

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., February 16, 2016.

MEMBERS PRESENT: Commissioners Joos, Amundson, Mars and Helkamp. Also present, Utilities Manager Crooks, Finance Director Schmid, Line Superintendent Athmann, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh. Commissioner Olson was absent as previously advised.

Motion by Helkamp, seconded by Amundson to approve the minutes of the February 1, 2016 Commission meeting. Motion carried.

There were no Communication items.

President Joos offered the agenda for approval.

Motion by Helkamp, seconded by Amundson to approve the agenda as presented. Motion carried.

Motion by Helkamp, seconded by Amundson to approve the Consent Business agenda as presented. Motion carried.

President Joos stated that the Consent Item was: item 8b: Monthly Production Dashboard.

The warrant listing for bills paid February 16, 2016 was presented.

Motion by Amundson, seconded by Helkamp to approve the warrant listing dated February 16, 2016 as presented. Motion carried.

There was no Liaison report.

Water Superintendent Schemel provided a report of current water operations. The video of Well 6 has taken place and no major issues were identified. Mr. Schemel discussed issues with the Minnesota Health Department's water testing procedures.

Item 8b: Monthly Production Dashboard was received under Consent Business.

Motion by Helkamp, seconded by Amundson to offer Resolution #1116. A Resolution For Vacation Of Electric Utility Easement Within A Portion Of Lot 7, Block 1, Riverview Estates,

Scott County, Minnesota.. Ayes: Commissioners Mars, Helkamp, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

Line Superintendent Athmann provided a report of current electric operations. There were no electric outages. The overhead line construction for the Amazon circuit is taking place and the annual tree trimming is continuing. The planning for the Lineworker's Rodeo was discussed.

Utilities Manager Crooks provided an update on the Dean Lake Substation Expansion Project and the Blue Lake Substation Project.

The December Financials were reviewed by Finance Director Schmid. Year to date and year over year results were provided. An overview of GASB 68 was given. Staff was complemented on the 2015 financial results.

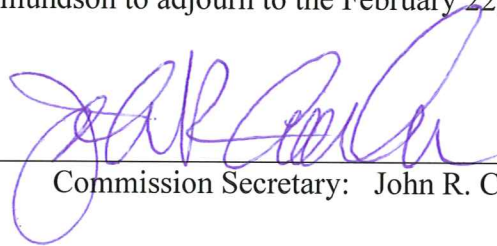
The SPU Governance Handbook was reviewed by Mr. Crooks. The Commission is pleased with the Handbook, but discussed minor changes that they would like incorporated in the document before April 1. The changes will be made and the Handbook brought back for discussion and adoption at the March 7 meeting.

Under New Business, Commissioner Amundson reviewed the process of interviewing candidates for the SPU Commissioner position. The new Commissioner begins the term as of April 1, 2016.

The tentative commission meeting dates of March 7 and March 21 were noted.

The February 22 meeting is scheduled for the 2016 Goals and Objectives Work Session and the annual review of the Utilities Manager.

Motion by Helkamp, seconded by Amundson to adjourn to the February 22, 2016 meeting. Motion carried.



Commission Secretary: John R. Crooks