

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
May 17, 2021
Regular Meeting

1. Call to Order. President Mocol called the May 17, 2021 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M.
2. Roll Call. President Mocol, Vice President Fox, Commissioner Brennan, Commissioner Krieg, and Commissioner Letourneau were present.
3. Approval of Consent Agenda. Commissioner Brennan moved approval of the consent agenda. Vice President Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried. The approved items were: May 3, 2021 Minutes; May 17, 2021 Agenda, May 5, 2021 Warrant List; Account Credit/Request/Deposit Refunds; May 17, 2021 Warrant List; Water Dashboard; SPU Service Center to Reopen June 1, 2021; Special Sewer/Water Account Update; Res #2021-07 Resolution Allowing the Use of Facsimile Signature for Check Signing; Res#2021-08 Resolution Setting the Amount of the Trunk Water Charges, Approving of its Collection and Authorizing Water Services to Certain Property – Windermere 4th Add; West Shakopee Substation Design, Procurement, Construction Engineering and Construction Monitoring Task Authorization.
4. Liaison Report. Commissioner Brennan reported that the City Council approved the purchase of an electric vehicle.
5. General Manager Report. Greg Drent, Interim General Manager, noted that the joint meeting with the City Council on May 25, 2021 at 6 PM is expected to be held in person. He proposed that starting in June, the Commission meetings be held in person. Mr. Drent provided an overview of pending projects and explained the recent purchase of a vehicle through the state bidding process. He and Sharon Walsh, Director of Marketing and Consumer Relations, described the SPU sponsorship of the five Rhythm on the Rails events, which includes digital signage and a tent that SPU plans to use to communicate with customers. They noted that SPU plans to focus on a different topic each week, such as promoting the new SPU website and other timely topics.
6. Water Report. Lon Schemel, Water Superintendent, provided an update on Tank #8, which is expected to be in service this fall. He noted that existing facilities are sufficient to meet needs in the meantime. Mr. Schemel presented a flushing map and noted that the Water Department is ahead of schedule.

Comprehensive Evaluation for Municipal Water Treatment. Ms. Walsh discussed the water quality survey. She noted that the survey was available on the SPU website for one month, and that promotional materials were sent to all customers, including the survey link. She discussed options to expand survey participation. The Commission discussed how to reach more customers. Mr. Adams, Planning and Engineering Director, presented an overview of SPU's past,

current, and planned water system. He described the three alternatives considered by consultant SEH. Mr. Adams also described a hybrid alternative in which treatment would occur within each pressure zone. The Commission discussed these alternatives.

7. Electric Report. Brad Carlson, Assistant Electric Superintendent, noted one outage since the last Commission meeting. He noted that Xcel Energy contacted SPU to offload its Dean Lake Transformer #2 load within 3-5 minutes, in response to a grass fire. Mr. Carlson explained that SPU used its SCADA System to adjust the load within the short deadline, without any outages. Mr. Carlson provided an update on current projects, including the Circuit Feeder #98 extension, and the conversion from overhead to underground lines on Townline Avenue.

Levee Drive Duct Bank Bid Award. Mr. Adams noted that five bids regarding relocating Circuit #9 were opened on May 14, 2021. He explained that DGR Engineering, the SPU consultant who prepared the bid documents, recommended approval of the \$284,680 bid provided by Casperjon Inc, of Blaine. Commissioner Brennan moved approval of the Casperjon Inc. bid in the amount of \$284,680. Commissioner Letourneau seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried.

East Shakopee Substation Site – Offer to Purchase. Mr. Adams noted that Cretex Industrial Park L.L.C. proposed a term sheet to sell Lot 3 of Hentges Industrial Park. Motion by Vice President Fox, seconded by Commissioner Brennan, to go into Closed Session under Minnesota Statutes, Section 13D.05, subd. 3(c) to review confidential or protected nonpublic appraisal data and to develop or consider offers or counteroffers for the purchase of property described as Lot 3 of the Hentges Industrial Park. Ayes: Mocol, Fox, Brennan, Krieg. Nays: None. Motion carried. The Commission returned from closed session. President Mocol moved to direct staff to reject the offer from Cretex Industrial Park L.L.C., to present the appraisal addendum, and to make a counteroffer consistent with the addendum. Vice President Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried.

8. Customer Deposit Policy. Ms. Walsh discussed proposed changes to the Customer Deposit Policy, including decreasing the deposit for commercial and industrial customers to one month, and refunding deposits after five years based on good payment history. Vice President Fox moved approval of the recommended changes, seconded by Commissioner Krieg. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried.

9. Adjourn. Motion by Vice President Fox, seconded by Commissioner Krieg, to adjourn to the May 19, 2021 1:00 PM Special Meeting. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried.



Greg Drent, Commission Secretary