

**AGENDA**  
**SHAKOPEE PUBLIC UTILITIES COMMISSION**  
**JOINT MEETING WITH SHAKOPEE CITY COUNCIL**  
**May 25, 2021**

1. **Call to Order** at 6:00pm in the SPUC Service Center, 255 Sarazin Street.
2. **Approval of the Agenda**
3. **Discussion Items:**
  - a. Joint Power Point with City Administrator & General Manager
  - b. SPU Comprehensive Evaluation for Municipal Water Treatment & Electric Service Territory Update
  - c. Appoint Informal Working Group  
1 City Council, 1 SPU Commissioner, City Administrator, SPU General Manager, City Finance and SPU Finance
  - d. Set Schedule for Future Joint Meeting
4. **Future Agenda Items**
5. **Dates for Upcoming Joint Meetings**
6. **Adjourn**



**SPU and the City of Shakopee  
Joint Meeting  
May 25, 2021 at  
6PM**

# Progress made since December 2020

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- Shakopee City Administrator and SPU General Manager are having regular meetings
- SPU Finance sharing monthly information
- City to assist SPU with SPU Employee Handbook updates
- City Support on Rezoning Substation site on Colburn Dr
- West end infrastructure planning
- East end redevelopment

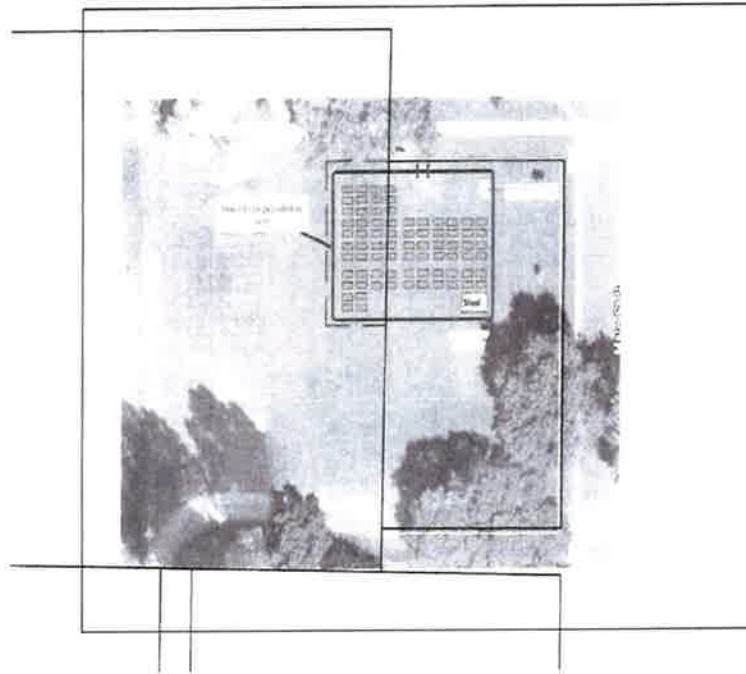
# Joint Venture on Electric Vehicle Charging Stations using SPU Renewable Energy

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- City Hall EV charger for City vehicle
- Looking at Community Center charging station
- Down town parking lot charger
- Public Works is looking at chargers
- MMPA charging station



# Community Garden (City, SPU, Scott County)



# Mars/Hansen Utility Extension

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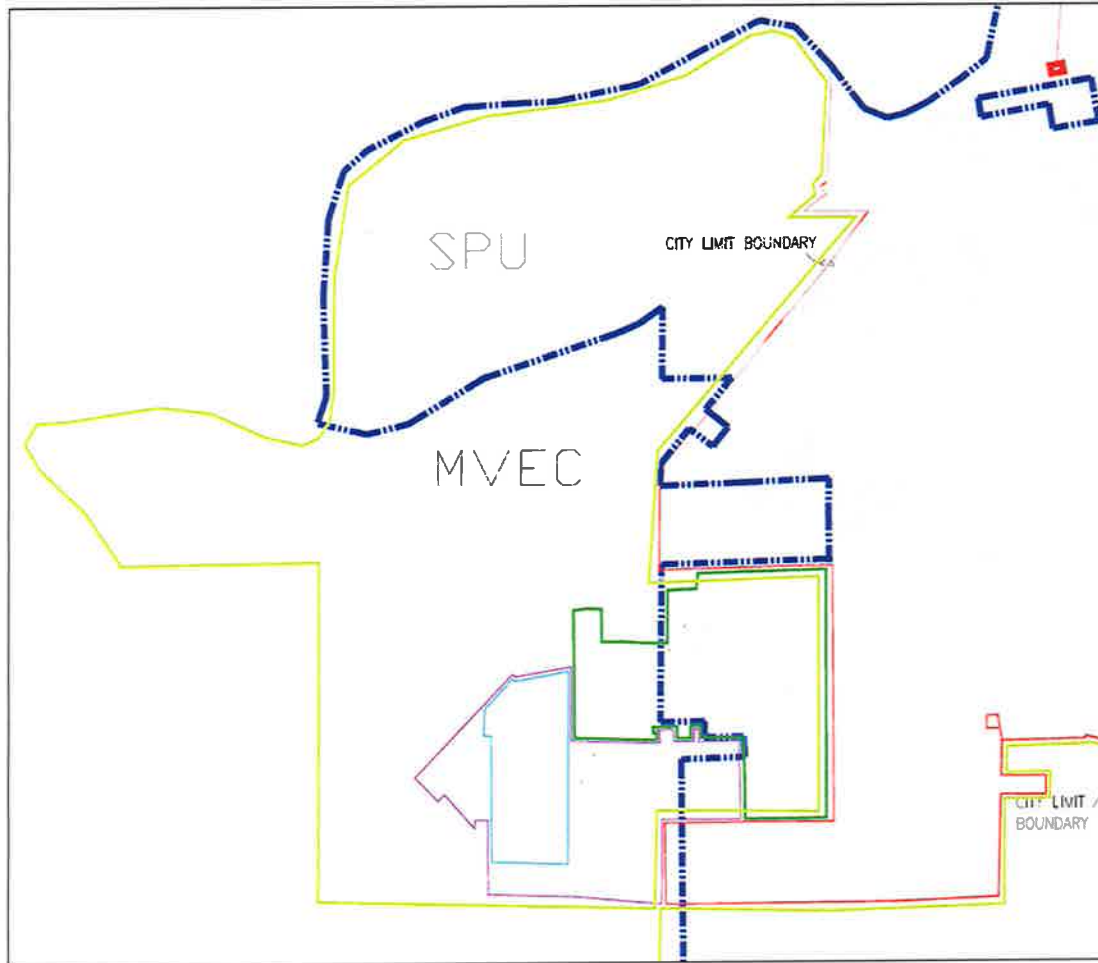
- Funding
  - Lateral Connection Fee for H2O and sewer
  - Option to petition and waive for 10-year special assessment of connection fees
  - Fees include CPI inflation cost escalation
  
- Connection
  - Voluntary but required when property is redeveloped, sold, or has system failure
  - Timing options
    - Concurrent for both H2O and sewer at the same time
    - Non-concurrent and allow to connect independent of each other
  
- Next steps
  - Need consensus b/t city and SPU on connection and funding
  - Proceed with final design and construction
  - Public outreach
  - State funding and loan applications
    - Drinking Water Revolving Fund
    - Clean Water Revolving Fund
  - Establish lateral preliminary connection fees for H2O and sewer to be finalized upon completion
  - Bidding in late 2021/22

# Comprehensive Water Treatment Feasibility Study by SEH, Inc.

## Schedule

- I. *Task 1 – Project Initiation & Data Collection (COMPLETED)*
  - A. Memorandum No. 1 (Water Quality Assessment)
  
- II. *Task 2 – Water Quality Model (COMPLETED)*
  - A. Memorandum No. 2 (Water Quality and Treatment Alternatives)
  
- III. *Task 3 – Public Involvement (in progress)*
  - A. Public Involvement Process
    1. Water Quality Survey
  - B. Prepare Memorandum No. 3 (Water Quality Survey draft completed) – **SPU staff initiated a pause to reset and review with Commission**
    2. Re-engage public with improved tbd methods
  - C. Public Open House (TBD)
  
- IV. *Task 4 – Preliminary Analysis (COMPLETED)*
  - A. Water Treatment Plant layout design
  - B. Utility site locations
  
- V. *Task 5 – Conduct Technical Analysis (In Progress, Due June 9, 2021)*
  - A. Review feasible facility layouts and major process element sizing
  
- VI. *Task 6 – Cost Estimates (In Progress, Due June 9, 2021)*
  - A. Finalize cost estimates based on Technical Analysis
  - B. Apply to rate increases
  
- VII. *Task 7 - Feasibility Report (In Progress, Anticipated June 11, 2021)*
  - A. Incorporate customer feedback and previous Memorandums
  - B. Submit draft feasibility report to SPU (*For June 21, 2021 Commission Meeting*)
  - C. Hold Meeting with the SPU staff to review the draft Feasibility Report
  - D. Update the Feasibility Report following input from SPU
  - E. Transmit the Final Feasibility Report to SPU (*Anticipated July 12, 2021*)

# City Support on SPU Territory Acquisition



- SPU Service Territory
- Shakopee City Limits
- 2020 Annexation
- 2021 Proposed Annexation
- Voluntary Annexation
- Jackson Township Limits



# Informal Working Group

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- Need to solve the issue of what % PILOT should be transferred to the city
  - Water
  - Electric
- Economic Development, Energy and Maintenance of Street Lighting
- Currently, City Council has authorized legal action, but we have stayed any action while awaiting changes in utility leadership
- One member from each body 1 City Council, 1 SPU Commissioner, City Administrator, SPU General Manager, City Finance and SPU Finance
- This is solvable...