

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
JANUARY 18, 2022
Regular Meeting

1. Call to Order. President Mocol called the January 18, 2022 meeting of the Shakopee Public Utilities Commission to order at 5:00 PM. President Mocol, Vice President Fox, Commissioner Brennan, Commissioner Krieg, and Commissioner Letourneau were present. Commissioner Krieg participated via interactive technology due to health issues.
2. Approval of Consent Agenda. Vice President Fox moved approval of the Consent Agenda: (3a) January 3, 2022 Minutes; (3b) January 18, 2022 Agenda; (3c) January 4, Warrant List, Account Credit Request/Deposit Refunds; (3d) January 18, 2022 Warrant List; (3e) Res#2022-04 Resolution Allowing the Use of Facsimile Signature for Check Signing; (3f) Monthly Water Dashboard – Month of December 2021; (3g) Pumphouse 23 Proposal Design, Bidding, and Construction Management Service Agreement; (3h) Tank 8 Change Order 1. Commissioner Letourneau seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.
3. Liaison Report. Commissioner Brennan noted that the City Council will consider the Maras/Hansen Reconstruction Project at its meeting tonight.
4. Public Comment Period. No public comments were offered.
5. General Manager Report. Greg Drent, General Manager, noted discussions with the School Board Facilities Committee about a potential water treatment plant site at Sun Path. He described efforts to connect with the Scott County fiber system as well as progress with the AMI project. Mr. Drent noted that three SPU apprentices will be graduating to journeymen; they will be recognized at the MMUA Technical and Operations Conference. Mr. Drent also provided an update as to distancing staff and adjusting operations in light of the recent COVID increase, including plans to close the SPU lobby and use the drive-up window.
6. Water Report. Lon Schemel, Water Superintendent, noted that in response to COVID, staff is distancing and not entering homes. He stated that Tank 8 is being filled and disinfected. Mr. Schemel also noted that a Request for Statement of Qualifications was sent to ten engineering firms. He explained that responses are due by January 27, 2022, that SPU plans to select up to three firms, and that the Commission will consider options at an upcoming meeting
7. Minnesota Department of Health PFAS Presentation. Mr. Schemel introduced Todd Johnson, District Engineer Supervisor, and Jessie Kolar, District Engineer, from the Minnesota Department of Health. Mr. Johnson provided information on PFAS contaminants, noting that they are not currently regulated but that a federal review is underway. He described the partial sampling

in Shakopee in 2014 and 2015, with no PFAS compounds detected. Mr. Johnson also described the 2021 testing in Shakopee of all wells. He explained the results of no “exceedance” levels found under the Department’s health-based guidance and that the water is considered safe to drink. Mr. Johnson explained that the Department next plans to sample water in Shakopee in December 2024 and June 2025. He noted that communities may also perform their own sampling, with the Department’s assistance, if desired.

8. Electric Report. Mr. Drent reported two outages since the last Commission meeting. He also provided an update on current projects, including underground primary install, splicing, and terminating Circuit 8 & 10 at Levee Drive; boring at Valley Crest; shutdown at River Bluff Apartments; temporary service to Triple Crown; and MVTA bus shelters.

9. West Shakopee Substation Power Transformer Bid Results/Awards. Joseph Adams, Director of Planning and Engineer, provided a project update. Kevin Favero, Senior Project Manager, Leidos Engineering, LLC, presented the transformer bids. Mr. Favero noted that Virginia Transformer Corporation was the lowest responsive bidder, satisfying the January 2023 delivery schedule to meet SPU’s summer 2023 peak load, and including the required bid bond. Mr. Favero recommended proceeding with Virginia Transformer’s bid in the amount of \$936,212, subject to final negotiations of the noted exceptions/clarifications. Commissioner Brennan moved to approve the Virginia Transformer bid of \$936,212 and to authorize staff to negotiate acceptable terms in the final contract. Vice President Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.

10. Customer Service/Marketing Update. Sharon Walsh, Director of Key Accounts/Marketing/Special Projects, noted that she is waiting for State approval of the Conservation Improvement Program, and will present it at a future meeting. She reported that SPU will act as the “powered by” sponsor for the 2022 Rhythm on the Rails program. She provided an update on the NICS billing and software process. Ms. Walsh has received the mockups of the electric vehicle wraps and decals. Ms. Walsh also noted that she is completing a Key Account Certification program through American Public Power Association.

11. Residential Customer Deposit Assistance – CAP Agency. Kelley Willemsen, Director of Finance and Administration, described a proposal for SPU to work with the CAP Agency to assist with residential customer deposits for low income or homeless persons. Under this proposal, SPU would provide \$2,000 as a grant to the CAP Agency to administer. Commissioner Brennan moved to approve SPU staff continuing to work with the CAP Agency on a grant of up to \$2,000 to assist customers with deposits for SPU utility service. Vice President Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.

12. November 2021 Financial Report. Ms. Willemsen presented the November 2021 financial report and summarized the water and electric financials. She noted that SPU’s

Investment Advisor, PFM, is preparing a presentation concerning SPU investments, likely at the February 22, 2022 Commission meeting.

13. 2022 Goals. Mr. Drent presented a summary of the 2021 goals as well as the proposed goals for 2022. The Commission discussed the goals and the strategy of designating a lead staff person for each goal. Commissioner Letourneau suggested a progress report/review in six months. Commissioner Letourneau moved to approve the 2022 goals as presented, with requested updates. Vice President Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.

14. Adjourn. Motion by Vice President Fox, seconded by Commissioner Letourneau, to adjourn to the Monday, February 7, 2022 meeting. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.



Greg Drent, Commission Secretary