

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., September 5, 2017.

MEMBERS PRESENT: Commissioners Joos, Amundson, Helkamp, Hennen and Weyer. Also present, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Line Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Helkamp, seconded by Weyer to approve the minutes of the August 7, 2017 Commission meeting. Motion carried.

Under Communications, Utilities Manager Crooks informed the Commission that the Shakopee Energy Park has been selected by Power magazine as the top natural gas fired generation facility in the United States for 2017.

President Amundson offered the agenda for approval.

Motion by Helkamp, seconded by Weyer to approve the agenda as presented. Motion carried.

Motion by Helkamp, seconded by Joos to approve the Consent Business agenda as presented. Motion carried.

President Amundson stated that the Consent Items were: Item 8h: Monthly Water Production Dashboard, Item 8i: American Dental Association 50 Year Fluoridation Recognition and Item 11c: July 2017 Financial Results.

The warrant listing for bills paid August 21, 2017 was presented.

Motion by Joos, seconded by Hennen to approve the warrant listing dated August 21, 2017 as presented. Motion carried.

The warrant listing for bills paid September 5, 2017 was presented.

Motion by Hennen, seconded by Helkamp to approve the warrant listing dated September 5, 2017 as presented. Motion carried.

There was no Liaison report.

Water Superintendent Schemel provided a report of current water operations. The water utilities portion of the 2017 Street Reconstruction Project has been completed. Fall hydrant flushing will begin soon. The status of other construction projects was updated.

Motion by Joos, seconded by Hennen to offer Resolution #1168. A Resolution Setting the Amount of the Trunk Water Charge, Approving of Its Collection and Authorizing Water Service to Certain Property Described as: Kelley Fuels at 250 Sarazin Street. Ayes: Commissioners Hennen, Joos, Helkamp, Weyer and Amundson. Nay: none. Motion carried. Resolution passed.

Motion by Weyer, seconded by Joos to offer Resolution #1169. A Resolution Setting the Amount of the Trunk Water Charge, Approving of Its Collection and Authorizing Water Service to Certain Property Described as: Larson Development 101, LLC at 290 Sarazin Street. Ayes: Commissioners Helkamp, Weyer, Joos, Hennen and Amundson. Nay: none. Motion carried. Resolution passed.

Motion by Helkamp, seconded by Weyer to offer Resolution #1170. A Resolution Approving of the Estimated Cost of Pipe Oversizing on the Watermain Project: Windermere. Ayes: Commissioners Helkamp, Weyer, Joos, Hennen and Amundson. Nay: none. Motion carried. Resolution passed.

The potential acquisition of the Windermere Booster Station property was reviewed by Planning and Engineering Director Adams. DR Horton has indicated they are agreeing with the purchase price as discussed by Mr. Adams. The amount would be \$235,189.65 for the property that would contain a booster station, production well with related equipment and a treatment facility, if so warranted in the future.

Motion by Helkamp, seconded by Hennen to direct Staff to prepare a purchase agreement with DR Horton for the property in the amount of, not to exceed, \$235,189.65. Motion carried.

Mr. Schemel provided the bid results for the Riverview Booster Station watermain work. Our consultant with Sambatek evaluated the bid results and recommended to accept McNamara Contracting's low bid of \$176,729 out of the 7 bids received.

Motion by Helkamp, seconded by Hennen to award the low bid for the watermain work for the Riverview Booster Station in the amount of \$176,729. Motion carried.

An August Shakopee Valley News (SVN) e-article on nitrates in Shakopee was reviewed by Mr. Schemel. The article used incorrect data supplied by the MN Department of Health (MDH). The MDH has since retracted their report and is in the process of correcting their data. The printed SVN version of article contained the correct information.

Item 8h: Monthly Water Production Dashboard was received as Consent Business.

Item 8i: American Dental Association 50 Year Fluoridation Recognition was received as Consent Business.

Line Superintendent Drent provided a report of current electric operations. Four electric outages were reviewed and construction projects were updated.

Mr. Crooks read the August 2017 MMPA Board Meeting Public Summary into the record.

Mr. Drent reviewed the process and purchase of the new SPU Bucket Truck. He also reviewed the decision to have new SPU large trucks be white instead of yellow.

Marketing/Customer Relations Director Walsh provided the Daffron iXP Upgrade Project update. The go-live date of August 21 went well. Several small issues have been taken care of. Ms. Walsh and her Staff were complimented for their work by Commission President Amundson.

Finance Director Schmid provided an overview of the Shakopee Public Utilities Property and Liability Insurance coverage with the League of Minnesota Cities.

Motion by Helkamp, seconded by Hennen to not waive the monetary limits as a measure to limit any future claims exposure. Motion carried.

Item 11c: July 2017 Financial Results were received as Consent Business.

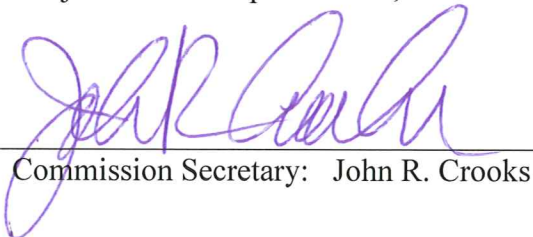
Mr. Crooks presented a sponsorship opportunity for the Chinese Lantern Light Festival being held at Canterbury Park. The event will be held from September 7 through October 22. The agreement with Canterbury Park was discussed. The total amount of the sponsorship requested was \$10,000, to be split between SPU and MMPA. If the opportunity presents itself again next year the dollars will come out of the Marketing budget.

Motion by Joos, seconded by Helkamp to donate \$5,000 to become a sponsor of the Chinese Lantern Light Festival. Motion carried.

There was discussion in regards to possible electronic public access of Commission Agenda packets. Staff will research the potential and bring back details at a future meeting

The tentative commission meeting dates of September 18 and October 2 were noted.

Motion by Helkamp, seconded by Joos to adjourn to the September 18, 2017 meeting. Motion carried.



Commission Secretary: John R. Crooks