

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., Jun 1, 2020.

MEMBERS PRESENT: Commissioners Amundson, Meyer, Mocol, Brennan and Fox. Utilities Manager Crooks, Planning and Engineering Director Adams, Water Superintendent Schemel, Electric Superintendent Drent, Marketing/Customer Relations Director Walsh, as well as Commissioners Meyer, Mocol, Brennan and Fox attended via WebEx.

Motion by Mocol, seconded by Fox to approve the minutes of the May 18, 2020 Commission meetings. Motion carried.

There were no Communication items to report.

President Amundson offered the agenda for approval.

Motion by Fox, seconded by Mocol to approval the agenda. Motion carried.

There was one item on Consent Business for the agenda; Item 8e: Water Production Dashboard – April 2020

Motion by Brennan, seconded by Meyer to approve the Consent Business. Motion carried.

The warrant listing for bills paid June 1, 2020 was presented.

Motion by Meyer, seconded by Brennan to approve the warrant listing dated June 1, 2020 as presented. Motion carried.

Commissioner Brennan presented the Liaison report. Shakopee City offices have re-opened with COVID precautions in place. No decision has been made to have City Council meeting revert to in-person meetings, as it would be likely more than 25 people would be in attendance.

Water Superintendent Schemel provided a report of current water operations. Water pumpage has averaged 5.3 million gallons per day at the end of May. KLM, a water storage consultant is completing interior and exterior inspection of all SPU water storage facilities.

Planning and Engineering Director Adams discussed the 2020 water reconstruction fund project to replace the 12" trunk water main along Hansen Avenue between CR 21 and Crossings Boulevard. The main is being replaced due to the corrosive conditions which has caused two main breaks. Initial estimates to replace the pipe were put into the 5 year CIP. A subsequent study by SEH investigated several options to replace the water main in questions. All of the costs were higher than what was budgeted in the CIP.

Motion by Meyer, seconded by Fox to defer the project until at least 2021 with the new projected costs to be included in the 2021-2025 Capital Improvement Plan. Motion carried.

Mr. Adams reviewed two 2020 operating budget projects. The 12th Avenue trail project and the Stone Meadows water main extension project. The trail project is over budget, however the Stone Meadows project is under budget. There are sufficient funds to complete both projects in 2020.

Motion by Meyer, seconded by Brennan to approve the use of 2020 Water Operating Funds as presented. Motion carried.

Mr. Adams described the CSAH 83 water main replacement project being done in conjunction with the Scott County reconstruction and widening project. The overall project will require the SPU water storage tower (TO3) to be out of service for a lengthy period during the summer of 2021. This is an opportunity to reconfigure a second exit point to the water tower. This will eliminate a long period of time that the tower would be out of service. Funding for the reconfiguration was discussed.

Motion by Meyer, seconded by Fox to authorize the TO3 connection reconfiguration in 2020 and use the 2020 Connection Funds for the purpose of funding the costs. Motion carried.

Item 8e: Water Production Dashboard – April 2020 was received under Consent Business.

Electric Operations were reviewed by Electric Superintendent Drent. Two electric outages were reported. One was caused by a contractor and the second was a squirrel. The pole wrap project was reviewed. Construction projects were updated.

Utilities Manager Crooks read the MMPA Board meeting public summary for April 2020.

Mr. Crooks read the MMPA Board meeting public summary for May 2020.

The West Shakopee Substation site investigation was reviewed by Mr. Adams. Several parcels are being looked into as they would meet criteria for the substation. The process with Xcel Energy was discussed as they are owners of the transmission line that would be required to tap into the high voltage line to supply the substation.

Motion by Meyer, seconded by Brennan to submit the application and \$5000 deposit fee to Xcel Energy to study the transmission access feasibility. Motion carried.

Motion by Meyer, seconded by Fox to have a non-site specific draft purchase agreement prepared by legal counsel. Motion carried.

Mr. Crooks presented the retirement letter from the SPU Finance Director. The last day for her position in July 10, 2020. SPU has entered into a professional services contract with Baker Tilly to assist in the recruitment and hiring of the replacement.

Motion by Brennan, seconded by Fox to have Commission Mocol be part of the interviewing process for the position. Motion carried.

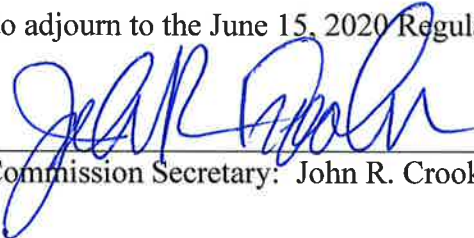
Mr. Crooks reviewed the 2020 Commission Goals and Objectives as discussed during the May 18, 2020 Commission meeting. The Commission agreed with the eight items.

Motion by Meyer, seconded by Mocol to accept the eight goals and objectives as set by the SPU Commission during its May 18, 2020 meeting. Motion carried.

The SPU Governance Handbook final draft was reviewed. No changes were added. The Handbook will be brought back for approval at the next Commission meeting.

Electric Superintendent Drent provided a report of current electric operations. There were two electric outages reviewed. Construction updates were provided.

Motion by Fox, seconded by Meyer to adjourn to the June 15, 2020 Regular Commission Meeting. Motion carried.



Commission Secretary: John R. Crooks