

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
October 17, 2022
Regular Meeting

1. Call to Order. President Mocol called the October 17, 2022 meeting of the Shakopee Public Utilities Commission to order at 5:00 PM. President Mocol, Vice President Krieg, Commissioner Brennan, Commissioner Fox, and Commissioner Letourneau were present.
2. Approval of Consent Agenda. Commissioner Fox moved approval the consent agenda: (3a) October 3, 2022 minutes; (3b) October 17, 2022 agenda; (3c) October 5, 2022 Warrant List, Account Credit Request/Deposit Refunds; (3d) October 17, 2022 Warrant List; (3e) MMPA September Meeting Update; and (3f) Water Dashboard. Commissioner Letourneau seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.
3. Liaison Report. Commissioner Brennan reported that the City Council approved the 2023 CIP.
4. Public Comment Period. No public comments were offered.
5. General Manager Report. Greg Drent, General Manager, reported that all staff reviews are completed and that the Delta Dental renewal was received; staff continues to prepare the budget. He noted that he and President Mocol attended the recent Shakopee School Board Meeting, and that Choice Electric will be starting to lay things out for the solar project. Mr. Drent stated that AMI recommendations will be presented at the next meeting. He noted that payroll is moving onto the new NISC system. Mr. Drent noted discussions with MVEC regarding the meter changeout, with City staff on pending projects, and with MMPA representatives regarding billing practices for solar projects. Mr. Drent read a letter of thanks from Kissimmee, Florida for the assistance from SPU staff after Hurricane Ian.
6. Water Report. Lon Schemel, Water Superintendent, reported that the Minnesota Department of Health has noted that they plan to do quarterly testing for PFAS. They took samples last week; the results should take one month. He noted that the Well 23 test pump is in place and staff is waiting on the generator to power the pump. Mr. Schemel reported that water crews have finished flushing all hydrants. He noted that this completion will help with the ISO insurance scores, which was last reviewed in 2019; the flushing used to take three years to cover SPU's entire system and now it is completed in one year.
7. CR 83 County Project 83-24 and SPU 19-inch Water Main Replacement. Joseph Adams, Director of Planning and Engineering, provided background on the County Road 83 project, the reduced scope of SPU's work, and the rebidding process. SPU's work has been completed. He

presented the proposed amendment to the Construction Cooperative Agreement between SPU and Scott County. He noted that he has attempted multiple times to obtain a final version of the amendment from County staff and is concerned with processing payment in a timely manner. He requested approval to authorize payment of the invoice and to work with the County to finalize the amendment. Commissioner Brennan moved approval of the First Amendment to the Construction Cooperative Agreement in a form substantially similar to that presented, and to authorize its execution. Commissioner Fox seconded the motion. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.

8. Electric Report. Jamie VonBank, Electric Supervisor, provided the electric report because Brad Carlson was at training with staff. Mr. VonBank provided project updates, including Core Crossing energized, boring for Feeder #75 and extension 83, and new streetlights and underground lines at Maras Hansen Stagecoach. He noted that crews changed 66 meters over from SPU to MVEC today. Mr. VonBank reported four outages since the last Commission meeting; two were caused by squirrels, one involved a customer internal connection problem, and one involved a contractor digging into SPU's circuit, affecting 19 customers for 29 minutes. He also noted that Xcel Energy's transmission line twice "blinked," dropping SPU; the cause was unknown, and SPU crews did all they could. Mr. Drent noted that SPU staff is working on a potential connection with MVEC to allow either utility to assist in the event of an emergency; further information will be provided to the Commission for review/approval.

9. Marketing/Key Accounts Report. Sharon Walsh, Director of Key Accounts/Marketing/Special Projects noted that SPU is waiting for a response to follow-up questions from one of the AMI vendors. For the MVEC/SPU service territory transfer, Ms. Walsh noted that Prior Lake customers will migrate to MVEC in the next few weeks and SPU will start onboarding former MVEC customers, working on individualized customer notices, and meeting on-site with the residents of Bonnevista Terrace manufactured home park. Ms. Walsh noted that the Chamber Breakfast will be held at SPU and that SPU will participate in Spooky Fun Day on October 29, focusing on customer education. She also noted work on external signage for the SPU service center and sliders for the SPU website homepage (prepared in 2019, so no additional cost). Ms. Walsh discussed featuring the CAP Agency energy assistance information in one of the sliders.

10. NES WTP Site Search Update. Commissioner Fox moved, seconded by Commissioner Letourneau, that the Commission go into closed session under Minnesota Statutes, Section 13D.05, subdivision 3(c) to review confidential or protected nonpublic appraisal data and to develop or consider offers or counteroffers for the purchase of 3650 and 3690 Eagle Creek Boulevard. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried. In open session, Commissioner Letourneau moved to extend an offer to purchase 3650 Eagle Creek Boulevard, consistent with the appraisal. Commissioner Fox seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried.

11. Preliminary 2023 – 2027 Capital Improvement Plan. Mr. Adams presented the Preliminary Capital Improvement Plan for 2023 to 2027. He highlighted significant capital projects, including electric substation, AMI, water treatment, and watermain projects.

12. General Manager Performance Review. Commissioner Fox moved to go to closed session under Minnesota Statutes, Section 13D.05 subd.3(a) to evaluate the performance of the General Manager. Vice President Krieg seconded the motion. Ayes: Mocol, Fox, Brennan, Krieg, and Letourneau. Nays: None. Motion carried. In open session, President Mocol provided a summary of the discussion, noting Mr. Drent's strengths, including his work ethic, building community relationships with the City and the School District, and the service territory agreement with MVEC as a significant accomplishment. She noted that future goals include developing a dashboard with key metrics and seeking additional public input.

13. Adjourn. Motion by Commissioner Fox, seconded by Commission Brennan, to adjourn to the Monday, November 7, 2022, meeting. Ayes: Mocol, Krieg, Brennan, Fox, and Letourneau. Nays: None. Motion carried.



Greg Drent, Commission Secretary