

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
May 2, 2022
Regular Meeting

1. Call to Order. President Mocol called the May 2, 2022, meeting of the Shakopee Public Utilities Commission to order at 5:00 PM. President Mocol, Vice President Krieg, Commissioner Brennan, Commissioner Fox, and Commissioner Letourneau were present. Commissioner Brennan participated through interactive technology due to medical reasons.
2. Approval of Consent Agenda. Commissioner Fox moved to approve the consent agenda: (3a) April 18, 2022, Minutes; (3b) May 2, 2022, Agenda; (3c) May 2, 2022, Warrant List (3d) 2022 Water Conservation Report; (3e) Magellan Encroachment Agreement; (3f) Accounts Receivable Aging Report – Collections Update. Vice President Krieg seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.
3. Liaison Report. Commissioner Brennan had nothing to share.
4. Public Comment Period. No public comments were offered.
5. General Manager Report. Greg Drent, General Manager, reported that site work preparation continues for the West Shakopee Substation. He noted that although Xcel Energy has advised of some delays, staff continues to target completion by the peak summer load in 2023. Mr. Drent also updated the Commission on his meetings with Mr. Kerski from the City on projects, including the school district potential water treatment area, with the Safety Committee coordinated through MMUA, with Prior Lake representatives regarding water interconnection, with MVEC representatives regarding the service territory transfer and potential future projects, with employees concerning the revised Employee Handbook, and with the SPU leadership team regarding SPU mission, vision, and value statements. Mr. Drent also provided an update on lights installed on Levee Drive.
6. Water Report. Lon Schemel, Water Superintendent, reported that because SPU's groundwater withdrawal last year was 2.080 billion gallons, out of its permitted annual allocation of 2.159 billion gallons, the SPU Water Department is considering requesting an increased allocation from the Minnesota Department of Natural Resources. He noted that 14 years have passed since the last requested increase. He also noted that in a typical year, SPU customers use 65 gallons per person per day, as compared to some communities that use up to 200 gallons/person/day. Mr. Schemel also gave an update on joint projects with the City, including drinking fountain lines. He noted that SPU has conducted interviews with Sambatek, WSB, AE2S, and Barr Engineering for water engineering consulting services.

7. Res#2022-11 West End Lower Bluff Equivalent Lateral Water Main. Joseph Adams, Director of Planning and Engineering, presented this resolution to approve extending the 12” water main to the West End and determining a lateral water main equivalent connection charge. Commissioner Letourneau moved approval of Resolution #2022-11 West End Lower Bluff Equivalent Lateral Water Main. Commissioner Fox seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

8. Res#2022-12 West End Lower Bluff Trunk Water Main Oversizing. Mr. Adams presented this resolution to approve pipe oversizing for this project. Commissioner Fox moved to approve Resolution #2022-12 West End Lower Bluff Trunk Water Main Oversizing. Vice President Krieg seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

9. Res#2022-13 Maras Street, 13th Avenue, Stagecoach, Road, and Hansen Avenue Equivalent Lateral Water Main. Mr. Adams presented the resolution and provided an update of costs. He explained that there is no oversizing for this project. Commissioner Fox moved to approve Resolution #2022-13 Maras Street, 13th Avenue, Stagecoach Road, and Hansen Avenue Equivalent Lateral Water Main. Commissioner Letourneau seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

10. Electric Report. Brad Carlson, Electric Superintendent, reported that no outages occurred since the last Commission meeting. He noted two electric shutdowns for customer maintenance. Mr. Carlson described the engineering and operations meetings with MVEC representatives to discuss the service territory transfer. He noted other projects, including temporary service to Omry Apartments, multiple maintenance pole change-outs throughout the City, and working with MnDOT on Cty, Rd 83 to move transformers for signal lights and lighting.

11. Marketing/Customer Service Report. Sharon Walsh, Director of Key Accounts/Marketing/Special Projects, noted that AMI bid packages are ready and that vendors have until June 20th to respond. She noted that SPU has adopted a portion of Memorial Park with another sponsor. Ms. Walsh explained that because the Clean Energy Choice March insert did not drive the residential enrollment as much as she had expected, she will be adding it to the residential application packet. She also noted that SPU’s website has been updated with EV charging and net metering information.

12. 2021 Audited Financials. Kelley Willemsen, Director of Finance and Administration, introduced Chris Knopik, Principal, and Lance Lauinger, Director, Clifton Larsen Allen, LLP to present the 2021 audit. Jean McGann, Finance Director consultant during 2021, was also present. Mr. Knopik presented the unmodified opinion on SPU’s 2021 financial statements, the highest level of assurance that it may receive. He also stated that no compliance, internal control, or legal compliance issues were noted. Commissioner Fox moved to accept the 2021 audited financial

statements as presented. Commissioner Letourneau seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

13. Future Agenda Items. Vice President Krieg requested information concerning properties with outstanding utility charges, including when the charges were established, the amounts, the age of the charges and likelihood of payment, and potential alternative processes.

14. Adjourn. Motion by Vice President Krieg, seconded by Commissioner Fox, to adjourn to the May 16, 2022, meeting. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.



Greg Drent, Commission Secretary