

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
October 3, 2022
Regular Meeting

1. Call to Order. President Mocol called the October 3, 2022, meeting of the Shakopee Public Utilities Commission to order at 5:00 PM. President Mocol, Vice President Krieg, Commissioner Brennan, Commissioner Fox, and Commissioner Letourneau were present.
2. Approval of Consent Agenda. Commissioner Brennan asked that item (3h) be pulled for discussion. Commissioner Fox moved approval of all other items on the consent agenda: (3a) September 6, 2022 minutes; (3b) October 3, 2022 agenda; (3c) September 7, 2022 Warrant List, Account Credit Request/Deposit Refunds; (3d) September 19, 2022 Warrant List; (3e) October 3, 2022 Warrant List; (3f) MMPA August meeting update; (3g) Reservoir structure inspections; and (3i) Check signing software. Vice President Krieg seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried. As for item (3h), Commissioner Brennan asked whether there were concerns with the higher readings for Well 21. Water Superintendent Lon Schemel noted that he spoke with the Department of Health about these levels and there were no concerns; SPU will continue to monitor. Commissioner Brennan moved to accept item (3h) Nitrate Report; Commissioner Fox seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried
3. Liaison Report. Commissioner Brennan had nothing to share.
4. Public Comment Period. No public comments were offered.
5. General Manager Report. Joseph Adams, Planning & Engineering Director, on behalf of Mr. Drent, reported that the Shakopee School Board approved the two solar projects under 40 kW for the Sweeney and East Middle School. He noted that two vendors for the AMI project presented to SPU staff and consultant Katama. SPU staff met with representatives of Bonnevista Terrace manufactured home park regarding the transfer of service from MVEC to SPU; they expressed interest in separate meters and SPU provided cost information. Mr. Adams noted that SPU held an all-staff meeting on September 8th to discuss the new standards and performance review structure. He reported that the Minnesota Public Utilities Commission approved the service territory boundary changes involving SPU/MVEC. Mr. Adams also noted that SPU staff met with the Fire Department on proper flows at Canterbury. He noted that Mr. Drent attended a meeting of MMUA and MREA representatives to see what things the associations can work on together.
6. Water Report. Mr. Schemel noted that Traut Companies has finished the blasting/pumping of sand at Well 23; the next step will be a 72-hour pump test to see what production number to

expect from this well. Mr. Schemel reported that hydrant flushing will be completed next week. He noted that the Department of Health does not yet have the PFAS test results; they want to discuss the EPA limits on two of the compounds.

7. Electric Report. Brad Carlson, Electric Superintendent, provided project updates, including McKenna Road streetlights; feeder extension at Cty. Rd. 78 for the overhead feeder tie into MVEC territory; relocation of a feeder along 12th Avenue East; and the relocation of the Polk Street feeder from overhead to underground. Mr. Carlson reported that two SPU crew members traveled with 13 other municipal utilities to work in Bartow, FL in response to Hurricane Ian. Commissioner Fox moved to provide a token of appreciation, such as a card, to these SPU crew members; Commissioner Letourneau seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried. Mr. Carlson also reported that since the last Commission meeting one month ago, three outages occurred, that were short-term in nature.

8. Human Resources. Kelley Willemsen, Director of Finance Administration, provided an update on the 2023 wage ranges and benefit planning assumptions. She noted an 11% decrease in health insurance premiums for 2023 and a 0% increase for 2024. She presented the recommendations of the informal working group as to benefits for 2023 and a wage range increase of 3.5%. Commissioner Fox moved approval of the 2023 wage range and benefits planning assumptions. Commissioner Letourneau seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

9. Marketing/Key Accounts Report. Sharon Walsh, Director of Key Accounts/Marketing/Special Projects reported that two new businesses joined the Clean Energy Choice program since the last Commission meeting. She also reported another discussion with a very large customer on the Clean Energy Choice Program and the customer's interest in potentially installing EV chargers. Ms. Walsh noted the presentations by two AMI vendors and the hope to prepare recommendation for Commission review at the October 17th meeting. She reported that both the Big Vehicle Fair on September 26th and the Shako-lantern event were well-attended, providing successful customer outreach. Ms. Walsh reported that the inventory delays facing MVEC have been resolved and that the transfer of service is expected to be completed by the end of the year; she is working on customer communications with this updated timing. She noted that the next SPU blood drive is November 3rd. Ms. Walsh reported that the Smart Switch Program, which affected approximately 1,800 customers, ended on September 30; she noted that staff is exploring options with the new AMI technology. Ms. Walsh noted that she is working on customer communications as to the NISC launch and ACH or AutoPay options.

10. East Shakopee Substation Site Update; NEW WTP Site Search Update. Commissioner Brennan moved, seconded by Commissioner Fox, that the Commission go into closed session under Minnesota Statutes, Section 13D.05, subdivision 3(c) to review confidential or protected nonpublic appraisal data and to develop or consider offers or counteroffers for the purchase of (1)

a portion of the property described as PID 2791201240; (2) 3690 Eagle Creek Boulevard; and (3) 3650 Eagle Creek Boulevard. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried. In open session, for item (10b), the East Shakopee Substation Site Update, Commissioner Brennan moved to extend an offer consistent with the appraisal and to approve the \$5,000 deposit and application to Xcel Energy to study transmission access feasibility. Commissioner Letourneau seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried. For item (10c), Commissioner Brennan moved to extend an offer to purchase 3690 Eagle Creek Boulevard, consistent with the appraisal, and to appoint Vice President Krieg to assist the SPU negotiating team and report back to Commission. Commissioner Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.

11. Future Agenda Items: Commissioner Brennan noted that she will soon no longer be a City Council Member, which may affect her term as Commissioner. President Mocol asked whether Commissioner Brennan could complete her term as a Commissioner through March 2023. Commissioner Brennan plans to ask the City Council about term options.

12. Adjourn. Motion by Commissioner Fox, seconded by Commission Letourneau, to adjourn to the Monday, October 17, 2022, meeting. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.



Greg Drent, Commission Secretary