

AGENDA  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
REGULAR MEETING  
NOVEMBER 16, 2020

**Following the March 13, 2020 Declaration of Peacetime Emergency by Governor Walz (as amended), the Commission is holding its regular meeting on November 16, 2020 at 5:00pm by telephone or other electronic means (WebEx) according to MN Statutes, Section 13D.021. The Commission President has concluded that an in-person meeting is not practical or prudent because of the health pandemic declared under the Emergency Order and according to current guidance from the MN Department of Health and the CDC. The Commission President will be at the regular meeting location for the Commission. The public may monitor the meeting:**

**Call-In Phone Number 1-408-418-9388  
Enter Access Code 126 252 9883  
When Prompted for Password, enter #**

1. **Call to Order** at 5:00pm in the SPUC Service Center, 255 Sarazin Street.
  
2. **Communications**
  
3. **Consent Agenda**
  - 3a) Approval of November 2, 2020 Minutes (JA)
  - 3b) Approval of Agenda
  - 3c) November 6, 2020 Warrant List
  - 3d) November 16, 2020 Warrant List
  - 3e) Water Dashboard (LS)
  
4. **Liaison Report** (JB)
  
5. **Utilities Manager Report** (LK)
  - 5a) Overview of pending projects
  - 5b) Staffing needs
  - 5c) Finance Director and interim staffing
  
6. **Reports: Water Items**
  - 6a) Water System Operations Report – Verbal (LS)
  - 6b) Scott County Request for Right of Way Donation (JA)
  - 6c) CH83 Construction Cooperative Agreement (JA)
  - 6d) Ehlers Water Development Fee Study (JA)
  
7. **Reports: Electric Items**
  - 7a) Electric System Operations Report – Verbal (GD)
  - 7b) West Shakopee Substation Alternate Site (JA)

8. **Reports: Human Resources**
  - 8a) Utilities Manager position (LK)
  
9. **Reports: General**
  - 9a) SPU 2021 Budget and CIP (JM)
  - 9b) Position Classification and Compensation Study Results (LD)
  - 9c) Grant to CAP Agency agreement/discussion (SW)
  - 9d) Advanced Metering Infrastructure Update (GD)
  - 9e) LMCIT Collaboration Services (KB)
  
10. **Items for Future Agendas**
  
11. **Tentative Dates for Upcoming Meetings**
  - Regular Meeting -- December 7
  - Mid Month Meeting -- December 21
  
12. **Adjourn** to 12/7/2020 at the SPUC Service Center, 255 Sarazin Street