

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
August 1, 2022
Regular Meeting

1. Call to Order. Vice President Krieg called the August 1, 2022, meeting of the Shakopee Public Utilities Commission to order at 5:00 PM. Vice President Krieg, Commissioner Brennan, Commissioner Fox, and Commissioner Letourneau were present.

2. Communications. Commissioner Brennan noted that in response to a social media discussion on billing, she suggested considering budget billing. General Manager Drent stated that budget billing requires customers to be on SPU's system at least one year, with billing reevaluated annually. Joseph Adams, Director of Planning and Engineering, noted that SPU hit an all-time system peak in June, which resulted in increased billing amounts.

3. Approval of Consent Agenda. Vice President Krieg asked that item 3d be pulled for discussion. Commissioner Fox moved approval of the all other consent agenda items: (3a) July 18, 2022 Minutes; (3b) August 1, 2022 Agenda; (3c) August 1, 2022 Warrant List; (3e) MMPA July Meeting Update (3f) Res#2022-19 Resolution Setting the Amount of the Trunk Water Charge, Approving of its Collection and Authorizing Water Services to Certain Property Described as: Emblem at Shakopee; (3g) Res#2022-20 Resolution Approving the Estimated Cost of Pipe Oversizing on the Watermain Project: Emblem of Shakopee. Commissioner Brennan seconded the motion. Ayes: Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

For item (3d) Lead and Copper Testing Results, Water Superintendent Lon Schemel explained that this testing started in 1991, reflects sites pre-approved by the Department of Health, and tests customers' plumbing, rather than SPU's water. Commissioner Brennan moved approval of item (3d) Lead and Copper Results; Commissioner Letourneau seconded the motion. Ayes: Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

4. Liaison Report. Commissioner Brennan noted that the City Council approved the final plat of Windermere South 6th Addition; approved the PUD amendment to Canterbury Southwest; and took a first look at the 2023 – 2027 CIP. She stated that the amphitheater plans will be reviewed on Thursday at the Planning Commission meeting.

5. Public Comment Period. No public comments were offered.

6. General Manager Report. Mr. Drent noted on-going discussions with the Shakopee School District on its solar project and that the District is exploring options with a local electrician. He noted the problems with third-party sales under the exclusive service territory statutes. Mr. Drent

stated that SPU staff continues to work with City staff and an appraiser to consider potential locations for the water treatment plant. He noted that SPU staff met with SMSC representatives concerning water crossing and potential solar options. Mr. Drent reported that the Minnesota Department of Commerce recommended approval of the change in electric service territory boundaries with MVEC. The Minnesota Public Utilities Commission will schedule a meeting to consider the Department's recommendation. Mr. Drent noted that SPU staff is working on the 2023 budget and CIP; the Commission may consider an informal working group at a future meeting.

7. Organization Chart. Mr. Drent presented the revised organizational chart and provided an overview of the proposed changes. He noted that the funding was approved in the 2022 budget and no additional funding is required. Commissioner Fox moved to approve the revised organizational chart as presented; Commissioner Letourneau seconded the motion. Ayes: Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

8. Water Report. Mr. Schemel reported that the hydrant flushing is half-way completed and will continue into November. He noted that Well 23 is drilled to the bottom at 411 feet; well development will start this week and will take about two weeks. Mr. Schemel noted that the driveway for Tank 8 was poured. He also reported that July pumpage averaged 10.5 million gallons/day, with 12.2 million gallons/day as the high. He noted that total July pumpage was 325 million gallons; 287 million gallons were projected for July.

9. Electric Report. Brad Carlson, Electric Superintendent, provided project updates, including McKenna Road overhead relocation, Maras/Hansen Avenue, and streetlights at Levee Drive. He noted outages over the weekend for customer maintenance. Mr. Carlson reported that SPU is building a tie to assist with the MVEC/SPU service territory transfer. He noted that this project was scheduled to be completed in September but has been pushed back to October/November because of lead time for MVEC meters. Mr. Carlson also reported that since the last Commission meeting, five short-term outages occurred.

10. Marketing/Key Accounts Report. Sharon Walsh, Director of Key Accounts/Marketing/Special Projects, reported that at Rhythm on the Rails, the SPU Spinning Wheel was a success and that fifteen customers signed up for paperless service. She noted that the 2021 Year In Review will be mailed the week of August 15, due to an envelope shortage. Ms. Walsh reported that since Clean Energy Choice was added in May to the online application for residential customers, 119 customers signed up, as compared to 500 customer participants since 2016. She is exploring options to add to the program to the online application for commercial customers, such as requesting information or contact from SPU.

11. Strategic Plan 2022. Kelley Willemsen, Director of Finance and Administration, provided an update on the Strategic Plan 2022, including proposed Strategic Themes and Initiatives. She introduced Debra Englund, HRExpertiseBP. Commissioner Fox moved to approve the 2022

Strategic Themes and Initiatives as presented; Commissioner Letourneau seconded the motion. Ayes: Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

12. Future Items. Noting the success of the existing community garden, Commissioner Fox inquired about starting another one. He also suggested planting native wildflowers on SPU property.

13. Adjourn. Motion by Commissioner Fox, seconded by Commission Brennan, to adjourn to the August 15, 2022, meeting. Ayes: Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.



Greg Drent, Commission Secretary