

MINUTES OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
Regular Meeting  
January 4, 2021

1. Call to Order. President Amundson called the January 4, 2021 meeting of the Shakopee Public Utilities Commission to order at the SPU meeting room at 5:00 P.M.
2. Roll Call. President Amundson, Vice President Mocol, and Commissioner Brennan. Commissioner Meyer was absent. Commissioner Fox joined the meeting after the roll call.
3. Approval of Consent Agenda. Motion by Commissioner Brennan, seconded by Mocol, to approve the consent agenda, namely: December 21, 2020 Minutes, January 4, 2021 Agenda, January 4, 2021 Warrant List, Quarterly Nitrate Report, Resolution Numbering Memo, Professional Services Contract with Katama Technologies Inc. Commissioner Fox joined the meeting. Ayes: Amundson, Mocol, Brennan, and Fox. Nays: None. Motion carried.
4. Liaison Report. Commissioner Brennan noted that the Shakopee Community Center reopened, with a limited number of attendees.
5. Utilities Manager Report. Greg Drent, Interim Utilities Manager, provided an update on a number of pending projects. In addition to the conditional use permit, the West Shakopee Substation will require a re-zoning application for industrial use, which is underway. As to the Utilities Manager search, Commissioner Mocol gave an update of the informal working group's (President Amundson and Vice President Mocol) progress. Two companies, Baker Tilly US, LLP and HRExpertiseBP, provided proposals. Ms. Mocol outlined the strengths of each proposal, and recommended retaining Baker Tilly. Motion by Mocol, seconded by Fox, to engage Baker Tilly to assist in the recruiting and hiring process of the Utilities Manager. Ayes: Amundson, Mocol, Brennan, and Fox. Nays: none. Motion carried.
6. Water Report. Lon Schemel, Water Superintendent, provided an update, including the hiring of a new employee, Tony Brezina, as Water Meter Tech. Mr. Schemel noted that for 2020, water pumpage was 1.8 billion gallons, which is 2% above the plan, but only 83% of DNR authorized capacity. Mr. Schemel will examine the potential causes of the increase.

Joseph Adams, Planning and Engineering Director, provided additional information as to the Water Capacity Charge adopted by the Commission on December 7, 2020, including 2019 and 2020 projects for which a certificate of occupancy was not granted as of December 7, 2020. Applying the new rate to these pending projects would result in a refund of approximately \$306,607. The Commission discussed alternatives. Motion by Commissioner Mocol, seconded by Brennan, to direct staff to prepare a resolution (1) extending the water capacity charge changes

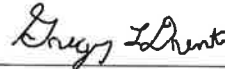
effective December 7, 2020 to pending 2019 and 2020 projects that had not yet received a certificate of occupancy, and (2) specifying the process for customers who do not qualify for the rate to petition for review. Ayes: Amundson, Mocol, Brennan, and Fox. Nays: none. Motion carried.

7. Electric Report. Mr. Drent, Interim Utilities Manager, described two weather-related outages on December 23, and provided an update on projects.

8. General. Mr. Drent presented Resolution #2021-01 Regulating Wage Ranges. Motion by Brennan, seconded by Fox, to adopt Resolution #2021-01, including the wage ranges for staff in Appendix A. Ayes: Amundson, Mocol, Brennan, and Fox. Nays: none. Motion carried.

9. Future Agenda Items. Commissioner Brennan asked staff to review electric vehicle grants through the State of Minnesota and work with City staff for a future agenda topic.

10. Adjourn. Motion by Mocol, seconded by Brennan, to adjourn to the January 19, 2021 regular meeting. Ayes: Amundson, Mocol, Brennan, and Fox. Nays: None. Motion carried.



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Greg Drent, Commission Secretary