

MINUTES  
OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
(Regular Meeting)

President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., October 16, 2017.

MEMBERS PRESENT: Commissioners Joos, Amundson, Helkamp, Hennen and Weyer. Also present, Liaison Mocol, Finance Director Schmid, Planning & Engineering Director Adams, Line Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh. Utilities Manager Crooks was absent as previously advised.

Motion by Weyer, seconded by Helkamp to approve the minutes of the October 2, 2017 Commission meeting. Motion carried.

There were no Communication items.

President Amundson asked that two items be placed on the agenda. The items were; Item 8c: Resolution #1173 - Setting of the Trunk Water Charge, Approving of Its Collection and Authorizing Water Service to Certain Property Described as: West Shakopee Gateway First Addition and Item 8d: Resolution #1174 - Approving of the Estimated Cost of Pipe Oversizing on the Watermain Project: Vierling Drive Connection CP 2017-10.

President Amundson offered the amended agenda for approval.

Motion by Helkamp, seconded by Weyer to approve the amended agenda as presented. Motion carried.

There were no Consent Items.

The warrant listing for bills paid October 16, 2017 was presented.

Motion by Joos, seconded by Helkamp to approve the warrant listing dated October 16, 2017 as presented. Motion carried.

Liaison Mocol presented her report. The City will be hiring a water resources position. There is a meeting with the Met Council's Regional Water Supply Committees on November 6. The Envision Shakopee initiative is underway. The initiative will promote the development of the 2040 City of Shakopee Comprehensive Plan.

Water Superintendent Schemel provided a report of current water operations. The SPU Water Supply Plan is completed and has been sent to the DNR for their review and approval. Construction updates were also provided.

Mr. Schemel then led a presentation on the construction of the Riverview Booster Station.

Planning and Engineering Director Adams provided an overview of the City of Shakopee development project on Vierling Drive.

Motion by Helkamp, seconded by Hennen to offer Resolution #1173. A Resolution Setting of the Trunk Water Charge, Approving of Its Collection and Authorizing Water Service to Certain Property Described as: West Shakopee Gateway First Addition. Ayes: Commissioners: Hennen, Joos, Helkamp, Weyer and Amundson. Nay: none. Motion carried. Resolution passed.

Motion by Joos, seconded by Helkamp to offer Resolution #1174. A Resolution Approving of the Estimated Cost of Pipe Oversizing on the Watermain Project: Vierling Drive Connection CP 2017-10. Ayes: Helkamp, Weyer, Joos, Hennen and Amundson. Nay: none. Motion carried. Resolution passed.

Line Superintendent Drent provided a report of current electric operations. Three electric outages were reviewed. Six SPU linemen will be participating in the MMUA Lineworker's Rodeo in Marshall, Minnesota. Construction updates were provided.

Marketing/Customer Relations Director Walsh provided an overview of the Residential Clean Energy Choice Program. The Program will roll out as of January 1, 2018.

President Amundson read the September 2017 MMPA Board Meeting Public Summary.

Finance Director Schmid provided the 2017 September Financial Results.

Ms. Schmid reviewed the 2018 Wage and Compensation Planning Assumptions, as approved by the Wage and Compensation Sub Committee.

Motion by Helkamp, seconded by Hennen to offer Resolution #1172. A Resolution Regulating Wage Ranges. Ayes: Commissioners: Helkamp, Weyer, Joos, Hennen and Amundson. Nay: none. Motion carried. Resolution passed.

Motion by Helkamp, seconded by Weyer to direct staff to proceed with job description updates for the Electric Department reorganization with positions to include: Assistant Electric Superintendent, Storekeeper, Dispatcher, Lead Lineman, Journeyman Lineman, Apprentice Lineman, Meter/Electronics Technician and Locator/Meter Specialist. Motion carried.

The tentative commission meeting dates of November 6 and November 20 were noted.

Motion by Helkamp, seconded by Weyer to adjourn to the November 6, 2017 meeting. Motion carried.

  
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Commission Secretary: John R. Crooks