

**AGENDA**  
**SHAKOPEE PUBLIC UTILITIES COMMISSION**  
**REGULAR MEETING**  
January 4, 2016

1. **Call to Order** at 5:00pm in the SPUC Service Center, 255 Sarazin Street.
2. **Approval of Minutes**
3. **Communications**
4. **Approve the Agenda**
5. **Approval of Consent Business**
6. **Bills: Approve Warrant List**
  - 6a) December 21, 2015
  - 6b) January 4, 2016
7. **Liaison Report**
8. **Reports: Water Items**
  - 8a) Water System Operations Report – Verbal
  - C=> 8b) Quarterly Nitrate Report
9. **Reports: Electric Items**
  - 9a) Electric System Operations Report – Verbal
  - 9b) SCIP 2014 Results and 2016 Plan Approval
10. **Reports: Human Resources**
  - 10a) Athmann Retirement Letter
  - 10b) Job Description – Electric Superintendent
  - 10c) Utilities Manager – Annual Review Schedule
11. **Reports: General**
  - C=> 11a) November Financials
  - C=> 11b) Website Analytics – Quarterly Review
  - 11c) Economic Development Brochure Outline - Draft
  - 11d) Strategic Planning – 2015 Review
  - C=> 11e) 2015 Charitable Donations
12. **New Business**
13. **Tentative Dates for Upcoming Meetings**

- Mid Month Meeting	--	January 19 – Tuesday
- Regular Meeting	--	February 1
- Mid Month Meeting	--	February 16 – Tuesday
- Regular Meeting	--	March 7
14. **Adjourn to 1/19/16** at the SPUC Service Center, 255 Sarazin Street