

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., May 2, 2016.

MEMBERS PRESENT: Commissioners Joos, Amundson, Helkamp, Olson and Weyer. Also present, Liaison Whiting, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Amundson, seconded by Helkamp to approve the minutes of the April 18, 2016 Commission meeting. Motion carried.

There were two Communication items to present. The first was to inform our customers that Drinking Water Week is being celebrated at SPU from May 1-7. The second item is the MMPA DG Facility construction update that is being provided to the media, Council members, and strategic businesses in the area of the construction site.

President Joos offered the agenda for approval.

Motion by Amundson, seconded by Olson to approve the agenda as presented. Motion carried.

Motion by Helkamp, seconded by Amundson to approve the Consent Business agenda as presented. Motion carried.

President Joos stated that the Consent Item was: item 8c: Monthly Water Production Dashboard.

The warrant listing for bills paid May 2, 2016 was presented.

Motion by Helkamp, seconded by Amundson to approve the warrant listing dated May 2, 2016 as presented. Motion carried.

Liaison Whiting presented his report. The City Council meeting agenda was reviewed on issues that may affect the utilities.

Water Superintendent Schemel provided a report of current water operations. The landscaping around Tank 7 should be completed within the next few weeks. Installation of the radio read water meters is almost complete. Crews are ramping up for a very busy construction season with several projects beginning the week of May 9.

Motion by Olson, seconded by Helkamp to offer Resolution #1123. A Resolution To Adopt The Bid Amount And Contract Award For The Watermain Replacement In The 2016 City Of Shakopee Street Reconstruction Project. Ayes: Commissioners Weyer, Helkamp, Olson, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

Item 8c: Monthly Water Production Dashboard was received under Consent Business.

Utilities Manager Crooks provided a report of current electric operations. The Commission was updated on the Shakopee Substation that will be taken out of service for Xcel Energy to perform maintenance on their transmission line. The outage will be for one day. Three small electric outages were also discussed. Crews are beginning several construction projects over the next two weeks.

Customer Relations/Marketing Director Walsh provided an update on the Radio Meter Reading Project.

Mr. Crooks read the April 2016 MPPA Board Meeting Public Summary into the record.

The potential undergrounding of electric lines on the Hilldale Project were presented by Planning and Engineering Director Adams. An agreement has been reached with the City of Shakopee to contribute to the undergrounding of electric service lines.

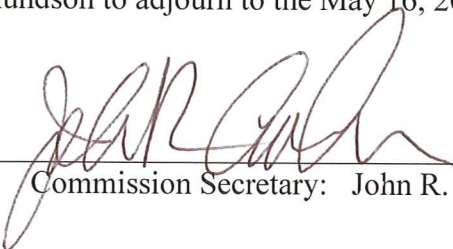
Motion by Helkamp, seconded by Olson to provide information to City Staff in response to their request and offer to relocate existing overhead facilities along Hilldale Drive underground providing the standard fee of \$5,860 is paid along with the street lighting cost of \$4,350 and the residents agree to place their service lines underground at their expense. Motion carried.

Electric Superintendent Position was discussed by Mr. Crooks. The candidate pool has been cut down to the top three applicants. Secondary interviews will take place on Thursday, May 5.

Finance Director Schmid reviewed the March 2016 Financials along with year-to-date analysis.

The tentative commission meeting dates of May 16 and June 6 were noted.

Motion by Helkamp, seconded by Amundson to adjourn to the May 16, 2016 meeting. Motion carried.



Commission Secretary: John R. Crooks