

MINUTES OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
July 19, 2021  
Regular Meeting

1. Call to Order. President Mocol called the July 19, 2021 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Mocol, Vice President Fox, Commissioner Brennan, Commissioner Krieg, and Commissioner Letourneau were present.
2. Approval of Consent Agenda. President Mocol requested adding item 10b) Customer Service/Marketing Verbal Update by Sharon Walsh to the agenda. Vice President Fox moved approval of the consent agenda, as modified. Commissioner Letourneau seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried. The approved items were: July 6, 2021 Minutes; July 19, 2021 Agenda (as modified); July 8, 2021 Warrant List, Account Credit Request/Deposit Refunds; July 19, 2021 Warrant List; Water Dashboard; Union Vote Results; SPU Leadership Team Interviews; and First Quarter Financials.
3. Liaison Report. Commissioner Brennan reported that the City has purchased the Scott County Work Force Center and plans to demolish it sell the land to a developer. She also stated that the City Council will discuss the Professional Services Agreement with WSB for the design and utilities of Maras Street and Hansen Avenue. She noted that City staff and SPU staff are working on water hookup issues in this area. Commissioner Brennan reported attending the legislative policy meetings provided by the League of Minnesota Cities.
4. Public Comment Period. No public comments were offered.
5. General Manager Report. Greg Drent, General Manager, gave an update on pending projects, including a recent PILOT (Payment in Lieu of Taxes) meeting with the Mayor and the City Administrator, water interconnection with Savage, MMPA discussions as to economic development, and an upcoming meeting with City staff, County staff, and SPU staff to discuss the County Road 83 project.
6. Water Report. Lon Schemel, Water Superintendent, reported that the flushing program has resumed. Mr. Schemel noted a high of 12.8 million gallons, with an average of 10.5 million gallons per day, in July. He described Scott County as in moderate drought. Mr. Schemel noted that the Water Policy Manual authorizes SPU to restrict the use of water. He noted that SPU staff met with City staff concerning Well #23 and Tank #8 and indicated that ponding is not expected next to the wells.

7. Electric Report. Brad Carlson, Assistant Electric Superintendent, described three outages since the last Commission meeting. He provided an update on pending projects, including underground inspections and addressing any leaks in switches, duct bank work on Levee Drive, and relocated street lights.

SPU Facility Addition & Improvements. Mr. Drent provided an update on the SPU improvement project, noting that the project is coming in under budget, in part because of re-using panels. Ben Hutton from Del's Construction, the Construction Manager for the project, provided an update. He noted that sealed bids for approximately 12 areas of work were advertised, and approximately 30 responses were received. Mr. Hutton recommended awarding the bid responses in the total amount of \$1,905,986.57. Vice President Fox moved approval of the bids responses in the amount of \$1,905,986.57 as presented. Commissioner Krieg seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried.

8. SPU Electric Systems Overview. Mr. Adams, Planning and Engineering Director, presented an overview of the SPU electric system, including generation, transmission, substations, overhead and underground lines, and transformers. He explained redundancy and other reliability features within the system.

9. Customer Service/Marketing Update. Sharon Walsh, Marketing/Customer Relations Director, noted that she is working with the Water Department on the new water tower logos and colors. She reported on the first week of Rhythm on the Rails, highlighting interaction with customers. She also noted that 80 water surveys were completed. Ms. Walsh stated that the theme for the next week is conservation. She provided an update on the Deposit Policy, noting that work continues on identifying accounts that could qualify for a deposit return. Ms. Walsh stated that less than 40 customers on a payment plan required disconnection under a special disconnection. She explained that the regular disconnection was scheduled for this week, but with the high heat, SPU will not proceed. Ms. Walsh will bring back for Commission discussion and approval fee issues such as credit card fees and late charges.

10. Items for Future Agendas. No future agenda items were offered. The consensus was not to hold a meeting on August 16, 2021 unless something arises.

11. Adjourn. Motion by Commissioner Letourneau, seconded by Vice President Fox, to adjourn to the August 2, 2021 meeting. Ayes: Mocol, Fox, Brennan, Krieg, Letourneau. Nays: None. Motion carried.

  
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Greg Drent, Commission Secretary