

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

Vice President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., March 16, 2020.

MEMBERS PRESENT: Commissioners Amundson, Meyer, Clay. Also present, Utilities Manager Crooks, Planning & Engineering Director Adams, Electric Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh. Liaison Lehman and Finance Director Schmid attended via conference call. Commission Mocol was absent as previously advised and Commissioner Joos was absent.

Motion by Meyer, seconded by Clay to approve the minutes of the March 2, 2020 Commission meeting. Motion carried.

Motion by Meyer, seconded by Clay to offer Resolution #1267. A Resolution In Recognition of Public Service Terrance Joos. Ayes: Commissioners Clay, Meyer and Amundson. Nay: none. Motion carried. Resolution passed.

Utilities Manager and the Commission thanked Commissioner Joos for his many years of public service to the Shakopee community and his 9 years of service to SPU.

Motion by Meyer, seconded by Amundson to offer Resolution #1268. A Resolution In Recognition of Public Service Steve Clay. Ayes: Commissioners Meyer, Amundson and Clay. Nay: none. Motion carried. Resolution passed.

Commissioner Clay was also thanked for his many years of public service in the community.

Mr. Crooks stated that he had been forwarded a letter from City Councilor Jody Brennan in regards to disconnections of utility service during the COVID-19 event.

Mr. Crooks also informed the Commission that he had a conversation with Rep. Brad Tabke on the SPU's COVID-19 preparedness planning and the discontinuation of service disconnects in Shakopee. Rep. Tabke was appreciative of the steps taken by SPU.

Vice President Amundson offered the agenda for approval.

Utilities Manager Crooks asked the scheduled Goals and Objectives Work Session for this evening be postponed.

Motion by Meyer, seconded by Clay to approve the amended agenda as presented. Motion carried.

Motion by Clay, seconded by Amundson to approve the Consent Business agenda as presented. Motion carried.

Vice President Amundson stated that the Consent Items were: Item 8c: Monthly Water Production Dashboard.

The warrant listing for bills paid March 16, 2020 was presented.

Motion by Meyer, seconded by Clay to approve the warrant listing dated March 16, 2020 as presented. Motion carried.

Liaison Lehman presented his report. Mr. Lehman commended the public service of both Commissioners Joos and Clay. The Shakopee City Council appointed Councilor Jody Brennan and Kayden Fox as new SPU Commissioners beginning April 1. Commissioner Clay was not reappointed.

Water Superintendent Schemel provided a report of current water operations. With the mild weather, hydrant flushing has begun. Preventative maintenance activities continue in anticipation of increased water usage with the warmer temperatures.

Mr. Adams said that formal bid results were received earlier in the day for the construction of Water Tank #8. It was stated there were issues with the apparent low bid for the project. Staff will pursue a legal review of the issues before recommending an award for the project.

Item 8c: Monthly Water Production Dashboard was received under Consent Business.

Electric Superintendent Drent provided a report of current electric operations. One outage affecting 3 customers was reviewed. A ten second blink on a portion of the distribution system was explained. Cooper Control Systems is paying to have the faulty switch sent to their factory for forensic analysis. Construction updates were provided.

Mr. Adams reviewed the annual Distributed Generation Filing with the MN Public Utilities Commission. Currently there are 53 SPU customers that have solar installations on their home or business. This number is up from 38 customers in 2018.

An analysis of the underground vs. overhead relocation costs for the CR 83 project were presented by Mr. Adams.

Motion by Meyer, seconded by Clay to accept the estimated costs to relocate the DL-55 overhead facilities and the DL-41 and DL-44 underground facilities in the project area; to forward the estimated costs to the City of Shakopee and to pursue reimbursement from Scott County for the cost to relocate the DL-55 overhead and DL-44 underground facilities for the portions originally located in utilities easements. Motion carried.

Mr. Adams reviewed potential new substation sites on the west and east areas of Shakopee. Also reviewed were the reasons for pursuing certain properties. Property appraisal reports for potential substation sites are being completed and initial discussions with one property owner has taken place.

Mr. Crooks read the MMPA Board Meeting Public Summary for February 2020.

Customer Relations/Marketing Director Walsh stated that SPU will again be sponsoring the downtown flower baskets in Shakopee. Ms. Walsh also reviewed donations made to the community thus far in 2020.

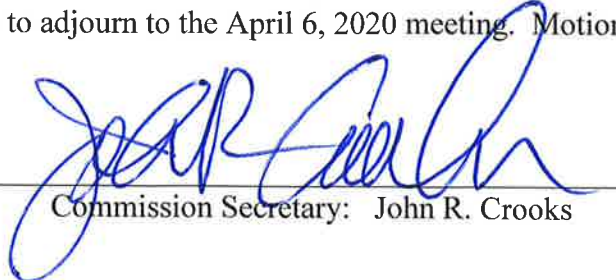
Mr. Crooks reviewed City of Shakopee Resolution #2020-020 – Rejecting Shakopee Public Utilities Commission’s Modification to the Method of Calculating the Amount of the Commission’s Payment to the City.

Motion by Meyer, seconded by Amundson to suspend SPU Resolution #1261 “Authorizing Certain Payments for the Shakopee Public Utilities Commission to the City of Shakopee” for a period of 60 days; within 60 days the SPU Commission should meet with the City Council at a neutral meeting site and attempt to resolve the issue with the Commission’s annual monetary transfer to the City of Shakopee’s general fund and that during the 60 day suspension, make estimated payments to the City’s general fund according to the Commission’s earlier resolution #672. Motion carried.

Mr. Crooks reviewed the Coronavirus COVID-19 preparedness planning underway. Health safety measures were reviewed. SPU is also positioned to execute further precautionary measures as events unfold. The Commission will receive updates from the Utilities Manager on the continuing efforts to protect SPU employees and community.

The tentative commission meeting dates of April 6 and April 20 were noted.

Motion by Meyer, seconded by Clay to adjourn to the April 6, 2020 meeting. Motion carried.



Commission Secretary: John R. Crooks