

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

Vice President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., March 20, 2017.

MEMBERS PRESENT: Commissioners Amundson, Helkamp, Olson and Weyer. Also present, Liaison Whiting, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Line Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh. Commissioner Joos was absent as previously advised.

Motion by Weyer, seconded by Olson to approve the minutes of the March 6, 2017 Commission meeting. Motion carried.

There were no Communication items to report

Vice President Amundson offered the agenda for approval. Item 11a: 2016 Audited Financial Results was moved up in the Agenda and will follow the Liaison Report.

Motion by Helkamp, seconded by Olson to approve the agenda as amended. Motion carried.

Motion by Helkamp, seconded by Olson to approve the Consent Business agenda as presented. Motion carried.

Vice President Amundson stated that the Consent Item was: Item 8e: Water Production Dashboard.

The warrant listing for bills paid March 20, 2017 was presented.

Motion by Helkamp, seconded by Olson to approve the warrant listing dated March 20, 2017 as presented. Motion carried.

Liaison Whiting presented his report. Several City Council Agenda items were discussed, including the Gateway South project. Also discussed was the potential of decorating downtown utility boxes with a more festive appearance.

Finance Director Schmid introduced Steve Wischmann, Audit Partner with BerganKDV. Mr. Wischmann reviewed the 2016 Audited Financial Statements and Communications Letter to Management. It was stated the audit was unmodified and that the SPU 2016 Financial Statements

were in excellent order. The Commission thanked the Finance Department for another year of very good results.

Motion Olson, seconded by Helkamp to accept the 2016 Audited Financial Statements and Communications Letter to Management. Motion carried.

Water Superintendent Schemel provided a report of current water operations. In his report Mr. Schemel reviewed the project to install a Booster Station at the Tanks 5 and 6 site. More information will be brought to a future Commission meeting.

Planning and Engineering Director Adams reviewed Resolution #1157 that determines the Truck Water Charge for the Gateway South Second Addition Project.

Motion by Helkamp, seconded by Olson to offer Resolution #1157. A Resolution Setting the Amount of the Trunk Water Charge, Approving of Its Collection and Authorizing Water Service to Certain Property Described as: Gateway South Second Addition. Ayes: Weyer, Helkamp, Olson and Amundson. Nay: none. Motion carried. Resolution passed.

Mr. Adams reviewed Resolution #1158 that determines the Trunk Water Charge for the Southbridge Crossing Apartments.

Motion by Olson, seconded by Weyer to offer Resolution #1158. A Resolution Rescinding Resolution #697 and Setting the Amount of the Trunk Water Charge, Approving of Its Collection and Authorizing Water Service for Certain Property Described as: Southbridge Crossings Apartments. Ayes: Olson, Weyer, Helkamp and Amundson. Motion carried. Resolution passed.

Mr. Adams reviewed Resolution #1159 that determines the Trunk Water Charge for the balance of Lot1, Block 1 Superior Supply First Addition.

Motion by Helkamp, seconded by Olson to offer Resolution #1159. A Resolution Amending Resolution #697 and Setting the Amount of the Trunk Water Charge, Approving of Its Collection and Authorizing Water Service to Certain Property Described as: The Balance of Lot 1, Block 1 Superior Supply First Addition. Ayes: Weyer, Helkamp, Olson and Amundson. Motion carried. Resolution passed.

Item 8e: Water Production Dashboard was received under Consent Business.

Line Superintendent Drent provided a report of current electric operations. There were three outages that were discussed. One outage was caused by a fallen tree, one was caused by a rabbit on top of a pole and the largest outage was caused by a contractor hitting an electric cable at the Shakopee High School construction site. Several other construction updates were also provided.

Mr. Drent introduced Chad Rasmussen and Stuart Anderson from DGR Consulting to review the electric SCADA bid results. Two bids were received at the formal bid opening on February 14, at the SPU offices. The two companies were Survalent Technology and Open Systems

International. Both companies had experience converting C3Ilex SCADA systems. Several of the bid specifications were discussed. DGR recommended awarding the project to the low bid of Survalent Technology.

Motion by Helkamp, seconded by Weyer to award Survalent Technology, the bid for the new electric SCADA system for the amount of \$175,128.63. Motion carried.


Customer Relations/Marketing Director Walsh reviewed the single submittal for the annual Tom Bovitz Scholarship Award. The Commission directed Staff to award the submittal the First Place Award and to forward the essay to the State competition.

Motion by Helkamp, seconded by Weyer to offer Resolution #1160. A Resolution in Recognition of Public Service to Jordan Olson. Ayes: Weyer, Helkamp and Amundson. Nay: none. Olson abstained. Motion carried. Resolution passed.

Utilities Manager Crooks thanked Commissioner Olson for his 3 years of governance with SPU.

The tentative commission meeting dates of April 3 and April 17 were noted.

Motion by Olson, seconded by Helkamp to adjourn to the April 3, 2017 meeting. Motion carried.



Commission Secretary: John R. Crooks