

MINUTES OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
May 3, 2021  
Regular Meeting

1. Call to Order. President Mocol called the May 3, 2021 meeting of the Shakopee Public Utilities Commission to order at the SPU meeting room at 5:00 P.M.
2. Roll Call. President Mocol, Vice President Fox, Commissioner Brennan, and Commissioner Krieg were present; Commissioner Letourneau was absent.
3. Communications. Commissioner Brennan read correspondence from RentHelpMn regarding assistance with rent and utilities stemming from COVID-19.
4. Approval of Consent Agenda. Commissioner Brennan moved approval of the consent agenda, with a change in the order of item 3(b), the agenda, of item 9 and then item 8. Vice President Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg. Nays: None. Motion carried. The approved items were: April 19, 2021 Minutes; May 3, 2021 Warrant List; MMPA April Meeting Update; Proposed Revised Easements – County Rd 83 Construction Project; Update on Transition from COVID Protocol to Standard Process; and Follow-up on Use of Titles in Public Meetings.
5. Liaison Report. Commissioner Brennan reported that the City Council held a public hearing on the Maras and Hansen Utilities street improvement project. She informed the Council that SPU approved the project, and requested that property owners connect to water and sewer at the same time. Ms. Brennan reported that the Council was in agreement and decided to allow property owners to determine when that will occur. Ms. Brennan stated that the Council directed staff to look at possible loan and/or assessments for water and sewer, to be reviewed with competitive bids. She also noted that the City Council approved the preliminary plat and PUD for Valley Crest off Mystic Lake Blvd. Ms. Brennan noted that the Shakopee Economic Development Authority approved a contract with Momentum for entrepreneurial and consultation services, promoting the Made in Shakopee campaign.
6. General Manager Report. Greg Drent, Interim General Manager, reported that the federal Energy Information Administration report was completed. He reminded Commissioners of the joint meeting with the City Council on May 25, 2021 at 6 PM, and that SPU's new lobby hours will begin June 1<sup>st</sup>. Mr. Drent noted pending projects, including electric vehicle charging stations, water feasibility study, service territory discussions, and revising the employee handbook.
7. Water Report. Lon Schemel, Water Superintendent, provided the water report. He noted that the Water Department had completed 15 flushes, to address any sediment build up and to improve water flow. He noted that the Department is starting to mobilize Tank #8, with a completion goal of late summer.

Water Survey. Miles Jensen and Ryan Hanson, from SEH, presented the results of the water quality survey that was mailed to all SPU water customers and available on-line. They recommended hosting a public information meeting. There was much discussion on the survey findings, and it will be brought back for further discussion.

8. Electric Report. Mr. Drent provided the electric report, noting no outages since the last Commission meeting. He provided an update of projects, including transformer change outs. Mr. Drent noted that tree trimming is completed.

9. General. Investment Advisors. Brian Johnson and Danny Nelson, of PFM Asset Management LLC, presented an overview of the investment services, investment requirements for public funds, cash-flow modeling, and proposed benchmarks.

Investment Policy. Jean McGann, AEM, presented the proposed revised SPU Investment Policy. She explained that the policy was last updated in May of 2012, and that the recommendation is to review the policy annually. She highlighted the proposed changes to the policy. Vice President Fox moved approval of the SPU Investment Policy, seconded by Commissioner Brennan. Ayes: Mocol, Fox, Brennan, Krieg. Nays: None. Motion carried.

Proposed Land Swap. Joseph Adams, Planning and Engineering Director, described a potential exchange of land between SPU and DR Horton at Tank #8. He noted that this proposal would allow SPU to implement recommended extended spacing of wells, and to avoid complications with access and a steep slope. Mr. Adams noted that DR Horton sought additional land for its ponding requirements, and proposed preparing a draft agreement. Mr. Adams also noted that the City staff had no concerns with the proposed land exchange. Vice President Fox moved that SPU move forward with the proposal, and Commissioner Krieg seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg. Nays: None. Motion carried.

10. Human Resources. Sharon Klumpp and Patti Heminover, of Baker Tilly, discussed the employment recruitment for the General Manager position. They noted that 24 candidates applied for the position and eight were submitted for Commissioner consideration. Ms. Klump noted that because candidate information is considered private, discussion of the candidates should be done by number. After facilitating the Commission discussion, Ms. Klump stated the consensus of the Commission that it interview candidates 2, 3, 5, and 7, and that these interviews be conducted at a public meeting, remotely, with the potential for an in-person interview and tour as a next step.

11. Adjourn. Motion by Vice President Fox, seconded by Commissioner Krieg, to adjourn to the May 17, 2021 regular meeting. Ayes: Mocol, Fox, Brennan, Krieg. Nays: None. Motion carried.

  
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Greg Drent, Commission Secretary