

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., July 18, 2016.

MEMBERS PRESENT: Commissioners Joos, Amundson, Helkamp, Olson and Weyer. Also present, Liaison Whiting, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Line Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh.

Motion by Helkamp, seconded by Weyer to approve the minutes of the June 20, 2016 Commission meeting. Motion carried.

Under Communications notes of appreciation were received from the Shakopee Diversity Alliance and the Relay for Life acknowledging the SPU support for each event. The LED customer event was also reviewed.

President Joos offered the agenda for approval.

Motion by Helkamp, seconded by Amundson to approve the agenda as presented. Motion carried.

Motion by Helkamp, seconded by Weyer to approve the Consent Business agenda as presented. Motion carried.

President Joos stated that the Consent Items were: item 8f: Water Production Dashboard for June, item 8g: Nitrate Analysis – Quarterly Review, item 11c: 2015 Total Compensation and Benefits Summary, item 11d: Website Analytics Review, and item 11e: Priorities and Schedules – Quarterly Review.

The warrant listing for bills paid July 5, 2016 was presented.

Motion by Amundson, seconded by Helkamp to approve the warrant listing dated July 5, 2016 as presented. Motion carried.

The warrant listing for bills paid July 18, 2016 was presented.

Motion by Weyer, seconded by Helkamp to approve the warrant listing dated July 18, 2016 as presented. Motion carried.

Liaison Whiting reviewed several items on the July 19 City Council meeting agenda that may impact SPU. Overhead line relocation, the Southbridge apartments and the HyVee development were discussed.

Water Superintendent Schemel provided a report of current water operations. Replacement meters have been installed on the City Street Reconstruction Project. The cleaning and painting work has been completed on Water Tank #1. The same company which did the work also cleaned and touched up painting on the MMPA owned wind turbine at our Service Center site. Mr. Schemel also reviewed the Water Rewards Program and the upcoming meeting of the Technical Advisory Committee for the Met Council.

Motion by Amundson, seconded by Helkamp to offer Resolution #1131. A Resolution Setting The Amount Of The Trunk Water Charge, Approving Of Its Collection And Authorizing Water Service To Certain Property Described As: Lot 1, Block 1 Southbridge Crossings East Second Addition. Ayes: Commissioners Weyer, Helkamp, Olson, Amundson and Joos. Nay: none. Motion carried. Resolution passed.

Motion by Weyer, seconded by Olson to offer Resolution #1132. A Resolution Setting The Amount Of The Trunk Water Charge, Approving Of Its Collection And Authorizing Water Service To Certain Property Described As: Lots 1-3, Block 1 Southbridge Crossings Apartments. Ayes: Commissioners Olson, Amundson, Weyer, Helkamp and Joos. Nay: none. Motion carried. Resolution passed.

Motion by Weyer, seconded by Helkamp to offer Resolution #1133. A Resolution Setting The Amount Of The Trunk Water Charge, Approving Of Its Collection And Authorizing Water Service To Certain Property Described As: Outlots B And D Southbridge Crossings East Second Addition. Ayes: Commissioners Olson, Amundson, Weyer, Helkamp and Joos. Nay: none. Motion carried. Resolution passed.

Motion by Olson, seconded by Amundson to offer Resolution #1134. A Resolution Authorizing Shakopee Public Utilities Commission To Enter Into The Clean Water Fund Grant Agreement And To Undertake The Clean Water Fund Grant Program Through The Metropolitan Council. A financial cap of \$16,667 was defined for the SPU portion of the Grant. Ayes: Commissioners Helkamp, Weyer, Amundson, Olson and Joos. Nay: none. Motion carried. Resolution passed.

Item 8f: Water Production Dashboard for June was received under Consent Business.

Item 8g: Nitrate Analysis – Quarterly Review was received under Consent Business.

Electric Superintendent Drent provided a report of current electric operations. Mr. Drent reviewed 16 outages that occurred, a storm response effort in which SPU sent 2 crews to assist MVEC in restoring electric service to MVEC customers and the continuing construction work on CR 16 and the Dean Lake Substation.

Planning and Engineering Director Adams reviewed the Shakopee Energy Park Interconnection project and the required Dean Lake exit circuits. Kevin Favero, from Leidos Engineering, presented the bid results that were received for Shakopee Energy Park Interconnection and exit circuits.

Motion by Helkamp, seconded by Amundson to award the contract for the DG Interconnection and Dean Lake Substation duct banks to NPL in the amount of \$2,526,627. Motion carried.

Motion by Helkamp, seconded by Olson to grant the Utilities Manager the authority to negotiate with NPL to shift some of the Dean Lake Substation duct bank installation into 2017, should it prove advantageous for budgeting purposes. Motion carried

The June 2016 MMPA Board Meeting Public Summary was read in to the record by Mr. Crooks.

Finance Director Schmid presented the Financial Results for June 2016. Financials continue to be strong for the first half on 2016.

The SPU Group Life Insurance Request Proposal results were reviewed by Ms. Schmid.

Motion by Amundson, seconded by Helkamp to designate Minnesota Life as the Life Insurance and AD&D coverage for Shakopee Public Utilities. Motion carried.

Item 11c: 2015 Total Compensation and Benefits Summary was received under Consent Business.

Item 11d: Website Analytics Review was received under Consent Business.

Item 11e: Priorities and Schedules – Quarterly Review was received under Consent Business.

The tentative commission meeting dates of August 1 and August 15 were noted.

Motion by Helkamp, seconded by Weyer to adjourn to the August 1, 2016 meeting. Motion carried.



Commission Secretary: John R. Crooks