

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., April 4, 2016.

MEMBERS PRESENT: Commissioners Joos, Amundson, Helkamp, Olson and Weyer. Also present, Liaison Whiting, Utilities Manager Crooks, Planning & Engineering Director Adams, Line Superintendent Athmann, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Helkamp, seconded by Olson to approve the minutes of the March 21, 2016 Commission meeting. Motion carried.

Motion by Helkamp, seconded by Olson to offer Resolution #1120. A Resolution Of Appreciation To Marvin Athmann. Ayes: Commissioners Weyer, Helkamp, Olson, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

President Joos offered the agenda for approval.

Motion by Helkamp, seconded by Amundson to approve the agenda as presented. Motion carried.

Motion by Helkamp, seconded by Amundson to approve the Consent Business agenda as presented. Motion carried.

President Joos stated that the Consent Items were: item 8d: Quarterly Nitrate Results; and item 11f: SPU Website Analytics.

The warrant listing for bills paid April 4, 2016 was presented.

Motion by Amundson, seconded by Helkamp to approve the warrant listing dated April 4, 2016 as presented. Motion carried.

Liaison Whiting presented his report. Several items on the upcoming City Council agenda were discussed.

Water Superintendent Schemel provided a report of current water operations. Well 16 has been pulled out of the ground and is being inspected. The Spring Flushing Program is underway.

Utilities Manager Crooks stated that Lon Schemel has been officially appointed to the Metropolitan Council's Water Supply Committee.

Customer Relations/Marketing Director Walsh provided an update on the Automatic Meter Reading (AMR) Pilot Project.

Item 8d: Quarterly Nitrate Results was received under Consent Business.

Line Superintendent Athmann provided his last report of current electric operations. There were two outages since the last report. One was caused by a squirrel and the second was caused by a burned transformer connection. The crews are continuing undergrounding lines and finishing restoration projects.

Mr. Athmann reviewed the very successful APPA Lineworker's Rodeo that took place April 2, 2016. Lots of compliments were received from Utilities around the US. The Commission thanked Mr. Athmann and SPU employees for all the work that went into the event.

Planning and Engineering Director Adams provided the Distributed Generation Facility Progress Report. The MMPA Interconnection Reimbursement Agreement was presented. The bid award for Switchgear and Control Building was also reviewed.

Motion by Helkamp, seconded by Olson to approve the MMPA DG Plant Interconnection Reimbursement Agreement and authorize its execution. Motion carried

Motion by Helkamp, seconded by Amundson to award the Dean Lake Substation Switch Gear and Control Building contract to States Manufacturing in the amount of \$1,288,200. Motion carried.

Mr. Crooks presented the March 2016 MMPA Board Meeting Public Summary.

Mr. Crooks provided an update on the Electric Superintendent position. Six candidates have been selected for the first round of interviews. The interviews will take place the week of April 11.

Ms. Walsh presented the essays for the 2016 Tom Bovitz Award. The Commission will rate the essays and return their ranking by Friday, April 8.

Mr. Crooks presented the SPU Governance Handbook and Commission meeting protocol.

Mr. Crooks presented a donation request for a Saints Healthcare Foundation Sponsorship for their 19th Annual Tee One For Care Golf Event. The sponsorship for the Golf Ball Drop is being requested in the amount of \$1500. SPU has sponsored this event for the last two years.

Motion by Helkamp, seconded by Amundson to be the Golf Ball Drop Sponsor for the 2016 Tee One For Care Golf Event to support the Saints Healthcare Foundation in the amount of \$1500. Motion carried.

President Joos announced the 2016 election for officers and officials to the Shakopee Public Utilities Commission. Each officer; President, Vice President and Secretary, are to be elected to a 1 year term.

Mr. Crooks called for nominations for the office of President of the Shakopee Public Utilities Commission.

Motion by Helkamp, seconded by Amundson to nominate Commissioner Joos for the office of President of the Shakopee Public Utilities Commission. There were no further nominations.

Mr. Crooks moved to close the nominations and move to Commission vote. Vote was unanimous. Motion carried.

Mr. Crooks acknowledged the vote and Commissioner Joos was elected unanimously to the office of President of the Shakopee Public Utilities Commission.

Mr. Crooks called for nominations for the office of Vice President of the Shakopee Public Utilities Commission.

Motion by Helkamp, seconded by Joos to nominate Commissioner Amundson for the office of Vice President of the Shakopee Public Utilities Commission. There were no other nominations.

Mr. Crooks moved to close the nominations and move to Commission vote. Vote was unanimous. Motion carried.

Mr. Crooks acknowledged the vote and Commissioner Amundson was elected unanimously to the office of Vice President of the Shakopee Public Utilities Commission.

President Joos called for nominations for the office of Secretary to the Shakopee Public Utilities Commission.

Motion by Helkamp, seconded by Amundson to nominate Utilities Manager Crooks for the office of Secretary to the Shakopee Public Utilities Commission. There were no further nominations.

Mr. Crooks moved to close the nominations and move to Commission vote. Vote was unanimous. Motion carried

The vote was acknowledged and Mr. Crooks was elected unanimously for the office of Secretary to the Shakopee Public Utilities Commission.

President Joos called for a motion for a Representative to the Minnesota Municipal Power Agency (MMPA) for the Shakopee Public Utilities Commission.

Motion by Amundson, seconded by Weyer to appoint Utilities Manager Crooks as Representative to MMPA for the Shakopee Public Utilities Commission by unanimous ballot. Motion carried.

President Joos acknowledged the vote and Mr. Crooks was appointed unanimously as Representative to MMPA for the Shakopee Public Utilities Commission.

President Joos called for a motion to nominate the Alternate Representative to MMPA for the Shakopee Public Utilities Commission.

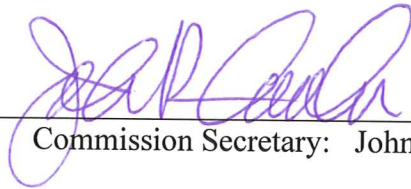
Motion by Amundson, seconded by Weyer to appoint Commissioner Helkamp as Alternate Representative to MMPA for the Shakopee Public Utilities Commission by unanimous ballot. Motion carried.

President Joos acknowledged the vote and Commissioner Helkamp was appointed as Alternate Representative to MMPA for the Shakopee Public Utilities Commission.

Item 11f: SPU Website Analytics was received under Consent Business.

The tentative commission meeting dates of April 18 and May 2 were noted.

Motion by Helkamp, seconded by Amundson to adjourn to the April 18, 2016 meeting. Motion carried.



Commission Secretary: John R. Crooks