

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
June 21, 2021
Regular Meeting

1. Call to Order. President Mocol called the June 21, 2021 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Mocol, Vice President Fox, Commissioner Brennan, Commissioner Krieg, and Commissioner Letourneau were present.
2. Communications. Mr. Drent and Ms. Mocol noted that they plan to attend the MMUA Summer Conference, August 16-18th, and the regular Commission meeting on August 16th may not occur. Mr. Drent noted that the Compensation and Classification Study would likely be on the agenda for the first meeting in September.
3. Approval of Consent Agenda. Commissioner Brennan moved approval of the consent agenda. Vice President Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried. The approved items were: June 7, 2021 Minutes; June 21, 2021 Agenda; June 7, 2021 Warrant List Account Credit Request/Deposit Refunds; June 18, 2021 Warrant List; Water Dashboard; Hansen Avenue Change Order 1; Res#2021-10 Resolution Approving of the Estimated Cost of Pipe Oversizing on the Watermain Project for Summerland Place 1st Addition; Res#2021-11 Resolution Setting the Amount of the Trunk Water Charge, Approving of Its Collection and Authorizing Water Service to Certain Property in Summerland Place 1st Addition; CR 83 Country Project 83-24 and SPU 18-inch Watermain Replacement.
4. Liaison Report. Commissioner Brennan reported that the City Council approved the annexation of four Jackson Township properties into the City.
5. Public Comment Period. No public comments were offered.
6. General Manager Report. Greg Drent, General Manager, noted that SPU is working on live-streaming Commission meetings through You Tube Live, with the goal of starting with the second meeting in July. Mr. Drent noted that the union votes were due today, and the Minnesota Bureau of Mediation Services should certify the results by tomorrow. He provided an update on pending projects.

Information to Commissioners. Mr. Drent and the Commissioners discussed how to provide information and facilitate discussions at future meetings. The Commission took no action, and Mr. Drent will bring options to a future meeting.
7. Water Report. Lon Schemel, Water Superintendent, reported working with City staff to obtain additional water samples from private wells for testing in the East End area. He noted that SPU completed the self-certification required under the America's Water and Infrastructure Security Act on cybersecurity. Mr. Schemel noted that the Emergency Response Plan is due at the end of the year.

Union Pacific Railroad Water Main Crossing at Scott Street. Joseph Adams, Director of Planning and Engineering, provided an update on this project, which is part of the City's 2021 street reconstruction. He explained that SPU applied to Union Pacific for this crossing, and Union Pacific provided a proposed license agreement. Mr. Adams noted that the railroad did not own the property, but had tracks within the City's right of way. He noted a crossing process under state statutes, which SPU has invoked and the City supported. Mr. Adams noted that SPU is waiting to hear back from Union Pacific, and will continue to work with City staff to explore options for timely completion of the project.

Summer 2021 Water Pumpage. Mr. Schemel noted that during the recent hot weather, water pumpage reached approximately 14.7 million gallons/day on June 14th. He noted that the record high was 16.25 million gallons/day in 2012. He commented that 8-10 million gallons/day is normal. Today's usage was 9.7 million gallons/day.

Sprinkler Restrictions. Mr. Schemel reported that staff handed out approximately 104 sprinkling restriction notices since June 6, 2021. Mr. Schemel noted that the Water Policy Manual, which is being revised, will address non-essential water use.

8. Electric Report. Brad Carlson, Assistant Electric Superintendent, described four outages since the last Commission meeting. He provided an update of other projects, including relocating an overhead line on Summerville Street, relocating power poles at Levee Drive and Fuller, and relocating feeder 22 along Stagecoach Road. Mr. Carlson reported that SPU reached a new system peak record of 108.5 megawatts on June 10, 2021, which surpassed the earlier record of 104 megawatts from 2019. Mr. Drent and Mr. Adams clarified that the SPU system capacity is more than double the existing load.

EV Chargers installed in Parks. Mr. Drent noted that charger design, including customer payment options, are being considered. He noted that the City plans to install three chargers in parks, and wants SPU to install three chargers. Mr. Drent stated that when more information is developed, including cost estimates, this matter will be brought back to the Commission.

EV Vehicle Residential Chargers. Mr. Adams noted that SPU has received questions as to home-charging equipment, EV rates, rebates, and incentives. He provided an overview of options provided by neighboring utilities. The Commission discussed incentive options, commenting that \$500 seemed too high, as well as longer-term planning considerations. Mr. Drent noted that staff will continue to consider options.

9. Marketing/Customer Service Report. Ms. Sharon Walsh, Marketing/Customer Relations Director, noted that approximately 160 customers are scheduled for disconnection due to non-payment on June 22-23. She described the written communications and phone calls to customers. Ms. Walsh also noted that she is revising the Deposit Policy. She reported that SPU plans to conduct a second water survey, with a more focused set of three questions. Ms. Walsh explained

that the water survey, and communicating with customers about water utilities, will be the focus of the SPU tent at the July 14th Rhythm on the Rails.

10. Purchasing/Contracts Policy. Ms. Jean McGann, AEM, presented the proposed Purchasing/Contracts Policy. She explained that all invoices require Commission approval, typically in the warrant list, before payment is issued. Commissioner Brennan requested a summary of the status of projects, any change orders, and payment. Vice President Fox moved to approve the proposed Purchasing/Contracts Policy. Commissioner Letourneau seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried.

11. Request to Remove Interview Videos from SPU Website. President Mocol noted a request to remove videos from the SPU website of the May 19 and June 2, 2021 special meetings with interviews of general manager candidates. Commissioner Brennan moved to remove these special meeting videos from the SPU website, but that they be noted as available upon request. Vice President Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg. Nays: Letourneau. Motion carried 4-1.

12. Items for Future Agendas. Commissioner Krieg requested further discussion of the guaranteed energy savings component of the approved Purchasing/Contracts Policy.

13. Adjourn. Motion by Commissioner Brennan, seconded by Vice President Fox, to adjourn to the July 6, 2021 meeting. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried.



Greg Drent, Commission Secretary