

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., October 3, 2016.

MEMBERS PRESENT: Commissioners Joos, Amundson, Helkamp, Olson and Weyer. Also present, Liaison Whiting, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Line Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Amundson, seconded by Weyer to approve the minutes of the September 19, 2016 Commission meeting. Motion carried.

Under Communications, Duane Wermerskirchen requested SPU participate in updating the holiday decorations downtown to LED's. He will submit the application for a SCIP rebate. A thank you letter from the Mayor thanked SPU for donating to the Shakopee Fun For All Playground. Liaison Whiting presented SPU with a plaque for the donations to the Shakopee Diversity Alliance.

President Joos offered the agenda for approval.

Motion by Helkamp, seconded by Amundson to approve the agenda as presented. Motion carried.

Motion by Helkamp, seconded by Olson to approve the Consent Business agenda as presented. Motion carried.

President Joos stated that the Consent Items were: item 8c: Quarterly Nitrate Report; and item 11b: Website Analytics.

The warrant listing for bills paid October 3, 2016 was presented.

Motion by Amundson, seconded by Helkamp to approve the warrant listing dated October 3, 2016 as presented. Motion carried.

Liaison Whiting presented his report. It was stated the community build for the playground is October 22. At the next City Council meeting assessments will be reviewed, the City fee schedule will be updated as will the Commercial Loan Program.

Water Superintendent Schemel provided a report of current water operations. Construction updates were provided and the Fall flushing program was reviewed.

Motion by Olson, seconded by Helkamp to offer Resolution #1141. A Resolution Approving Payment For The Pipe Oversizing Costs On The Watermain Project: Hilldale Drive Improvements City Project No. 2014-3. Ayes: Commissioners Weyer, Helkamp, Olson, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

Item 8c: Quarterly Nitrate Report was received under Consent Business.

Line Superintendent Drent provided a report of current electric operations. There were no outages to report. Construction updates were provided. An update to the SCADA project was given.

Utilities Manager Crooks provided an update to the construction of the Shakopee Energy Park.

The Shakopee Energy Park tour scheduling was discussed. The Commission decided to schedule the tour for November 7 at 5pm, before the scheduled Commission meeting.

Mr. Drent reviewed the Bucket Truck purchase authorization process and the bids received by SPU.

Motion by Weyer, seconded by Amundson to purchase the Atec TA55 Bucket Truck to be built on an International chassis per the specifications provided, in the amount of \$232,527.00. Motion carried.

Electric vehicle charging stations were discussed. An overview was provided by Mr. Crooks. Consensus was to bring back more information at a future Commission meeting and to allow Mr. Crooks to contact Fresh Energy.

Finance Director Schmid provided the Employee Wage Compensation Sub Committee recommendation.

Motion by Amundson, seconded by Olson to offer Resolution #1142. A Resolution Regulating Wage Ranges. Ayes: Commissioners Weyer, Helkamp, Olson, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

The City of Shakopee provided copied of the *Boards and Commissions Manual*.

Item 11b: Website Analytics was received under Consent Business.

The tentative commission meeting dates of October 17 and November 7 were noted.

Motion by Helkamp, seconded by Amundson to adjourn to Closed Session to discuss pending litigation.

Motion by Helkamp, seconded by Amundson to reconvene to Regular Session.

President Joos stated that no official business took place during the Closed Session.

Motion by Weyer, seconded by Olson to adjourn to the October 17, 2016 meeting. Motion carried.



Commission Secretary: John R. Crooks