

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
May 16, 2022
Regular Meeting

1. Call to Order. President Mocol called the May 16, 2022, meeting of the Shakopee Public Utilities Commission to order at 5:00 PM. President Mocol, Vice President Krieg, Commissioner Brennan, Commissioner Fox, and Commissioner Letourneau were present.
2. Approval of Consent Agenda. Commissioner Letourneau moved approval of the consent agenda: (3a) May 2, 2022 Minutes; (3b) May 16, 2022, Agenda; (3c) May 4, 2022 Warrant List, Account Credit Request/Deposit Refunds; (3d) May 16, 2022 Warrant List; (3e) MMPA April Meeting Update; (3f) Water Efficiency Grant Program. Vice President Krieg seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.
3. Liaison Report. Commissioner Brennan had nothing to share.
4. Public Comment Period. No public comments were offered.
5. General Manager Report. Greg Drent, General Manager, noted that SPU sent a bucket truck to participate in a bucket truck parade in memory of an MVEC electric line worker. Mr. Drent summarized other projects, including the Hauer property development; and customer letters concerning the service territory transfer. Mr. Drent reported that Shakopee Hospital asked if SPU wanted to install an EV charger at the Hospital. After some discussion, Mr. Drent plans to bring back additional information about costs and the practices of other utilities.
6. Water Report. Lon Schemel, Water Superintendent, noted that water usage is increasing, with average pumpage of 4.1 million gallons/day, with a high of 5.7 million. Mr. Schemel also provided an update on water projects, including Shakopee Flats, Scenic Heights, and flushing. He stated that SPU received the truck that was ordered in May of 2021.
7. Well 23 Casing Substitution Request. Mr. Schemel noted that although the construction agreement with Traut Companies specified that domestic products are required, Traut arranged for casing from outside the United States. According to Traut, domestic product is not available, and it prepared a substitution request. After discussion, Commissioner Brennan moved to table the matter until the next meeting and requested additional information as to the past history and use of this material in other projects and an extended warranty. Commissioner Fox seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.
8. Electric Report. Brad Carlson, Electric Superintendent, reported three outages since the last Commission meeting due to storms. He noted that 31 customers were affected, 30 for less than one hour. Mr. Carlson explained SPU and MVEC staff will be conducting an infield audit to

inspect facilities as part of the service territory transfer with MVEC. He noted other projects, including Levee Drive duct bank; Maras Avenue relocating overhead lines; relocating a pole for County Road 83; assisting in removing trees with emerald ash borer; installing water line at Heritage Park; and changing light poles on Gorman Street.

9. Mission, Vision and Values. Mr. Drent and Kelley Willemsen, Director of Finance and Administration, introduced Debra Englund, HRExpertiseBP, who helped the leadership team prepare proposed Vision, Mission, and Values Statements. The Commission discussed the statements and suggested revisions, as follows:

Vision: Shakopee Public Utilities is a collaborative organization rooted in and committed to the community we serve.

Mission: We are dedicated to meeting our customers' needs by safely providing competitively priced, quality, reliable services while investing in our community.

Values: Community Focused (accountable, respectful, responsive, dependable), Ethical (integrity, trustworthy, transparent/forthcoming), Quality (excellence, professionalism, continuous improvement), Safety (practices, culture, education, employee development), Leadership (stewardship, innovation, expertise).

Commissioner Letourneau moved approval of the Vision, Mission, and Values Statements, as revised. Commissioner Fox seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

10. Marketing/Customer Service Report. Sharon Walsh, Director of Key Accounts/Marketing/Special Projects, reported that she is working with Frontier Energy to do an energy audit that will save approximately 55,000 kWh for a low-income multi-family housing development. Ms. Walsh also noted that she is working with MVEC on customer communications regarding the service territory transfer. She noted that SPU has a truck at the Shepard's Flock Preschool registration tonight, and that SPU will host a charter school tour. Ms. Walsh also noted that Friday will be SPU's first adopt-a-park cleanup.

11. April Financials & Accounts Receivable Aging Report – Collections Update. Ms. Willemsen presented the current financial reports. She noted that approximately \$6.5 million in SPU investments will be maturing in the next 90 days and will work with PFM to address SPU project needs and future investment. She also noted the significant decline in accounts receivable from this time in 2021.

12. Future Agenda Items. Commissioner Fox asked about the potential for an internship program at SPU. Commissioner Brennan asked about SPU participating in local electric vehicle fairs.

13. Adjourn. Motion by Commissioner Fox, seconded by Vice President Krieg, to adjourn to the June 6, 2022, meeting. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.



Greg Drent, Commission Secretary