

MINUTES  
OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., July 1, 2019.

MEMBERS PRESENT: Commissioners Joos, Amundson, Meyer, Clay and Mocol. Also present, Utilities Manager Crooks, Planning & Engineering Director Adams, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Amundson, seconded by Meyer to approve the minutes of the June 17, 2019 Commission meeting. Motion carried.

Under Communications, Utilities Manager read a letter from two children requesting the Lions Park Splash Pad be built. Commission Mocol stated that she had received two emails and four texts requesting the SPU Commission waive any fees for the Splash Pad.

President Joos offered the agenda for approval.

Motion by Mocol, seconded by Clay to approve the agenda as presented. Motion carried.

Motion by Amundson, seconded by Clay to approve the Consent Business agenda as presented. Motion carried.

President Joos stated that the Consent Items were: Item 8b: Quarterly Nitrate Results, Item 8c: Windermere Booster Station Construction Update, Item 11a: SPU Website Analytics and Item 11b: SPU Focus Newsletter.

The warrant listing for bills paid July 1, 2019 was presented.

Motion by Clay, seconded by Amundson to approve the warrant listing dated July 1, 2019 as presented. Motion carried.

Liaison Lehman did not attend the meeting.

Water Superintendent Schemel provided a report of current water operations. During hydrant flushing operations, 18 fire hydrants have been repaired. The crew has exercised 248 gate valves. Updates on construction projects were provided.

Item 8b: Quarterly Nitrate Results was received under Consent Business.

Item 8c: Windermere Booster Station Construction Update was received under Consent Business.

Planning and Engineering Director Adams reviewed the draft Property Purchase Agreement for the future municipal water well and water tower site in southwest Shakopee. The storm water drainage issues with the property were reviewed.

Motion by Meyer, seconded by Clay to approve the terms of the Purchase Agreement subject to legal review and the Utilities Manager's discretion on inconsequential language that do not materially affect the outcome as the document is finalized with the property owners and their attorney. The purchase agreement is with Latour Farms, L.P. for approximately 6.82 acres at \$85,000 per acre for a total of \$579,700 subject to an "as built" survey to determine the legal parcel boundaries and area. Motion carried.

Mr. Crooks presented information and an update on the Lion's Park Splash Pad. Representatives of the Shakopee Lions Club were present. A letter from Shakopee Mayor Bill Mars requesting a waiver of the Water Capacity Charge (WCC) was discussed. Mr. Crooks also reviewed a donation that SPU made in conjunction with the construction of Huber Park in downtown Shakopee in 2005. Additional information from Mr. Adams regarding alternatives to water usage with the Splash Pad were discussed. Two resolutions were prepared by SPU Staff for review by the Commission. One resolution waived the WCC with the dollars being subtracted from the SPU annual city contribution; the second resolution waiving the WCC in its entirety. The Commission opted for the second resolution as presented.

Motion by Mocol, seconded by Meyer to offer Resolution #1248. A Partnership Between the Shakopee Public Utilities Commission, the City of Shakopee and the Shakopee Lions, For the Project of Installing a Community Amenity (Splash Pad) Within Lion's Park and Terms and Conditions of Water Service. Ayes: Commissioners Clay, Meyer, Mocol, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

Mr. Crooks provided a report of current electric operations. The electric system had a peak load of 91 MW during June. There were 4 electric outages since the last Commission meeting. One was caused by a contractor and three were caused by animals. For the three animal caused outages, all were on poles that have not yet been fitted with the deterrent wrap. Construction updates were provided.

Mr. Crooks read the MMPA Board Meeting Public Summary for June 2019.

Item 11a: SPU Website Analytics was received under Consent Business.

Item 11b: SPU Focus Newsletter was received under Consent Business.

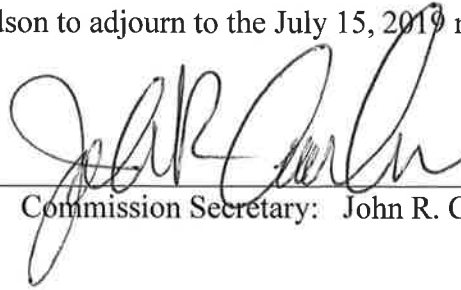
The SPU online payment system, EBill, went live at 0800 Thursday June 27. The deployment was a "soft launch" to identify any issues, if any, before the EBill communications begin with our entire customer base. Mr. Crooks reviewed many of the features with the online

bill pay system. A demonstration of the new system will be made at the July 15 Commission meeting.

The tentative commission meeting dates of July 15 and August 5 were noted.

President Joos thanked the Commission for making an informed decision in regards to the Lions Club Splash Pad issue.

Motion by Meyer, seconded by Amundson to adjourn to the July 15, 2019 meeting. Motion carried.

A handwritten signature in black ink, appearing to read "John R. Crooks", is written over a horizontal line.

Commission Secretary: John R. Crooks