

MINUTES  
OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
(Regular Meeting)

President Weyer called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., October 1, 2018.

MEMBERS PRESENT: Commissioners Joos, Amundson, Meyer and Weyer. Also present, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Electric Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Joos, seconded by Amundson to approve the minutes of the September 17, 2018 Commission meeting. Motion carried.

Under Communications, Utilities Manager Crooks provided the Commission with a resignation letter from Commissioner Hennen. Due to his relocation and move outside the City of Shakopee, he is no longer able to serve. His resignation is effective immediately.

President Weyer offered the agenda for approval.

Motion by Meyer, seconded by Joos to approve the agenda as presented. Motion carried.

The warrant listing for bills paid October 1, 2018 was presented.

Motion by Amundson, seconded by Joos to approve the warrant listing dated October 1, 2018 as presented. Motion carried.

There was no Liaison Report.

Water Superintendent Schemel provided a report of current water operations. An update on the hydrant flushing project was provided. Construction project updates were also provided.

The Rahr Malting Watermain Looping Project was updated by Planning and Engineering Director Adams. The City of Shakopee will not allow a final lift coat for the repair until Spring 2019. Therefore, both RJ Ryan and WSB have submitted increased costs for the project. The potential re-bidding of the entire project was discussed.

Motion by Joos, seconded by Meyer to direct Staff to further investigate the potential cost differences between the added costs to the current contract or re-bidding the project, with more detailed information brought to the Commission at the next meeting. Motion carried.

Motion by Joos, seconded by Meyer to offer Resolution #1208. A Resolution Setting the Amount Of The Trunk Water Charge, Approving Of Its Collection And Authorizing Water Service To Certain Property Described As: Stagecoach at Southbridge. Ayes: Commissioners Meyer, Joos, Amundson and Weyer. Nay: none. Motion carried. Resolution passed.

Motion by Joos, seconded by Amundson to offer Resolution #1209. A Resolution Approving Of The Estimated Cost Of Pipe Oversizing On The Watermain Project: Stagecoach at Southbridge. Ayes: Commissioners Amundson, Joos, Meyer and Weyer. Nay: none. Motion carried. Resolution passed.

Motion by Meyer, seconded by Joos to offer Resolution #1210. A Resolution Setting the Amount Of The Trunk Water Charge, Approving Of Its Collection And Authorizing Water Service To Certain Property Described As: Windermere South First Addition. Ayes: Commissioners Meyer, Weyer, Joos and Amundson. Nay: none. Motion carried. Resolution passed.

Motion by Amundson, seconded by Meyer to offer Resolution #1211. A Resolution Approving Of The Estimated Cost Of Pipe Oversizing On The Watermain Project: Windermere South First Addition. Ayes: Commissioners Amundson, Joos, Meyer and Weyer. Nay: none. Motion carried. Resolution passed.

Electric Superintendent Drent provided a report of current electric operations. Six electric outages were reviewed. One half of the city streetlights have been converted to LEDs. A weekend project at Seagate Technologies was reviewed as well as several construction projects.

Mutual aid efforts in Owatonna were reviewed by Mr. Drent. Following the severe storms of September 20, Owatonna Public Utilities requested assistance to restoring power to 5000 customers. Four SPU employees provided two trucks and assisted in the restoration of power on September 23 and 24.

Mr. Crooks read the September 2018 MMPA Board meeting public summary.

Finance Director Schmid reviewed the 2019 wage and compensation planning assumptions from the Wage and Compensation Sub-Committee.

Motion by Meyer, seconded by Amundson to approve the 2019 wage and compensation planning assumptions as presented. Motion carried

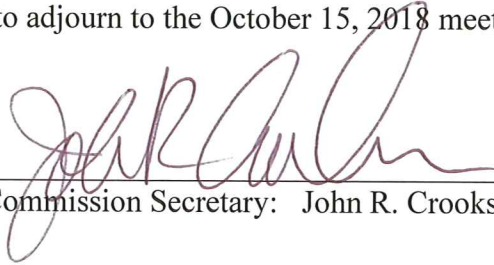
Ms. Schmid reviewed a job classification change for the Sr. Accounting Specialist position.

Motion by Amundson, seconded by Meyer to approve the revised job description for the Sr. Accounting Specialist position. Motion carried.

Motion by Joos, seconded by Amundson to offer Resolution #1212. A Resolution Regulating Wage Ranges. Ayes: Commissioners Meyer, Amundson, Joos and Weyer. Nay: none. Motion carried. Resolution passed.

The tentative commission meeting dates of October 15 and November 5 were noted.

Motion by Amundson, seconded by Joos to adjourn to the October 15, 2018 meeting.  
Motion carried.

A handwritten signature in dark ink, appearing to read "John R. Crooks", is written over a horizontal line.

Commission Secretary: John R. Crooks