

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
SEPTEMBER 20, 2021
Regular Meeting

1. Call to Order. President Mocol called the September 20, 2021 meeting of the Shakopee Public Utilities Commission to order at 5:00 pm. President Mocol, Vice President Fox, Commissioner Brennan, Commissioner Krieg, were present. Commissioner Letourneau attended via interactive technology, due to medical issues.
2. Approval of Consent Agenda. Commissioner Brennan moved approval of the consent agenda: September 7, 2021 Minutes; September 20, 2021 Agenda; September 9, 2021 Warrant List, Account Credit Request/Deposit Refunds; September 20, 2021 Warrant List; Monthly Water Dashboard; July 31, 2021 Financial Report; Deposit Resolution #2021-17 A Resolution Amending Resolution #1215 Adopting Utilities Deposits for the Shakopee Public Utilities. Vice President Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.
4. Liaison Report. Commissioner Brennan noted that she had nothing to share at this time.
5. Public Comment Period. No public comments were offered.
6. General Manager Report. Greg Drent, General Manager, provided an update on current projects, including discussions with the City on transfers to the general fund, compensation and benefits review, and a recent Chamber of Commerce event.
7. Water Report. Lon Schemel, Water Superintendent, provided an update of water tower #8. He also reported on progress as to the wire tracer for plastic piping. Mr. Schemel noted that flushing continues and will be completed by October. He reported that the State has completed the PFAS testing in Shakopee and that the results are expected in 3 – 4 weeks.

D.R.Horton/SPU Land Rights Swap. Joseph Adams, Planning and Engineering Director, provided an overview of the land rights swap with D.R. Horton, Inc.– Minnesota and the proposed agreements. Vice President Fox moved to approve the Exchange Agreement and related easement agreements. Commissioner Krieg seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.
8. Electric Report. Brad Carlson, Electric Superintendent, described one small outage since the last Commission meeting, as well as several outages on September 17th due to the significant storm, with 773 customers without power. Staff worked from 3 am to 8 pm to restore service. Mr. Carlson also described current projects.

MMPA EV Charging Licensing Agreement. Mr. Adams provided an overview of the electric vehicle charging station that MMPA will install at the SPU Service Center. He noted that MMPA has prepared a License Agreement that is being reviewed by counsel. Commissioner Brennan moved approval of the License Agreement, subject to attorney review. Vice President Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.

9. Human Resources: COVID Policies and Procedures. The Commission discussed continuing to hold Commission meetings in person. In terms of masks, the Commission supported having staff ask before entering a residence or commercial property whether to wear a mask. The Commission also discussed continuing with the current SPU procedures as to remote working, testing/reporting, exposure/quarantine, and vaccines. The Commission requested information as to potential incentives for employee vaccination.

10. Customer Service/Marketing Update. Sharon Walsh, Marketing/Customer Relations Director, noted that with the September 17th storm, she provided updates through Facebook, reaching over 3,000 people. Ms. Walsh reported that approximately 385 customers are slated for disconnection due to nonpayment. She stated that late penalties will be applied for the first time in 22 months. She provided an update on assistance through RentHelpMN. Ms. Walsh also noted that SPU will mail a brochure explaining the Cold Weather Rule, which begins October 1, to all residential customers. Ms. Walsh reported that the CAP Agency has requested refunding the \$14,000 balance of SPU Support funds to SPU.

11. Consideration of Auditor. Jean McGann, AEM, presented the three RFP proposals for auditor services. After further discussion, Vice President Fox and Commissioner Letourneau volunteered to interview Bergan/KDV and CliftonLarsonAllen and bring back additional information to the Commission.

12. Service Territory Discussions. Vice President Fox moved, seconded by Commissioner Krieg, to go to closed session under Minnesota Statutes, 13D.05, subd.3(c)(3) to develop or consider offers or counteroffers for the purchase of electric service territory rights held by Minnesota Valley Electric Cooperative. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried. In open session, President Mocol noted that the discussion was productive, and that staff was asked to provide additional information.

13. Adjourn. Motion by Vice President Fox, seconded by Commissioner Krieg, to adjourn to the October 4, 2021 meeting. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.



Greg Drent, Commission Secretary