

AGENDA
SHAKOPEE PUBLIC UTILITIES COMMISSION
REGULAR MEETING
December 7, 2020

Following the March 13, 2020 Declaration of Peacetime Emergency by Governor Walz (as amended), the Commission is holding its regular meeting on December 7, 2020 at 5:00pm by telephone or other electronic means (WebEx) according to MN Statutes, Section 13D.021. The Commission President has concluded that an in-person meeting is not practical or prudent because of the health pandemic declared under the Emergency Order and according to current guidance from the MN Department of Health and the CDC. The Commission President will be at the regular meeting location for the Commission. The public may monitor the meeting:

**Call-In Phone Number 1-408-418-9388
Enter Access Code 126 405 8796
When Prompted for Password, enter #**

1. **Call to Order** at 5:00pm in the SPUC Service Center, 255 Sarazin Street.
2. **Communications**
3. **Consent Agenda**
 - C=> 3a) Approval of November 16, 2020 Minutes (JA)
 - C=> 3b) Approval of Agenda (DA)
 - C=> 3c) Approval of the Warrant List (JM)
 - C=> 3d) Warrant Lists Descriptions – Two Versions Memo (SW)
 - C=> 3e) Ehlers Water Fees Report (JA)
 - C=> 3f) Resn #1287 – Designating an Official Means of Publication (JM)
 - C=> 3g) Resn #1288 – Designation of Official Depositories of the Shakopee Public Utilities Commission Funds (JM)
 - C=> 3h) Resn #1289 – Allowing the Use of Facsimile Signature For Check Signing (JM)
 - C=> 3i) Resn #1290 – Adopting Fees and Charges For 2021 (JM)
4. **Liaison Report** (JB)
5. **Utilities Manager Report** (GD)
 - 5a) Utilities Manager Update – Verbal (GD)
 - 5b) Begin Work for Utilities Manager Search (GD)
6. **Reports: Water Items**
 - 6a) Water System Operations Report – Verbal (LS)
 - 6b) Observation Well Quotes Update (LS)
 - 6c) Resn #1285 – Adjusting Fees Applied under The Water Capacity Charges (JA)
 - 6d) Resn #1286 – Adjusting Fees under the Trunk Water Charges (JA)

7. **Reports: Electric Items**
 - 7a) Electric System Operations Report – Verbal (BC)
8. **Reports: Human Resources**
9. **Reports: General**
 - 9a) 2020 Audit (JM)
 - 9b) 2021-2025 Capital Improvement Plan – Final (JA)
 - 9c) 2021 Capital Projects and Equipment – Final (JA)
 1. Administrative Projects and Equipment
 2. Electric Projects and Equipment
 3. Water Projects and Equipment
 - 9d) 2021 Final Budget Approval (JM)
 - 9e) Compensation and Classification Update (GD)
 - 9f) 2021 SPU Holidays (GD)
 - 9g) Commission Secretary Position (GD)
 - 9h) LMCIT Collaboration Services (KB)
 - 9i) SPU Support – COVID Relief Fund Update (SW)
10. **Items for Future Agendas**
11. **Tentative Dates for Upcoming Meetings**
 - Mid Month Meeting -- December 21, 2020
 - Regular Meeting -- January 4, 2021
 - Mid Month Meeting -- January 19, 2021 (Tuesday)
12. **Adjourn to 12/21/2020 at the SPUC Service Center, 255 Sarazin Street**