

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., April 18, 2016.

MEMBERS PRESENT: Commissioners Joos, Amundson, Helkamp, Olson and Weyer. Also present, Liaison Whiting, Utilities Manager Crooks, Planning & Engineering Director Adams and Marketing/Customer Relations Director Walsh.

Motion by Amundson, seconded by Weyer to approve the minutes of the April 4, 2016 Commission meeting. Motion carried.

There were no communication items.

President Joos offered the agenda for approval.

Motion by Amundson, seconded by Helkamp to approve the agenda as presented. Motion carried.

There was no Consent Business.

The warrant listing for bills paid April 18, 2016 was presented.

Motion by Helkamp, seconded by Weyer to approve the warrant listing dated April 18, 2016 as presented. Motion carried.

Liaison Whiting reviewed the upcoming City Council meeting agenda.

Utilities Manager Crooks provided a report of current water operations. The rehabilitations to Well 6 and Well 16 were discussed.

Motion by Helkamp, seconded by Amundson to offer Resolution #1121. A Resolution Setting The Amount Of The Trunk Water Charge, Approving Of Its Collection And Authorizing Water Service To Certain Property Described As: Hilldale Drive (Zoschke's Addition). Ayes: Commissioners Weyer, Helkamp, Olson, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

Motion by Amundson, seconded by Olson to offer Resolution #1122. A Resolution Approving Of The Estimated Cost Of Pipe Oversizing On The Watermain Project: Hilldale Drive (Zoschke's Addition). Ayes: Commissioners Weyer, Helkamp, Olson, Amundson and Joos. Nay: none. Motion carried. Resolution passed.



The Water Engineering Consultant selection process was reviewed by Mr. Crooks. Two categories of General Engineering Services and Technical/Specialty Engineering Services were discussed. The firms selected were Sambatek, SEH, WSB, PCE, AE2S, BSI and Wunderlich-Malec.

Motion by Olson, seconded by Amundson to direct Staff to proceed with professional service agreements with the Engineering firms as presented. Motion carried.

Mr. Crooks provided a report of current electric operations. An outage was caused by a falling tree on Marystown Road. Another outage was caused by a bad transformer on First Avenue. Three new breakers are being installed at the Pike Lake Substation.

Mr. Crooks updated the Commission on the selection process for the Electric Superintendent position

Mr. Crooks reviewed the Quarterly Schedules and Priorities spreadsheet.

Motion by Helkamp, seconded by Amundson to adjourn to Closed Session to discuss employee wage ranges. Motion carried.


Motion by Helkamp, seconded by Amundson to adjourn the Closed Session. Motion carried.

Motion by Helkamp, seconded by Amundson to reconvene to Regular Session. Motion carried.

President Joos stated that no official business took place during the Closed Session.

The tentative commission meeting dates of May 2 and May 16 were noted.

Motion by Helkamp, seconded by Amundson to adjourn to the May 2, 2016 meeting. Motion carried.



Commission Secretary: John R. Crooks