

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., October 21, 2019.

MEMBERS PRESENT: Commissioners Joos, Amundson, Meyer, Clay and Mocol. Also present, Liaison Lehman, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Electric Superintendent Drent and Marketing/Customer Relations Director Walsh.

Motion by Amundson, seconded by Clay to approve the minutes of the October 7, 2019 Commission meeting. Motion carried.

There were no Communication items.

President Joos offered the agenda for approval. It was requested to move the consultant's presentation, Item 8f: Comprehensive Water System Plan – 2019 Supplement Final Draft to follow the Liaison report.

Motion by Clay, seconded by Meyer to approve the amended agenda as presented. Motion carried.

Motion by Meyer, seconded by Mocol to approve the Consent Business agenda as presented. Motion carried.

President Joos stated that the Consent Items were: Item 8b: Shakopee AUAR Area G – Map Update and Item 11a: Financial Results – September 2019.

The warrant listing for bills paid October 21, 2019 was presented.

Motion by Amundson, seconded by Clay to approve the warrant listing dated October 21, 2019 as presented. Motion carried.

There was no Liaison report, as Council Liaison Lehman had not yet arrived for the meeting.

Chad Katzenberg, water consultant with SEH, presented the 2019 Supplement for the Water System Comprehensive Plan. The supplement was done in conjunction with the City of Shakopee AUAR for Jackson Township. Utilities Manager Crooks reviewed several small changes to incorporate into the Supplement.

Motion by Meyer, seconded by Amundson to accept the report, incorporating the changes as identified by Mr. Crooks and forward copies to the City of Shakopee. Motion carried.

Liaison Lehman arrived and presented his report. A City of Shakopee proposed ordinance prohibiting private wells was discussed. The proposed ordinance is expected to be on the November 5 City Council Agenda.

Mr. Crooks provided a report of current water operations. A watermain break and repair was reviewed. Hydrant flushing is almost complete with over 320 valves being exercised and operated. Construction updates were provided.

Item 8b: Shakopee AUAR Area G – Map Update was received under Consent Business.

Planning and Engineering Director Adams reviewed the SPU rock removal costs settlement offer as detailed in Change Order #2.

Motion by Clay, seconded by Meyer to proceed with payment for Change Order #2 as presented, including the amount of \$92,000 for the extra rock removal costs. Motion carried.

An update on the closing for the Tower #8 Property was provided by Mr. Adams. The closing is scheduled to take place before December 1.

Mr. Adams presented a signed Right of Entry Agreement for the test well at Tower #8 site. The test well will be constructed by Renner Well Company.

Electric Superintendent Drent provided a report of current electric operations. One electric outage was reviewed. It affected two customers and was caused by bad secondary wiring. Construction updates were provided.

Mr. Drent presented the results for the 2019 MN Lineworkers Rodeo that took place October 15 in Marshall, MN. Mike Enright, Justin Rotert, Jamie VonBank and Matt Griebel participated in Journeyman events. Matt Kahle, Tyler Hansen, Tyler O'Brien and Grant Friendshuh participated in Apprentice Events. Awards are given to the top three competitors in each event. SPU received ten awards for being in the top three.

Finance Director Schmid presented the recommendations from the Compensation Sub Committee. Sub Committee members Amundson and Meyer also provided information as to the recommendations. The wage and compensation planning assumptions were then presented by Ms. Schmid.

Motion by Meyer, seconded by Amundson to offer Resolution #1252. A Resolution Regulating Wage Ranges. Ayes: Commissioners Clay, Meyer, Mocol, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

Item 11a: Financial Results – September 2019 was received under Consent Business.

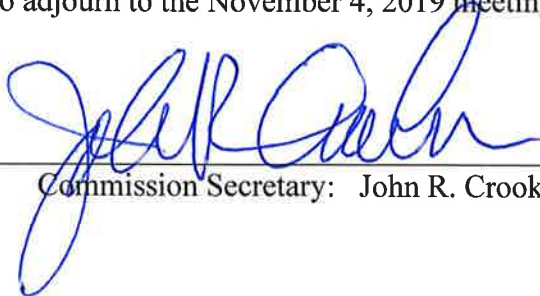
Motion by Meyer, seconded by Amundson to adjourn to Work Session – Transition/Succession Plan.

Motion by Clay, seconded by Mocol to reconvene to Regular Session.

President Joos stated that no official business took place during the work session.

The tentative commission meeting dates of November 4 and November 18 were noted.

Motion by Mocol, seconded by Joos to adjourn to the November 4, 2019 meeting. Motion carried.



Commission Secretary: John R. Crooks