

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION

January 3, 2023
Regular Meeting

1. Call to Order. President Mocol called the January 3, 2023, meeting of the Shakopee Public Utilities Commission to order at 5:00 PM. President Mocol, Vice President Krieg, Commissioner Fox, and Commissioner Letourneau were present. President Mocol and Commissioner Fox participated through interactive technology due to weather conditions.
2. Approval of Consent Agenda. Commissioner Fox moved approval of the consent agenda: (3a) December 5, 2022 minutes; (3b) January 3, 2023 agenda; (3c) December 19, 2022 warrant list; (3d) January 3, 2023 warrant list; (3e) Monthly dashboard; (3f) Nitrate results; (3g) PFAS results; (3i) MMPA November 2022 Meeting; (3j) Res #2023-01 Resolution Adjusting Fees Applied Under the Water Capacity Charge Policy; and (3k) Res #2023-02 Resolution Clarifying the Provisions of Resolution #815 Resolution for the Equivalent Lateral Water Main Portion of a Trunk Water Project. Vice President Krieg seconded the motion. Ayes: Mocol, Krieg, Fox, and Letourneau. Nays: None. Motion carried.
3. Public Comment Period. Mike Lavoie asked about timing for SPU to rely fully on renewable energy sources. General Manager Drent explained that SPU currently exceeds state requirements, and the efforts with MMPA to achieve 50% renewables by the end of 2023.
4. Water Report. David Hagen, Water Distribution Supervisor, reported two water leaks. One was found on December 23rd at the curb stop and it was fixed by December 29th. The second was found on December 30th when SPU used leak detection to help locate the leak, which was under the front porch and the customer's responsibility. Mr. Hagen noted that crews have started reading fire detection meters at businesses. He stated that Well 15 will be removed on January 16th. He reported that staff is working on year-end inventory counts, preventive maintenance at pump houses and well sites, rebuilding the chlorine equipment and tubing, and with engineering on concluding projects for 2022 and upcoming projects.
5. Electric Report. Brad Carlson, Electric Superintendent, reported that no outages occurred since the last Commission meeting nearly a month ago. He discussed electric projects, including the SW Gateway; changing over 200 meters for the Bonnevista Terrace transfer from MVEC; Summerland Second Addition joint trench project; Canterbury Crossing 2nd is close to completion; scheduled maintenance shutdown on Old Carriage Court; and work on multiple streetlights damaged in recent storms. He reported that SPU sent two staff members to Moose Lake on December 15th for mutual aid; after their work was completed, the crew was reassigned to Northwestern Wisconsin and they returned on December 21st. Mr. Carlson noted an appreciation letter from the City of Bartow for the mutual aid provided after Hurricane Ian; of the 2.7 million affected customers, the 10,000 in Bartow were restored power within four days.

6. Marketing/Key Accounts Report. Sharon Walsh, Director of Key Accounts/Marketing/Special Projects, reported that the customer billing insert has been drafted and will be sent to the printer; City staff decided to do a separate insert and SPU will work with them to include it. Ms. Walsh noted that updated rate brochures were printed and posted to the website, and staff reviewed every page of the website to update for 2023. Ms. Walsh also modified the EV charging page. She noted that the AMI contract negotiations are close to be completion but due to vendor vacations and the holidays the documents were not finalized for this meeting.
7. General Manager Report. Mr. Drent provided an update, including grant funding with the State and MMUA; his meeting with new Mayor and that a Commissioner appointment is expected soon; Policy Manual clean-up; and meeting with new property owner and Greystone on the Water Capacity Charge Agreement for Bravis and Badger Hill. Mr. Drent noted that a customer concern with water damage at a property that changed hands was referred to SPU's insurer. With the changeover to NISC, he also noted that financial reports will occur on a more regular basis.
8. Organizational Chart. Mr. Drent presented the proposed revised SPU's Organizational Chart, with Engineering Supervisor (Water) and Engineering Supervisor (Electric), and changing the open engineering technical position to civil engineer. Commissioner Letourneau moved approval of the Organizational Chart as presented. Vice President Krieg seconded the motion. Ayes: Mocol, Krieg, Fox, and Letourneau. Nays: None.
9. 2023 Commission Meeting Schedule. Mr. Drent presented the proposed 2023 Commission regular meeting schedule, in which meetings will occur monthly on the first Monday. He also discussed holding four work sessions, on the third Monday in February, May, September, and December. Commissioner Letourneau moved approval of the 2023 meeting schedule and work sessions; Commissioner Fox seconded the motion. Ayes: Mocol, Krieg, Fox, and Letourneau. Nays: None.
10. Land Purchase Status - Water Treatment Plant Site and East Shakopee Substation Site. Commissioner Letourneau moved, seconded by Vice President Kreig, that the Commission go into closed session under Minnesota Statutes, Section 13D.05, subdivision 3(c) to review confidential or protected nonpublic appraisal data and to develop or consider offers or counteroffers for the purchase of property described as 3650 Eagle Creek Boulevard and 1462 Maras Street. Ayes: Mocol, Krieg, Fox, and Letourneau. Nays: None. In open session, President Mocol noted that the Commission gave direction to staff.
11. Adjourn. Motion by Commissioner Letourneau, seconded by Commissioner Fox, to adjourn to the February 6, 2023 meeting. Ayes: Mocol, Krieg, Fox, and Letourneau. Nays: None.


Greg Drent, Commission Secretary