

MINUTES OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
NOVEMBER 1, 2021  
Regular Meeting

1. Call to Order. President Mocol called the November 1, 2021 meeting of the Shakopee Public Utilities Commission to order at 5:04 pm. President Mocol, Vice President Fox, Commissioner Brennan, Commissioner Krieg, and Commissioner Letourneau were present.
2. Approval of Consent Agenda. Vice President Fox moved approval of the Consent Agenda: (3a) October 18, 2021 Minutes; (3b) November 1, 2021 Agenda; (3c) November 1, 2021 Warrant List; (3d) Xcel Energy Proposed Rate Increase; (3e) Truck Purchases; (3f) SPU Food and Beverage Policy; (3g) SPU Office & Restroom Remodel. Commissioner Letourneau seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.
3. Liaison Report. Commissioner Brennan noted that City Council approved the purchase of snowflake lights for downtown. She thanked SPU for assisting and storing the lights.
4. Public Comment Period. No public comments were offered.
5. General Manager Report. Greg Drent, General Manager, provided an update on current projects, including discussions on the PILOT/transfer of funds to the City and a potential joint meeting with the City Council, service territory discussions with MVEC, upcoming discussions with the School District regarding the hybrid water treatment model and potential locations, and potential software vendors. It was discussed that SPU will consider additional insurance options, including identity theft coverage, in its next insurance renewal process.
6. Water Report. Lon Schemel, Water Superintendent, reported that there was a break in a water main at 10<sup>th</sup> and Apgar on October 30, 2021, involving the cast iron pipe. He noted that the water was shut off for approximately one hour on Sunday morning and repaired quickly. Mr. Schemel noted that for Water Tank #8, the floor will be poured and SPU plans to start filling it next week.
7. Electric Report. Brad Carlson, Electric Superintendent, reported two animal-related outages and two other outages since the last Commission meeting. He noted that Xcel Energy dropped Circuit 22 out of the Blue Lake substation for approximately 20 minutes. Mr. Carlson also described an outage on November 1, 2021 because a contractor hit an overhead line. He noted that there were no injuries, but nearly 1,200 customers lost power. He noted that all but seven customers had power restored within 31 minutes.
8. Customer Service/Marketing Update. Sharon Walsh, Marketing/Customer Relations Director, reported that she attended an APPA Conference for Key Accounts and Public

Communications. She is working with MMPA on a press release concerning the EV chargers. Ms. Walsh also noted that Holiday Fest will be the first weekend in December and SPU will participate and provide information to customers and answer questions. She noted that SPU is a Toys for Tots and Gifts for Seniors collection drop location; drop boxes are right inside the doors of the SPU Service Center. Ms. Walsh also noted that she is working on signage and staffing for the new drive-up, as well as negotiations with the credit card processing company on transaction fees.

9. Utility Extension – Maras Street, 13<sup>th</sup> Avenue, and Hanson Avenue. Joseph Adams, Director of Planning and Engineering, provided an update on this sanitary sewer and water utilities project, in which SPU plans to fund the up-front water main costs and recover them as customers connect to the system. He noted that SPU staff and City staff agree with the approach of providing customers the choice to (1) connect to municipal services within the first three years and pay the special lateral connection fee (without inflation adjustments); or (2) wait until one of their two private systems (septic or water supply well) fails, and then choose to connect both concurrently or only the failed system, with up to 15 years to connect the non-failed system. Mr. Adams noted that customers connecting after the first three years would pay an additional amount for inflation.

10. Semi-Final Capital Improvement Plan for 2022 – 2026. Mr. Adams presented the three sections of the 2022-2026 Capital Improvement Plan: Administrative, Water, and Electric. He explained a revision in the water section; on line 76, the 2-HES Jordan Well #23 @ Tank #8 Site of \$601,000 for 2021 carryover and \$126,00 for 2022 because the Minnesota Department of Health has not yet issued a permit, delaying the project schedule. Mr. Adams answered questions.

11. Adjourn. Motion by Vice President Fox, seconded by Commissioner Brennan, to adjourn to the November 15, 2021 meeting. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.

  
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Greg Drent, Commission Secretary