

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
January 8, 2024
Regular Meeting

1. Call to Order. President Krieg called the January 8, 2024 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Krieg, Vice President Letourneau, Commissioner DuLaney, Commissioner Fox, and Commissioner Mocol were present.
2. Communications: Interview Committee Participants. Greg Drent, General Manager, noted that typically the Commission President and Vice President participate in interviews with the City Council of applicants for SPU Commissioner positions. He noted that the current President and Vice President positions are eligible for reappointment this year. Commissioner Fox moved, seconded by Vice President Letourneau, that Commissioner Mocol participate in the interview process for 2024.
3. Consent Agenda. Commissioner Fox moved approval of the consent agenda:
 - (3a) Approval of December 4, 2023 Minutes
 - (3b) Approval of January 8, 2024 Agenda
 - (3c) January 8, 2024 Warrant List
 - (3d) MMPA December 2023 Meeting Updates
 - (3e) Monthly Water Dashboard for November 2023
 - (3f) Nitrate Results
 - (3g) Res #2024-01 Resolution Approving Payment for the Pipe Oversizing Cost on the Water Main Project: Valley Crest
 - (3h) Res #2024-02 Resolution Approving Payment for the Pipe Oversizing Cost on the Water Main Project: West End Lower Bluff Trunk Water Main Extension

Commissioner Mocol seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.

4. Public Comment Period. No public comments were offered.
5. Liaison Report. Commissioner DuLaney noted that Commission interviews will be held January 13 – 15th.
6. Water Report. Lon Schemel, Water Superintendent, reported that three operator employees have obtained the C certification. He also noted that federal regulations concerning PFAS have not yet been updated.
7. Electric Report. Brad Carlson, Electric Superintendent, reported one outage since the last Commission meeting involving 130 customers for about two hours as crews replaced the

transformer. He also discussed electric projects, including River Valley Business Center, street lighting on Emery Way, changed transformer, tree trimming, adding a second electric vehicle charger at City Hall, and the third round of street light replacements.

8. Underground Electric Distribution System Policy. Joseph Adams, Planning and Engineering Director, provided an overview of SPU's past practices as to installing underground electric distribution facilities and determining costs. He also explained the staff recommendations in the proposed resolution (1) to require a developer to bear the cost of providing space for SPU facilities in the joint utility trench and (2) to adjust downward the underground fees for developers. Commissioner Fox moved to approve Resolution #2024-04 Adjusting Fees Applied Under the Installation of Underground Electrical Distribution Systems Policy. Commissioner Mocol seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.

9. Marketing/Key Accounts Report. Sharon Walsh, Director of Key Accounts/Marketing/Special Projects, noted the new sign in the SPU Service Center drive-up area. She reported that the Chamber awarded SPU the Best In Class award for the Holiday Fest as well as the Community Award. Ms. Walsh noted that she is working with Vivid to improve the SPU website search engine elements. She is also working on consolidated billing statements for key accounts. As to the AMI project, Ms. Walsh provided an update on storage plans for meters, test environment, meter data management training, the completion of First Article Testing for water meters, and test billing statements.

10. Res #2024-03 Resolution Approving a Water Main Construction Project, and Determining its Lateral Water Main Equivalent, Described as: West End Lower Bluff Trunk Water Main Extension. Mr. Adams presented an overview of this joint City/SPU project and an update on the actual watermain costs. Vice President Letourneau moved to approve Resolution #2024-03 Approving a Water Main Construction Project, and Determining its Lateral Water Main Equivalent, Described, Described as: West End Lower Bluff Trunk Water Main Extension, as presented. Commissioner Fox seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.

11. Res #2024-05 Resolution Adopting Fees and Charges for 2024. Mr. Adams presented the proposed 2024 fee schedule. Commissioner Mocol moved to approve Resolution #2024-05 Adopting Fees and Charges for 2024. Commissioner DuLaney seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.

12. General Manager Report. Mr. Drent provided an update on pending items, including noting that the third round of negotiations with union is planned for next week, the MMUA Board meeting, the Chamber Board meeting, the SMSC project, multi-factor authentication, investment monitoring, and preparation for the 2023 audit. He noted that SPU received only a few applications for the posted Engineering Tech position and that staff plans to revise the position. Mr. Drent noted that he expects to bring 2024 goals to the upcoming Commission meeting.

13. NES WTP Site Search Updated. Vice President Letourneau moved, seconded by Commissioner DuLaney, that the Commission go into closed session under Minnesota Statutes, Section 13D.05, subdivision 3(c) to review confidential or protected nonpublic appraisal data and to develop or consider offers or counteroffers for the purchase of property described as (1) 1776 Mystic Lake Drive S and (2) 3650 Eagle Creek Boulevard Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None. In open session, President Krieg noted that the Commission gave direction to staff to obtain additional information for the potential sites, including an appraisal and site plan for the 1776 Mystic Lake Drive S location and gathering additional information to develop a potential offer for the 3650 Eagle Creek Boulevard location.

14. Adjourn. Motion by Commissioner Fox, seconded by Vice President Letourneau, to adjourn. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.



Greg Drent, Commission Secretary