

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., November 20, 2017.

MEMBERS PRESENT: Commissioners Joos, Amundson, Hennen and Weyer. Also present, Liaison Mocol, Finance Director Schmid, Planning & Engineering Director Adams, Line Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh. Utilities Manager Crooks was absent as previously advised.

Motion by Joos, seconded by Hennen to approve the minutes of the November 6, 2017 Commission meeting. Motion carried.

There were no Communication items

President Amundson offered the agenda for approval.

Motion by Weyer, seconded by Joos to approve the agenda as presented. Motion carried.

Motion by Joos, seconded by Hennen to approve the Consent Business agenda as presented. Motion carried.

President Amundson stated that the Consent Items were: Item 8c: Monthly Water Production Dashboard and Item 11d: October 2017 Financial Results.

The revised warrant listing for bills paid October 2, 2017 was presented.

Motion by Joos, seconded by Hennen to approve the revised warrant listing dated October 2, 2017 as presented. Motion carried.

The warrant listing for bills paid November 20, 2017 was presented.

Motion by Weyer, seconded by Joos to approve the warrant listing dated November 20, 2017 as presented. Motion carried.

Liaison Mocol presented her report. The Holiday Festival in downtown Shakopee was discussed. At the November 21 City Council meeting there will be a presentation of the Canterbury Commons development project.

Water Superintendent Schemel provided a report of current water operations. Construction projects were updated.

A construction update was provided for the Riverview Booster Station by Mr. Schemel.

Item 8c: Monthly Water Production Dashboard was received under Consent Business.

Line Superintendent Drent provided a report of current electric operations. Two electric outages were reviewed. Project updates were also provided.

Mr. Drent reviewed the bid results for the trenching equipment. The apparent low bid was RDO-Vermeer Equipment in the amount of \$178,815.00 plus tax and delivery. Delivery of the equipment could be in early February.

Motion by Weyer, seconded by Hennen to award the bid of the Vermeer RTX1250 tractor, trencher, plow and backhoe unit to RDO Equipment in the amount of \$178,815.00. Motion carried.

Planning and Engineering Director Adams presented the final 2018 Administrative Projects and Equipment Plan.

Motion by Weyer, seconded by Hennen to approve the 2018 Administrative Projects and Equipment Plan as presented. Motion carried.

Mr. Adams presented the final 2018 Electric Capital Projects and Equipment Plan. Several changes in the Plan were discussed.

Motion by Weyer, seconded by Hennen to approve the 2018 Electric Capital Projects and Equipment Plan as presented. Motion Carried.

Mr. Adams presented the final 2018 Water Capital Projects and Equipment Plan

Motion by Joos, seconded by Hennen to approve the 2018 Water Capital Projects and Equipment Plan as presented. Motion carried.

Mr. Adams then presented the 2018-2022 Capital Improvement Plan.

Motion by Weyer, seconded by Joos to accept the 2018-2022 Capital Improvement Plan as presented. Motion carried.

Finance Director Schmid presented the 2018 Proposed SPU Budget, Cash Flows and Assumptions.

Motion by Joos, seconded by Hennen to approve the 2018 Operating Budget and the 2018-2022 projected cash flows, based on the key assumptions as presented. Motion carried.

Item 11d: October 2017 Financial Results were received under Consent Business.

Under New Business, the Utilities Manager's annual review was discussed with a date being set at a future meeting.

The tentative commission meeting dates of December 4 and December 18 were noted.

Motion by Joos, seconded by Weyer to adjourn to the December 4, 2017 meeting. Motion carried.



Commission Secretary: John R. Crooks