

MINUTES OF THE  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
April 4, 2022  
Regular Meeting

1. Call to Order. President Mocol called the April 4, 2022 meeting of the Shakopee Public Utilities Commission to order at 5:00 PM. President Mocol, Vice President Fox, Commissioner Brennan, and Commissioner Krieg were present.
2. Elections of Officers. Greg Drent, General Manager, opened the nominations for the office of President, Vice President, and Secretary, each for a one-year term. Commissioner Krieg nominated Kathi Mocol as President. There were no other nominations. Ayes: Mocol, Fox, Brennan, and Krieg. Nays: None. Motion carried. For the office of Vice President, President Mocol nominated Justin Krieg. There were no other nominations. Ayes: Mocol, Fox, Brennan, and Krieg. Nays: None. For the office of Secretary, Commissioner Brennan nominated Greg Drent. There were no other nominations. Ayes: Mocol, Fox, Brennan, and Krieg. Nays: None. Commissioner Krieg moved to appoint Kayden Fox as the Alternate Representative to MMPA. Commissioner Brennan seconded the motion. Ayes: Mocol, Fox, Brennan, and Krieg. Nays: None. Motion carried.
3. Approval of Consent Agenda. Vice President Fox moved approval of the Consent Agenda: (3a) March 21, 2022 Minutes; (3b) April 4, 2022 Agenda; (3c) April 4, 2022 Warrant List; (3d) Nitrate Results; (3e) MMPA March Meeting Update. Commissioner Krieg seconded the motion. Ayes: Mocol, Fox, Brennan, and Krieg. Nays: None. Motion carried.
4. Liaison Report. Commissioner Brennan had nothing to share at this time.
5. Public Comment Period. No public comments were offered.
6. General Manager Report. Mr. Drent noted that SPU has a new MMUA Safety Representative, who is working to update employee training. Mr. Drent also highlighted pending projects, including design work for the Dean Lake Boulevard Development, clarifying fiber optic and intranet communications, the County Road 83 Project, data pulls for the Daffron transition to NISC, and the SPU audit.
7. Water Report. Lon Schemel, Water Superintendent, noted that Tank #8 has been filling every 5-6 days and currently provides approximately 250,000 gallons/week.
8. Electric Report. Brad Carlson, Electrical Superintendent, reported that no outages occurred since the last Commission meeting. He also noted pending electric projects, including tree trimming, boring for 3-phase at Whispering Waters, and demo of overhead power lines at Bowling Spring for new construction. Mr. Carlson then shared some photos from the APPA Line

Workers Rodeo in Austin, Texas. He commended Jack Schintz, who earned second place on the Apprentice written test.

9. Human Resources. Mr. Drent introduced Cindy Menke, SPU Accounting Tech/HR Specialist, who presented the proposed revised Personnel Policies, which were last updated in 2012. Ms. Menke explained the process of drafting the polices, including consultation with the City of Shakopee, information from the League of Minnesota Cities, and legal review by Flaherty and Hood. Commissioner Krieg moved to approve Res#2022-10 – Resolution to Adopt New Personnel Policies for Employees of the Shakopee Public Utilities Commission; Commissioner Brennan seconded the motion. Ayes: Mocol, Fox, Brennan, and Krieg. Nays: None. Motion carried.

10. Marketing/Customer Service Report. Sharon Walsh, Director of Key Accounts/Marketing/Special Projects, noted that she and Mr. Drent met with Imagine Prints Solutions to discuss rebate and other service options. Ms. Walsh noted that the ribbon cutting for the SPU drive-through window will be Tuesday, April 12<sup>th</sup> at 8:00 a.m. She reported that the SPU website has been updated with a News & Education tab, which should make it easier for customers to find articles of interest.

11. Adjourn. Motion by Commissioner Brennan, seconded by Vice President Fox, to adjourn to the April 18, 2022 Meeting. Ayes: Mocol, Fox, Brennan, and Krieg. Nays: None. Motion carried.

  
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Greg Drent, Commission Secretary