission meeting. Motion carried.

Under Communications, Utilities Manager Crooks presented Thank You notes from Shakopee Community Assistance and the Shakopee Schools AED Project for the SPU donations provided to each organization.

President Weyer offered the agenda for approval.

Motion by Meyer, seconded by Joos to approve the agenda as presented. Motion carried.

Motion by Joos, seconded by Amundson to approve the Consent Business agenda as presented. Motion carried.

President Weyer stated that the Consent Items were: Item 8f: Quarterly Nitrate Report, Item 8g: Quarterly Website Analytics and Item 11d: Financial Results for November 2018.

The warrant listing for bills paid December 17, 2018 was presented.

Motion by Joos, seconded by Amundson to approve the warrant listing dated December 17, 2018 as presented. Motion carried.

The warrant listing for bills paid January 7, 2019 was presented.

Motion by Meyer, seconded by Amundson to approve the warrant listing dated January 7, 2019 as presented. Motion carried.

There was no Liaison Report.

Mr. Crooks provided a report of current water operations. Well #2 has been pulled for preventative maintenance and Well #21 will follow once #2 is back in service. Well House preventative maintenance is also taking place.

Mr. Crooks provided the Commission with information regarding recent discussions concerning SPU's Water Connection and Trunk Water Charges. Staff was directed to bring further information to the next Commission meeting. Those items being; the data used for the Chamber of Commerce presentation, comparable charges with surrounding communities, the memos to the Commission during a similar discussion that took place in late 2015 and to work on an attempt to compare/analyze higher water rates vs. Water Connection and Trunk Water charges.

Motion by Meyer, seconded by Amundson to direct Staff to contact the Shakopee City Administrator and request a presentation to the City Council in regards to issues with the Water Connection and Trunk Water Charges, with the information being the same as presented to the Public Policy Committee of the Chamber of Commerce on December 11, 2018. Motion carried.

Motion by Joos, seconded by Amundson to offer Resolution #1231. A Resolution Approving Payment For The Pipe Oversizing Costs On The Watermain Project: Windermere Way. Ayes: Commissioners Amundson, Meyer, Joos and Weyer. Nay: none. Motion carried. Resolution passed.

Motion by Amundson, seconded by Meyer to offer Resolution #1232. A Resolution Approving Payment For The Pipe Oversizing Costs On The Watermain Project: Windermere Second Addition. Ayes: Commissioners Amundson, Meyer, Joos and Weyer. Nay: none. Motion carried. Resolution passed.

Motion by Meyer, seconded by Joos to offer Resolution #1233. A Resolution Approving Payment For The Pipe Oversizing Costs On The Watermain Project: Vierling Drive Connection CP 2017-10. Ayes: Commissioners Amundson, Meyer, Joos and Weyer. Nay: none. Motion carried. Resolution passed.

Item 8f: Quarterly Nitrate Report was received under Consent Business.

Item 8g: Quarterly Website Analytics was received under Consent Business.

Electric Superintendent Drent provided a report of current electric operations. Six electric outages were reviewed and construction projects were brought up to date.

The LED Streetlight Project has been completed. In 2018, 1550 street lights were converted to LEDs. The project came in \$110,000 under budget.

Mr. Crooks presented the SPU Donations Policy and a review of contributions made in 2018.

Finance Director Schmid presented the MN State Statute on Competitive Bidding. The amounts required for competitive/formal bidding was increased in August, 2018. SPU policy of abiding with the Statute was discussed.

Motion by Joos, seconded by Meyer to follow the State of Minnesota Competitive Bidding requirements as outlined by the attachment presented and published by the League of Minnesota Cities. Motion carried.

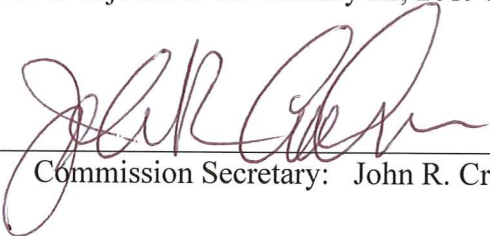
Motion by Meyer, seconded by Joos to offer Resolution #1234. A Resolution Establishing Electric Rates For Customers Served By Shakopee Public Utilities. Ayes: Commissioners Amundson, Meyer, Joos and Weyer. Nay: none. Motion carried. Resolution passed.

Item 11d: Financial Results for November 2018 was received under Consent Business.

Under New Business, Commission Meyer referred to a statement made by Councilor/Liaison Mocol at the December 4, 2018 City Council implying SPU does not respond to complaints. Staff responded by explaining the procedure used in responding to customer complaints and questions.

The tentative commission meeting dates of January 22 (Tuesday) and February 4 were noted.

Motion by Amundson, seconded by Joos to adjourn to the January 22, 2019 meeting. Motion carried.



Commission Secretary: John R. Crooks