

MINUTES  
OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., January 19, 2016.

MEMBERS PRESENT: Commissioners Joos, Amundson, Mars and Olson. Also present, Utilities Manager Crooks, Planning & Engineering Director Adams, Line Superintendent Athmann and Marketing/Customer Relations Director Walsh. Commissioner Helkamp was absent as previously advised.

Motion by Amundson, seconded by Mars to approve the minutes of the January 4, 2016 Commission meeting. Motion carried.

Under Communications, Commissioner Olson mentioned there was a customer with a low hanging service line. Staff stated that they will inspect the line and address any issues that are being caused.

President Joos offered the agenda for approval.

Motion by Amundson, seconded by Olson to approve the agenda as presented. Motion carried.

Motion by Olson, seconded by Mars to approve the Consent Business agenda as presented. Motion carried.

President Joos stated that the Consent Item was: item 8b: Monthly Production Dashboard.

The warrant listing for bills paid January 19, 2016 was presented.

Motion by Amundson, seconded by Olson to approve the warrant listing dated January 19, 2016 as presented. Motion carried.

There was no liaison report.

Utilities Manager Crooks provided a report of current water operations. Preventative maintenance is being performed on Well 6. Chemical tubing is being replaced and oil changes are taking place with all motors. The portable generator housed at the Valley Creek Crossing Booster Station has been serviced. The current extreme cold weather has caused only 2 frozen service lines and both were thawed by Water Department staff.

Item 8b: Monthly Production Dashboard was received as Consent Business.

Line Superintendent Athmann provided a report of current electric operations. It was announced that the Shakopee Substation is now in service. The extreme cold weather has caused very few issues with the distribution system. Commissioner Mars thanked Staff for all the work that has resulted with the new substation.

A video of the construction of the APPA Lineworker's Rodeo site was viewed. An update on the logistics involved with the preparation of the event was presented.

Planning and Engineering Director Adams reviewed a proposed change in the existing Underground Electrical Distribution System Policy.

Motion by Amundson, seconded by Olson to offer Resolution #1115. A Resolution Modifying A Policy With Reference To Underground Electrical Distribution Systems. Ayes: Commissioners Mars, Olson, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

Mr. Crooks discussed the Electric Superintendent Job Search Committee appointment. As with prior hirings of Department Head positions, at least one sitting Commissioner serves on the interview committee.

Motion by Mars to appoint Commissioner Amundson to the interview Committee. Motion died for the lack of a second to the motion.

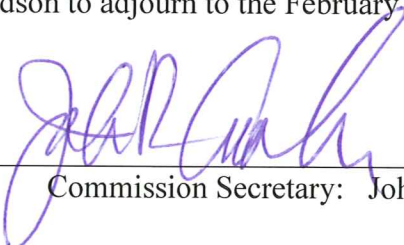
Motion by Mars, seconded by Amundson to "table" the issue to the February 1, 2016 Commission meeting. Motion carried 3-1, with Commissioner Olson dissenting.

Mr. Crooks reviewed the job search schedule of events.

The Schedules/Priorities quarterly review was led by Mr. Crooks. Pole attachments, watermain looping, street lighting and the e-bill presentment schedule were discussed.

The tentative commission meeting dates of February 1 and Tuesday, February 16 were noted.

Motion by Mars, seconded by Amundson to adjourn to the February 1, 2016 meeting. Motion carried.

  
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Commission Secretary: John R. Crooks