

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Joos called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., August 1, 2016.

MEMBERS PRESENT: Commissioners Joos, Helkamp, Olson and Weyer. Also present, Liaison Whiting, Utilities Manager Crooks, Finance Director Schmid, Planning & Engineering Director Adams, Line Superintendent Drent, Water Superintendent Schemel and Marketing/Customer Relations Director Walsh. Commissioner Amundson was absent as previously advised.

Motion by Helkamp, seconded by Weyer to approve the minutes of the July 18, 2016 Commission meeting. Motion carried.

There were no Communication items.

President Joos offered the agenda for approval. It was proposed to move Item 8e: Hilldale Drive Project to directly follow item 8a: Water Operations Report.

Motion by Helkamp, seconded by Weyer to approve the amended agenda as proposed. Motion carried.

There were no Consent items.

The warrant listing for bills paid August 1, 2016 was presented.

Motion by Helkamp, seconded by Weyer to approve the warrant listing dated August 1, 2016 as presented. Motion carried.

Liaison Whiting presented his report. An overview was provided for several items that are on the August 3 City Council meeting agenda.

Water Superintendent Schemel provided a report of current water operations. Water production is up 10% year over year for the first six months of 2016. Mr. Schemel stated he has been appointed to the Water Technical Advisory Committee by the Met Council.

Planning and Engineering Director Adams reviewed the Hilldale Drive Project and the 18" trunk watermain costs. Bruce Loney, City Engineer for the City of Shakopee, was present to discuss the costs associated with the project. The Commission was asked to help offset some of the City's costs.

Motion by Helkamp, seconded by Olson to provide the City of Shakopee an amount not to exceed \$30,233 to assist in offsetting some cost overruns on the project. The vote on the motion was 2-2, with Commissioners Olson and Weyer dissenting. Motion fails for lack of a majority in favor.

Lead and Copper sampling results were reviewed by Mr. Schemel. The samples tested were well below any advisory levels set by the EPA.

Motion by Olson, seconded by Helkamp to offer Resolution #1135. A Resolution Setting The Amount Of The Trunk Water Charge, Approving Of Its Collection And Authorizing Water Service To Certain Property Described As: Prairie Meadows. Ayes: Commissioners Weyer, Helkamp, Olson and Joos. Nay: none. Motion carried. Resolution passed.

Mr. Adams reviewed the CR 16 Water Main Boring Project with the 18" transmission main. Several issues were discussed concerning costs and the inability to complete the initial boring, due to soil conditions.

Motion by Helkamp, seconded by Olson to approve the alternative deeper boring of the 18" transmission water main with the cost to be held at \$55,000 and to attempt to have the Scott County waive the additional 17% in engineering fees. Motion carried.

Motion by Helkamp, seconded by Olson to allow the Utilities Manager to employ appropriate resources to dispute the costs in the contractor's change order due to the failed first attempt at the water main boring. Motion carried.

Line Superintendent Drent provided a report of current electric operations. Historic peaks were set for electric usage on both July 20 and July 21. Both days exceeded 100MW. Four small outages were discussed. Three were caused by trees and one from an underground fault. The upcoming SCADA replacement project was also reviewed.

Utilities Manager Crooks provided a verbal update on the construction status of the MMPA Shakopee Energy Park.

Mr. Crooks read the July 2016 MMPA Board meeting public summary into the record.

The Project Engineer & Engineering Tech job description proposed changes were reviewed by Finance Director Schmid.

Motion by Helkamp, seconded by Weyer to approve the revised job descriptions for the Project Engineer and Engineering Technician positions. Motion carried.

Ms. Schmid presented the proposed 2017 Budget Planning Schedule.

Motion by Helkamp, seconded by Olson to assign Commissioners Amundson and Olson to the Wage Planning Sub-Committee and to accept the 2017 Budget Planning Schedule as presented. Motion carried.

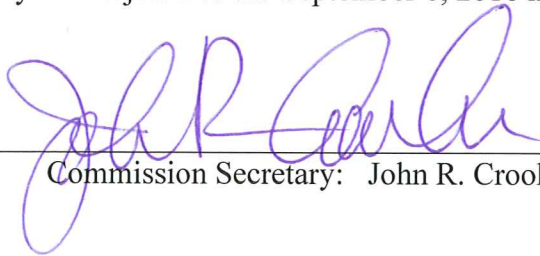
Mr. Crooks reviewed a donation request for the Shakopee All-Inclusive Playground. SPU has already provided a \$1000 sponsorship at the Giraffe level. The donation policy and year to date donations were discussed.

Motion by Weyer, seconded by Helkamp to donate an addition \$3500 to the Playground.
Motion carried.

The tentative commission meeting dates of August 15 and Tuesday, September 6 were noted.

President Joos cancelled the August 15 meeting as three Commissioners will be attending the MMUA Summer Conference in Nisswa, MN. It was stated no official business will take place during the Conference, as a quorum will be present.

Motion by Helkamp, seconded by Weyer to adjourn to the September 6, 2016 meeting.
Motion carried.



Commission Secretary: John R. Crooks